

**Town of Annapolis Royal
 APPROVED Council Meeting Minutes
 October 19, 2022, at 6:00 p.m.**

“I/We would like to acknowledge that we are in Mi’kma’ki (MEEG-MA-GEE), the traditional (or ancestral) territory of the Mi’kmaq People”

1. CALL TO ORDER	Mayor Boyer called the meeting to order at 6:01 pm.
2. PRESENT	Mayor Amery Boyer, Deputy Mayor Pat Power, Councillor Paula Hafting, Councillor Michael Tompkins, Recording Secretary Krista Gear
3. REGRETS	Councillor Holly Sanford
4. ADDITIONS TO AGENDA	<ul style="list-style-type: none"> • Correspondence ii. Atlantic Provinces (virtual) Summit on Basic Income on November 9th • Orderly and peaceful conduct motion 6 – removed due to additional review required • In-camera business item ii. Contract negotiations • In-camera business item iii. Contract negotiations
5. APPROVAL OF AGENDA	MOTION #C2022-10-19-01 It was regularly moved and seconded to approve the agenda with additions. Motion carried.
EDITS TO THE MINUTES	None
6. APPROVAL OF MINUTES	MOTION #C2022-10-19-02 The minutes of September 21, 2022, were approved by unanimous consent

7. PRESENTATIONS:

8. PUBLIC INPUT

9. BUSINESS ARISING:

- i. Annapolis Community Wharf Committee

CAO Millett-Campbell note that the Community Wharf Committee has reviewed the Able Engineering report and has come back with a recommendation to see if Council would consider investigating/inspecting the interior of the wharf (perhaps with ground penetrating radar) as this wasn’t covered in the report. The Committee is wondering if this might show less costly repairs being needed rather than an entire rebuild. Councillor Tompkins noted that the pilings are rotting and that replacing rebar (attaching)to rotted pilings may not be sufficient. Deputy Mayor Power asked if somebody local could do this or would Able Engineering be able to do it. CAO Millett-Campbell noted that she would have to investigate who has the ability (equipment, qualifications, etc.) to do this type of inspection.

Action: investigate options for wharf interior inspection

Responsibility: CAO Millett-Campbell

Date: November

ii. Hurricane Fiona Relief Assistance

Mayor Boyer noted that donations to the Red Cross are matched by the Federal Government. CAO Millett-Campbell noted that since multiple communities were affected this option has a potential for farther reach. She further noted that Director of Finance Robinson indicated that \$250 for such a donation could be pulled from the Councillors expense budget line item.

MOTION #C2022-10-19-03

It was regularly moved and seconded to use \$250 from Councillors Expense budget line item to be donated to the Red Cross Hurricane Fiona relief fund. **Motion carried.**

10. NEW BUSINESS:

i. Planning Heritage Advisory Committee appointment

MOTION #C2022-10-19-04

It was regularly moved and seconded to appoint Anne Crossman to the Planning and Heritage Advisory Committee with a term ending December 31, 2022. **Motion carried.**

CAO Millett-Campbell noted that this date will bring the appointment term in line with regular appointments to be made in December, at which Ms. Crossman can be reappointed.

11. RECOMMENDATIONS FROM COMMITTEES, BOARDS AND COMMISSIONS:

Committee of the Whole

MOTION #C2022-10-19-05

It was regularly moved and seconded that Council pay Performance Welding to repair the ladder rungs on the wharf to a maximum of \$2,500 plus HST. **Motion carried.**

It was noted that these repairs are required immediately due to health and safety concerns, and it is not recommended to wait until interior investigation is performed.

MOTION #C2022-10-19-06

It was regularly moved and seconded that Council appoint Councillor Sanford to the Granville Ferry Source Water Advisory Committee for the term of 2023-2024. **Motion carried.**

MOTION #C2022-10-19-07

It was regularly moved and seconded that Council approve and sign the REMO Mutual Aid Agreement between Municipality of The County of Annapolis, Town of Middleton, Town of Annapolis Royal, Municipality of The District of Lunenburg, Municipality of The District of Chester, Town of Bridgewater, Town of Lunenburg, And Town of Mahone Bay. **Motion carried.**

MOTION #C2022-10-19-08

It was regularly moved and seconded that Council give first reading for the Planning and Heritage Advisory Committee By-law dated September 29, 2022. **Motion carried.**

It was noted that this was reviewed at Committee of the Whole and next step is to set date for public hearing of the second reading, and to have draft available for public input prior to or at the hearing.

MOTION #C2022-10-19-09

It was regularly moved and seconded that Council give first reading on the Building, Alterations and Renovations By-Law dated September 1, 2022. **Motion carried.**

Mayor Boyer noted that she had received some public comment primarily that there is some misunderstanding or confusion of the rules, specifically why the need for two applications for a development permit. It was noted that the application form includes application for both a development permit and a building permit. Development permit ensures compliance to by-laws and the building permit ensures building to code. These continue to be the application forms, they have not been changed.

MOTION #C2022-10-19-10

It was regularly moved and seconded that Council set the Public Meeting for the Planning and Heritage By-law, the Building and the Alterations and Renovations By-law for November 16, 2022, at 6:00 pm. Motion carried.

It was noted that the public meeting will be held in Council chambers. As space is limited, preregistration will indicate if the meeting needs to be relocated.

Planning & Heritage Advisory Committee

MOTION #C2022-10-19-11

It was regularly moved and seconded that Council give first reading and initiate the process of amending the Land Use By-law Schedule A Zoning Map by rezoning lands at 499 St. George Street (PID 05001524) from Residential Single Unit (RSU) to Residential Two Unit (RTU). **Motion carried.**

It was noted that this was a very detailed application for a residence over the carriage house, thus going from one unit to two units. Chris Millier will be attending public hearing to give the rezoning report.

MOTION #C2022-10-19-12

It was regularly moved and seconded that Council approve a Public Hearing on November 16, 2022, at 5pm to amend Land Use By-law Schedule A Zoning Map by rezoning lands at 499 St. George Street (PID 05001524) from Residential Single Unit (RSU) to Residential Two Unit (RTU). **Motion carried.**

Traffic Flow Advisory Committee

MOTION #C2022-10-19-13

It was regularly moved and seconded that Council proceed with the parking permit pilot project community survey relating to the vacant lot between Café Compose and Tides and Times Vacation Home. **Motion carried.**

It was noted that there is a copy of the proposed survey in the agenda package. Councillor Tompkins noted that the additional maintenance costs will be included in the survey preamble once provided. He further noted that the idea was to look at a first and second row for this parking pilot only, potential for up to 14 spots in total, and that the survey will be used to garner interest. Additionally, this could potentially free up street parking by moving businesses with staff (that park on the street) to a spot that is designated for their use only, with option for six or twelve month pass. This would only pertain to the front section which is paved and only two rows because winter maintenance/snow removal gets pushed to the back of the lot. Permit would be Monday to Friday for designated times only. The suggested \$250 fee was based on a fee of around \$1/day.

MOTION #C2022-10-19-14

It was regularly moved and seconded that Council appoint Jimmy Barteaux to Traffic Flow Advisory Committee as of November 1, 2022. **Motion carried.**

It was noted that Jimmy Barteaux is replacing Kevin McLean, on the Committee, who is retiring at the end of the year but will attend until retirement.

12. REPORTS FROM COMMITTEES, BOARDS AND COMMISSIONS:

- i. Mayor's Report
Attached as Appendix 1
Mayor Boyer responded to question regarding her attendance at the consultation interview for the future of the YMCA. She noted that she responded with describing how there are too many silos and that perhaps investigating a regional approach, work with existing municipal facilities, could be beneficial.
- ii. Chief Administrative Officer's Report
CAO Millett-Campbell gave highlights from her report including REMO meetings, attendance at conference in Sydney before Hurricane Fiona, working/rearranging events for ACOA grant due to Hurricane Fiona including Spooktacular Saturday and the Music Fest to coincide with Parade Lights.
- iii. Planning Services Report
As submitted for information purposes. It was asked what the acronym 'def' on the Fire Inspection Report stood for, it stands for 'deficiencies.'
- iv. Water Report
As submitted for information purposes

v. Marketing and Economic Development Committee

No meeting held.

vi. Board of Police Report

Deputy Mayor Power noted that the Commissioners met yesterday, and it was a good meeting. She also noted that Annapolis Royal is very fortunate that such a small Police Department can maintain significant/broad representation on Provincial committees and with the DOJ. The Commission was briefed on the upcoming guaranteed income event and further noted that the Chief has a great interest in cause and effect. She also noted that Chief Kane, CAO Millett-Campbell, and Commission Chair Droy attended the first Chiefs, Commission Chairs and CAOs meeting, there will be more info coming about this at the November Committee of the Whole meeting.

vii. Twinning Committee

No meeting held.

viii. Library Report

No regional meeting held. The Friends of the Annapolis Royal Library will be meeting next week. Deputy Mayor Power noted that there have been emails regarding possible signage and heat pumps for the library. The library would like heat pumps installed in the main library and innovation lab. It was noted that this is not a Town project, that the group had wanted Town staff to organize and do the work on this project. Historically it was the Friends of the Library who took the lead on such projects. CAO Millett-Campbell noted that the HVAC system is working and was all redone last summer. Deputy Mayor Power noted that the Regional Library Board has a new CEO and will be doing site visits to the various branches. It was further noted that costs associated with the library have doubled since the new move and no money has been received from the County to assist with costs, a high percentage of users are residents of the County. Deputy Mayor Power responded to a question about the bequest, noting that the Board is investing the majority and keeping back \$25-30,000 to address such projects as noted above, the invested will be used for future projects.

ix. Traffic Flow Advisory Committee

Councillor Tompkins noted that the Committee continues to investigate the possibility of a crosswalk across Prince Albert St. and the possible expansion of parking lot at French Basin Trail head. The Committee determined that angled parking near King's Theatre, while it might result in an additional two spots, it wouldn't work for large vehicles/would pose safety risk. He further responded to a question about angled parking on St. Albert St. noting that this has not yet been considered as the Committee determined the crosswalk and the existing parking lot as priorities.

x. Valley Waste Resource Management

Deputy Mayor Power noted that the Board has not met and that any action will be covered under the Intermunicipal Service Agreement (IMSA) and by its Interim Board. Mayor Boyer noted that she attended the IMSA Interim Board meeting this morning noting that it was very streamlined and high level, and a good meeting. She also noted that it was the second meeting of the Interim Board. In addition, she noted that Valley Waste has the challenges of health and safety (facility wasn't built for the separation of garbage), new packaging, costs of new streams of waste, etc. For King's transit, there was good discussion about the money for greening fleet, the four municipal units in King's agreed to support to leverage funding/grant, Annapolis County was also in attendance.

xi. Environment Advisory Committee

Attached as Appendix 2

Clarification that the Town received \$25,000 and a matching \$43,000 for a total of \$68,000. In kind of \$40,000 supplied by committee members for a total project cost over \$100,000.

xii. Academy Condo Board

CAO Millett-Campbell noted that the Board met last night with a focus on finding a new caretaker. Currently have an interim caretaker, possible option to share services with Cornwallis Condos, or rent out caretaker unit for 6 months, or consider a couple. It is also looking to repair sections of the roof as there are some leaks on residential side.

xiii. Friends of the Annapolis Pool Society

Attached as Appendix 3

xiv. Accessibility Committee

No meeting held. It was noted that the Committee continues to work on grants and will be meeting with PeopleWorx and potentially the Digby Learning Centre.

13. CORRESPONDENCE:

i. Nominations for Educator Excellence Awards

For information. It was noted that the deadline is January 17 and that anyone in community can submit a nomination

ii. Guaranteed Income Summit

Waye Mason, Councillor for District 7 Halifax, shared information of upcoming guaranteed income summit with Mayor Boyer. Mayor Boyer forwarded the invite to all Councillors. The summit will offer learning opportunities and reports of activities in other regions/provinces. Preregistration required and it is being held virtually.

MOTION #C2022-10-19-15

It was regularly moved and seconded to move in camera to discuss sale of Town property and two contract negotiations at 6:54 pm. **Motion carried.**

MOTION #C2022-10-19-17

It was regularly moved and seconded to move out of camera at 7:31 pm

MOTION #C2022-10-19-18

It was regularly moved and seconded to enter into a lease agreement with the Port Royal Legion for lease of parking lot to be identified and designated as Town parking in the amount of \$2500/year effective November 1, 2022. **Motion carried.**

14. ADJOURNMENT

It was regularly moved to adjourn the meeting at 7:32 pm

Amery Boyer, Mayor

Krista Grear, Recording Secretary

Appendix 1

Mayor's Report, October 13, 2022

On September 22, 2022 responded to a request for an consultant interview on the future of the YMCA.

Was supposed to attend the Provincial Volunteer Awards on September 26, 2022, but this has been postponed to November 7, 2022.

Attended a REMO meeting later on the same day with the CAO and received a good briefing on Search and Rescue out of Middleton.

On September 27, attended the briefing on the new Acute Care model planned for the Annapolis Community Health Centre. It was the third of 3 sessions that were all well attended.

On September 28, participated in first meeting of Council to begin the review of the Town's 2021 Strategic Plan. An update is on SharePoint for members of Council and staff to review.

On Sep 29, CAO Dan Troke called to let our CAO know that Kentville has agreed and approved by way of motion to be a partner with us on the FCM tidal project.

On Oct 1, 2022 submitted two Queen's Platinum Jubilee Medal nominations on behalf of Council. The medals and certificates have been received. Plans will be made for their award at a future date.

On Oct 5, 2022, attended a meeting of the Interim IMSA¹ Board overseeing Kings Transit and Valley Waste. The meeting dealt predominantly with Kings Transit. The Town is not a member of Kings Transit but has in the past made contributions to it through Annapolis County.

Also attended a second meeting on Oct 5 with the partners for the 2024 Acadian World Congress. Planning for our area's involvement are proceeding well. The Town's invitation to the head of the Congress has been accepted. World Acadian Congress Program Manager Marcel Aymar will be in Annapolis Royal today to meet with Alan Melanson and Ted Dolan for a tour to experience the Acadian product that is here in our region.

Today, I will be meeting with Jason Malloy from the Annapolis Valley Register at the Town wharf. He is working on a follow-up article now that the engineering report has been received by the Town.

Accepted invitation to St Luke's 200th celebration on October 16, 2022.

Will be attending the next Interim IMSA Board meeting on October 19, 2022.

Will be attending the First Poppy event at the Legion on October 27, 2022 and Remembrance Day service at the Legion on November 11, 2022.

¹ Interim Intermunicipal Service Agreement Board which oversees Kings Transit and Valley Waste

Appendix 2

EAC report - Oct 2022

- We met on Sept 28th at 2pm
- We discussed the Noxious Weed Act, re: human health implications, animal health implications, and level of public awareness. Educate not enforce? What is the difference between a noxious weed and an invasive weed? Kayla will provide us with a list of noxious weeds.
- Moratorium on aerial herbicide spraying. Council needs direction. Can Round-up be used in town? Is it permitted?
- Kayla gave an update on the draft Climate Change Plan
- The recent community clean-up was great fun. Thanks to the volunteers who helped and thanks to Kayla for organizing it.
- Kayla's position of Climate Change Intern has been extended until year end. Yay!
- John gave comments on the NS Coastal Protection Act. There are implications for the town because we are coastal but some points in the Act don't apply. There are regulations around shoreline armour rocks.
- Town has received \$25K matching funds for the engineer grant for the Flood Risk Infrastructure program
- Home flood risk education program. An insurance company initiative to help get information to the public through municipal bodies.

Appendix 3

Pool report - October 2022

- The search continues for a Certified Pool Operator. Training will be paid for and no previous experience necessary. Interested folks can apply by emailing the pool at annapoliscommunitypool@gmail.com
- Work continues with local youth to assist them with registering for upcoming lifeguarding courses
- Year-end reports are currently being written
- A new grant has been received to fund the Swim Club which is overseen by a local professional athlete and volunteer swim coach. This club is for youth & adults and was a huge success this past summer. Funds will go towards swim training equipment.
- Winterizing the pool is underway, thanks to the volunteers
- The pool board plans to meet next week.