

**Town of Annapolis Royal
 UNAPPROVED MINUTES Council Meeting
 November 16, 2022, at 6:00 p.m.**

“I/We would like to acknowledge that we are in Mi’kma’ki (MEEG-MA-GEE), the traditional (or ancestral) territory of the Mi’kmaq People”

1. CALL TO ORDER	Deputy Mayor Power called the meeting to order at 6:00 pm.
2. PRESENT	Deputy Mayor Pat Power, Councillor Paula Hafting, Councillor Sanford, CAO Millett-Campbell, Chris Millier (joined virtually at 6:26 pm and exited at 6:30 pm) Recording Secretary Krista Grear
3. REGRETS	Mayor Boyer, Councillor Michael Tompkins
4. ADDITIONS TO AGENDA	
5. APPROVAL OF AGENDA	MOTION #C2022-11-16-01 It was regularly moved and seconded to approve the agenda as presented. Motion carried.
EDITS TO THE MINUTES	Deputy Mayor Power noted that under MOTION #C2022-10-19-14 discussion point to add ‘on the committee’
6. APPROVAL OF MINUTES	MOTION #C2022-11-16-02 It was regularly moved and seconded to approve the minutes of October 19, 2022, with correction. Motion carried.

7. PRESENTATIONS:

- i. Rezoning Request 499 St. George St.

Chris Millier, Planner, gave an overview of the recommendation of the application submitted by the Planning Heritage Advisory Committee (PHAC) on behalf of the property owner, to add a residential unit in an accessory structure. He noted that PHAC reviewed all relevant policies, intent of land use, and by-laws and determined application is in line with all requirements and regulations.

- ii. Public Meeting for the Planning and Heritage Committee By-law and the Building and the Alterations and Renovations By-law

Public meeting opened at 6:00 pm. As there were no members of the public present, and no written submissions were received, the public meeting was closed at 6:03.

8. PUBLIC INPUT

9. BUSINESS ARISING:

- i. Second reading of Planning and Heritage Committee By-law

MOTION #C2022-11-16-03

It was regularly moved and seconded that Council approve the second and final reading of the Planning and Heritage Committee by-law dated September 29, 2022. **Motion carried**

- ii. Second reading of Building, Alterations and Renovations By-law

MOTION #C2022-11-16-04

It was regularly moved and seconded that Council approve the second and final reading of the Building, Alterations and Renovations by-law dated September 1, 2022. **Motion carried.**

- iii. Parking Permit Pilot Project Survey results and updates

For information purposes only. The Traffic Flow Advisory Committee (TFAC) reviewed the results and wanted to share with Council and the public. TFAC has opted to table this topic and may reinvestigate in the new year.

10. NEW BUSINESS:

- i. Rezoning request 499 St. George Street

MOTION #C2022-11-16-05

It was regularly moved and seconded that Council give approval for the Town to amend the Land Use By-law Schedule A Zoning Map by rezoning lands of Stephen Robertson and Sybil Skinner Robertson at 499 St. George Street (PID 05001524) from Residential Single Unit (RSU) to Residential Two Unit (RTU). **Motion carried.**

Deputy Mayor Power noted that the property owner was in attendance at the public hearing and that there appears to be no impact to the heritage value or that of the heritage district.

11. RECOMMENDATIONS FROM COMMITTEES, BOARDS AND COMMISSIONS:

Committee of the Whole

MOTION #C2022-11-16-06

It was regularly moved and seconded that Council write-off role #00092398 and roll #04997409 interim taxes in the amounts \$680.85 and \$2443.20 final tax bills respectively for the Town of Annapolis Royal for the Town owned properties. **Motion carried.**

MOTION #C2022-11-16-07

It was regularly moved and seconded that Council approve implementation of the Water Service Application and Contract effective January 1, 2023. **Motion carried.**

MOTION #C2022-11-16-08

It was regularly moved and seconded that Council appoint Councillor Pat Power to be Deputy Mayor from January 2023 to October 2024. **Motion carried.**

MOTION #C2022-11-16-09

It was regularly moved and seconded that Council approve the IMSA contract and direct staff to sign the IMSA contract. **Motion carried.**

This is the IMSA contract for the Regional Director of Public Works

Planning & Heritage Advisory Committee

MOTION #C2022-11-16-10

It was regularly moved and seconded that Council grant the applicant at 518 St George Street heritage approval to add a fence as detailed in the application 22-38-HER, providing the requirements of the Land Use By-Law are met. **Motion carried.**

MOTION #C2022-11-16-11

It was regularly moved and seconded that Council grant the applicant at 209 St George Street initial heritage approval (only) to add a covered marquee and make material changes to the steps and ramp as detailed in the application AR22-41-HER as part of an initial review of a potential Development Agreement. **Motion carried.**

CAO Millett-Campbell shared an update from an email she received earlier today.

MOTION #C2022-11-16-12

It was regularly moved and seconded that Council grant the applicant at 401 St George Street heritage approval to construct an addition, as detailed in application 22-42-HER providing all conditions of the Land Use By-Law are met. **Motion carried.**

MOTION #C2022-11-16-13

It was regularly moved and seconded that Council grant the applicant at 268 St George Street heritage approval to add a new window sign as detailed in the application 22-43-HER, providing the requirements of the Land Use By-Law are met. **Motion carried.**

Traffic Flow Advisory Committee

MOTION #C2022-11-16-14

It was regularly moved and seconded that Council approve the installation of a lighted and audible crosswalk with related signage on Prince Albert Road between the French Basin Trail and Railbed Trail to be brought to the 23-24 budget request. **Motion carried.**

A brief discussion held noting that this topic has been identified by TFAC as there have been several requests/concerns about a safe crosswalk at this location. TFAC has been working on this topic for a while and determined that because this location is on a busy main highway, for safety and accessibility reasons, flashing lights and audible signal are required. It was noted that this would have come forward sooner, but a response from the Provincial Traffic Authority was

sought to ensure the Town had the authority to install a crosswalk at this location, response was received just last week confirming the Town's ability to do so. Cao Millett-Campbell noted that she received a quote of \$9,300 to install such a crosswalk and that she has applied for funding through an accessibility grant, not specifically for this crosswalk. Funding for this crosswalk will need to go to next year's budget considerations.

MOTION #C2022-11-16-15

It was regularly moved and seconded that Council approve the installation of a no exit sign on Victoria St east for a trial period of one year. **Motion carried.**

It was noted that residents in that area shared notice that people are going down the road thinking it leads somewhere (road to the train station). There is no cost to this as the Town has the sign and sign pole already.

12. REPORTS FROM COMMITTEES, BOARDS AND COMMISSIONS:

i. Mayor's Report

Mayor Boyer submitted a written report attached to these minutes as appendix 1

ii. Chief Administrative Officer's Report

CAO Millett-Campbell noted that she attended the Nova Scotia Federation of Municipalities conference, applied for two grants (federal accessibility, and comfort centre generator). She further noted that the new Regional Director of Public Works, will be starting the 28 of November and alternating days between Annapolis Royal and Middleton.

Deputy Mayor Power suggested to send a letter of congratulations to the new Warden and Deputy Warden at the County.

iii. Planning Services Report

Deputy Mayor Power noted that it is nice to see a couple of new buildings in the report and CAO Millett-Campbell noted that there are three more forthcoming.

iv. Water Report

For information purposes

v. Marketing and Economic Development Committee

Councillor Sanford noted that the Committee didn't have quorum but did have a discussion and physical walk around regarding potential use for First Pond land.

vi. Board of Police Report

No meeting held. Next meeting December 14

vii. Twinning Committee

Included in appendix 1

viii. Library Report

Deputy Mayor Power noted that the Regional Board meets tomorrow and that the Friends of the Library have been busy preparing for this Saturday's big used book sale.

ix. Traffic Flow Advisory Committee

Councillor Sanford noted that items of interest were covered previously in the meeting.

x. IMSA Interim Board

CAO Millett-Campbell noted that the Interim Board met today and provided an update regarding Valley Waste and King's Transit, notably that with cost of fuel there are deficits expected. Deputy Mayor Power noted that she attended in Amery's absence.

xi. Environment Advisory Committee

Councillor Hafting noted that the Committee discussed glyphosate spraying, PEI has banned spraying, and NS doesn't allow spraying on Crown Land. Discussed residential use of RoundUp (glyphosate). Sustainable Communities Challenge Fund potential funding stream being considered. Climate Change Intern, Kayla Winsor is preparing a noxious weed list to be included in the Invasive Species by-law.

xii. Academy Condo Board

CAO Millett-Campbell noted that the Board is looking to replace the property manager, and possibly to use unit 100 as a short-term rental. She is still working on a proposal to reduce the Town's condo fees, for example remove fees associated with common elements as currently the agreement states that the Town does not have access to any of the common elements in the Condos (cleaning, elevators, etc.).

xiii. Friends of the Annapolis Pool Society

Nothing to report currently. Deputy Mayor Power noted that the Society made a request to the Health Foundation for an AED unit.

xiv. Accessibility Committee

Did not meet this month.

13. **CORRESPONDENCE:** None

MOTION #C2022-11-16-16

It was regularly moved and seconded to move in camera to discuss contract negotiations at 6:44 pm. **Motion carried.**

14. IN CAMERA: 6:44 pm

Under Section 22(2) of the *Municipal Government Act*:

MOTION #C2022-11-16-18

It was regularly moved and seconded to move out of camera at 7:09 pm. **Motion carried.**

15. ADJOURNMENT

It was regularly moved to adjourn at 7:10 pm

Pat Power, Deputy Mayor

Krista Gear, Recording Secretary

UNAPPROVED