

**Town of Annapolis Royal**  
**Traffic Flow Advisory Committee (TFAC)**  
**APPROVED MINUTES**  
**October 12, 2022**

<b>1. Call to Order</b>	Chair Tompkins called the meeting to order at 1:11 pm
<b>2. Present</b>	Chair Councillor Michael Tompkins, Councillor Holly Sanford (Vice Chair) Chief Mark Kane (joined virtually via Zoom), Public Works Jimmy Barteaux, Chief Administrative Officer (CAO) Sandi Millet-Campbell, Recording Secretary Krista Grear
<b>3. Absent/Regrets</b>	SoPW Kevin McLean
<b>4. Additions to the Agenda</b>	New Business 10.iii. Bollards/barriers to prevent driving on sidewalk into Market Square
<b>5. Approval of the Agenda</b>	<b>MOTION #TFAC2022-10-12-01</b> It was regularly moved and seconded to approve the agenda with the addition. <b>Motion carried.</b>
<b>Edits to the Minutes</b>	none
<b>6. Approval of the Minutes</b>	<b>MOTION #TFAC2022-10-12-02</b> It was regularly moved and seconded to approve the July 14, 2022 minutes as presented. <b>Motion carried.</b>

**7. PUBLIC INPUT**

**8. PRESENTATIONS**

**9. BUSINESS ARISING**

i. Permit parking pilot project

It was noted that the Committee still needs to determine costs associated with lot maintenance, to be included in the survey preamble. Changes to survey were made as requested at last meeting.

**Action:** to determine if it's possible to do two rows of parking on pavement and to provide estimate of salt and snow plowing costs

**Responsibility:** Jimmy Barteaux

**Date:** November

It was further noted that there would be no overnight parking in the lot, especially for winter snow removal purposes. Survey could go out early November and then bring results to the Committee at the November meeting. The Committee determined that it would first like to seek Council approval to conduct the survey.

**MOTION #TFAC2022-10-12-03**

It was regularly moved and seconded to recommend to Council to proceed with the parking permit pilot project community survey relating to the vacant lot between Café Compose and Tide View Restaurant. **Motion carried.**

ii. Crosswalk on Hwy 1 to French Basin Trail

Chief Kane noted that he has still not heard from the Provincial Traffic Authority on this

inquiry.

- iii. Angled parking lower St. George St.  
Jimmy Barteaux noted that he believed that SoPW McLean had measured and determined that there is not sufficient space for angled parking but will follow up to confirm.
- iv. Prince Albert Rd. parking/expand trail head parking area  
CAO Millett-Campbell noted that she and SoPW McLean had discussed recently, reminding him about this inquiry. Jimmy Barteaux to investigate further. Councillor Sanford noted that she would like to see the trail by funeral home expanded in the future.

## 10. NEW BUSINESS

- i. Community request for 'no exit' sign on Victoria St. by the train station  
CAO Millett-Campbell noted that she received a request for this signage. A community resident noted that numerous people are using the street and then having to turn around when realizing there is no through traffic. It was noted that there are other roads within the Town with no through traffic, some with no exit signs and others without. It is approximately \$500 to install a sign.

**Action:** check and see which streets have no exit signs posted

**Responsibility:** jimmy Barteaux

**Date:** November

- ii. Community inquiry about residential parking options for residents of 8 Victoria St. (Crooked Floor building)  
It was noted that the new owners of the building had attended Town Hall and made inquiry with administrative staff. Committee members noted that previous owner parked to the right of the building and that the new owners would have to discuss this possibility with neighbours. It was also noted that there are several all-day parking options available.

**Action:** to check necessity for painting no parking lines near hydrants

**Responsibility:** Chief Kane

**Date:** November

**Action:** touch base with new owners to share parking options

**Responsibility:** administrative staff

**Date:** October

- iii. Bollards/barriers to prevent driving on sidewalk into Market Square  
Committee members noted that this has been observed on several occasions and on a regular basis; that is accessing from St. George St., driving across sidewalk and through market Square. It was further noted that delivery drivers are allowed to remove bollard on Church Street to make their deliveries.

It was suggested to install new bollards, one on St. George St. and one to two for width on Church St., noting that they would also have to be removable for snow removal. Signage was presented as another option, 'no motorized vehicles on sidewalk'. An initial letter to the business can be sent letter and then it can address this with its staff.

**Action:** send letter to business owner

**Responsibility:** Staff

**Date:** October

- iv. Appointment of Jimmy Barteaux to committee as of November 1, 2022

**MOTION #TFAC2022-10-12-04**

It was regularly moved and seconded to recommend to Council to appoint Jimmy Barteaux to Traffic Flow Advisory Committee as of November 1, 2022.

**11. CORRESPONDENCE:**

12. **NEXT MEETING:** Nov 10 at 1:00 pm

**13. ADJOURNMENT**

It was regularly moved to adjourn the meeting at 1:58 pm.

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Councillor Tompkins, Chair

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Krista Gear, Recording Secretary