

**Town of Annapolis Royal
Traffic Flow Advisory Committee (TFAC)
APPROVED MINUTES
November 10, 2022**

1. Call to Order	Chair Tompkins called the meeting to order at 1:11 pm
2. Present	Chair Councillor Michael Tompkins, Councillor Holly Sanford (Vice Chair) Chief Mark Kane, Superintendent of Public Works (SoPW) Kevin McLean, Chief Administrative Officer (CAO) Sandi Millet-Campbell, Recording Secretary Krista Gear
3. Absent	
4. Additions to the Agenda	
5. Approval of the Agenda	MOTION #TFAC2022-11-10-01 It was regularly moved and seconded to approve the agenda as presented. Motion carried.
Edits to the Minutes	none
6. Approval of the Minutes	MOTION #TFAC2022-11-10-02 It was regularly moved and seconded to approve the July 2022 minutes as presented. Motion carried.

7. PUBLIC INPUT: none

8. PRESENTATIONS: none

9. BUSINESS ARISING

- i. Permit parking pilot project – Survey Monkey results

The Committee reviewed the survey reports. 508 survey results were received with just over 50% indicating that they work or live in the Town. It was noted that the lesson to be learned is that social media is not the best avenue for seeking community input.

Additional points from discussion held include:

- Investigating new ways to try and recoup costs with minimal impact on the tax base.
- Four-hour parking isn't being enforced, leaving people to remain on the street.
- Perhaps survey isn't used as an indicator, let it sit for a bit, and then reach out to electors/taxpayers.
- Fiscal responsibility considerations, demonstrate a plan to generate revenues with as little impact as possible.
- Option to change this lot to a green space, or move the playground to this location and can then develop Town land where the park currently is.
- Town could annex the land (pay market value for a brown site).
- Table the pilot project and share results with Council.
- Based on the survey the Committee believes that Council needs to investigate long term benefit and/or revenue generating opportunities.
- Town Parking at the Legion too.

- Is there a need to maintain this lot in the winter? In summer it's nice to have these additional spots.

ii. Crosswalk on Hwy 1 to French Basin Trail updates

Response received from the Province indicating the Town's ability/authority to install a crosswalk at this location.

After a brief discussion, the Committee recommends, for safety and accessibility, a crosswalk with lights and audible sounds.

MOTION #TFAC2022-11-10-03

It was regularly moved and seconded to recommend to Council the installation of a lighted and audible crosswalk with related signage on Prince Albert Road between the French Basin Trail and Railbed Trail. **Motion carried.**

iii. Angled parking lower St. George St.

Superintendent of Public Works noted that this will not work as the street is not wide enough.

iv. Prince Albert Rd. parking/expand trail head parking area

SoPW McLean noted that this is doable, will likely need 30-35 tandem loads of fill, then can cover with the (about) 20 tandem loads of reclaimed asphalt at Public Works. May have to wait until next budget. Roughly \$10,000 to complete this. SoPW McLean to get a better estimate of cost.

v. No Exit sign request Victoria St. updates

SoPW McLean has a sign that can be tacked on the light post. The Committee suggests going ahead, putting it up and see if it resolves the issue and review it again in a year.

MOTION #TFAC2022-11-10-04

To install a no exit sign on Victoria St east for a trial period of one year. **Motion carried.**

vi. Vehicles driving through Market Square updates

CAO Millett-Campbell has a draft letter and suggests sending it in the spring when the issue is more likely to arise again. The Committee suggested sending it now and can be sent again in the spring or summer if the need arises. It was also noted that bollards (removable) can be installed next year if this becomes a continuing issue.

10. NEW BUSINESS

11. CORRESPONDENCE:

12. NEXT MEETING: January 12, 2023 at 1:00 pm

13. ADJOURNMENT

It was regularly moved to adjourn the meeting at 1:59 pm

Councillor Michael Tompkins, Chair

Krista Gear, Recording Secretary