

Committee of the Whole
APPROVED MINUTES
February 1, 2023, at 6:00 p.m.

1. Call to Order	Mayor Boyer called the meeting to order at 6:00 pm and acknowledged that the meeting was taking place on the ancestral territory of the Mi'kmaq people.
2. Present	Mayor Boyer (Chair), Deputy Mayor Power, Councillor Sanford, Councillor Tompkins, Councillor Hafting, Chief Administrative Officer (CAO) Sandi Millett-Campbell, (RDPW) Dan Wade (exited meeting at 8:20 pm), (DoF) Melony Robinson (joined virtually by zoom, exited meeting at 7:58 pm), Chief Kane (exited meeting at 8:20 pm), Recording Secretary Krista Grear. Paul Beazley and Rod Tremblay joined virtually by zoom for their presentation.
3. Regrets	
4. Additions to the Agenda	New Business 9.ix. Roof repairs
5. Approval of the Agenda	MOTION #CoW2023-02-01-01 It was regularly moved and seconded to approve the agenda with addition. Motion carried.
Edits to the Minutes	
6. Approval of the Minutes	MOTION #CoW2023-02-01-02 It was regularly moved and seconded to approve the minutes of January 9, 2023. Motion carried.

7. PRESENTATIONS:

Paul Beazley and Rod Tremblay of Property Valuation Services Corporation (PVSC) presented about what PVSC does, how it determines property values and answered questions.

8. PUBLIC INPUT

No members of the public present

9. NEW / UNFINISHED BUSINESS:

- i. Request for Decision, Lift Station Project, Regional Director of Public Works (RDPW) Wade

RDPW Wade outlined the lift station project (Home Hardware lift station). He further noted some historical repairs for rails, brackets, concrete walls have eroded, and ground water is leaking in, etc. which were to be conducted, could not proceed due to the original blueprint specifications being incorrect (based on incorrect type of pumps). RDPW Wade recommended replacement of the two aging pumps (there are 7 lift stations with these older model pumps and the ones removed could be used as a spare/replacement as needed). There is a three-month delivery wait time for new pumps. RDPW Wade suggested that he would eventually like to replace all pumps and noted that pumps are proprietary;

currently there are two different brands of pumps, each require servicing by two different companies. A multiple year replacement plan could be enacted, e.g one station or pump per year would be conservative. He further noted that all the pumps are past their life span/20 or more years old.

MOTION #CoW2023-02-01-03

It was regularly moved and seconded that Council approve the amendment of the 2022-2023 Capital budget in the amount of \$90,000 for completion of the Home Hardware Lift Station and replace the two pumps at the lift station. **Motion carried.**

MOTION #CoW2023-02-01-04

It was regularly moved and seconded that Council preapprove \$80,000 from the 2023-2024 Capital budget for the additional sewage lift stations and well house to install the SCaDa system. **Motion carried.**

- ii. Quarterly Reports, Director of Finance (DoF) Robinson
 - a. Operating

DoF Robinson presented the summary of the operating budget quarterly report and responded to questions.

- b. Capital

DoF Robinson presented the summary of the capital budget quarterly report and responded to questions.

- c. Water

For Council's information. Council had no questions.

- d. Equipment Replacement Policy

DoF Robinson gave a summary overview of the equipment replacement policy, appendix B and answered questions.

MOTION #CoW2023-02-01-05

It was regularly moved and seconded to recommend to Council to approve the updated appendix B of the Capital Equipment replacement policy for the fiscal year 2023-2024. **Motion carried.**

- e. Financial Condition Indicators

DoF Robinson reviewed the FCI report and answered questions noting that the Town is in good financial shape.

- iii. Valley Waste Temporary Borrowing Resolution

MOTION #CoW2023-02-01-06

It was regularly moved and seconded to recommend that Council approve the borrowing of the aggregate principal amount of \$174,000.00 by Valley Region Solid Waste-Resource Management Authority, and that Council unconditionally guarantee repayment of \$1,879.00. **Motion carried.**

- iv. Noise Exemption Request

MOTION #CoW2023-02-01-07

It was regularly moved and seconded to recommend to Council to approve the request for an exemption to the Orderly and Peaceful Conduct By-law for a wedding reception at 519 St. George St. on July 14, until 1 am on the 15, 2023. **Motion carried.**

- v. Request for Decision, Live Streaming for Council Meetings Policy

MOTION #CoW2023-02-01-08

It was regularly moved and seconded to recommend to Council to approve the Live Streaming for Council Meetings Policy #2023-04. **Motion carried.**

A brief discussion was held noting that all meeting agendas, video links and contact information to be included in one location on the website for ease of access.

- vi. Meeting Procedures Update, Mayor Boyer

Provided in meeting package for Council to review. Tabled to next meeting due to time.

- vii. Second Water Source Update

Provided for Council's information.

- viii. Sea Level Rise Update

Provided for Council's information.

- ix. Roof Repairs

MOTION #CoW2023-02-01-09

It was regularly moved and seconded that Council approve the repairs to the tower flashing on the roof at a cost of \$4,140.00. **Motion carried.**

Brief discussion held noting that this repair is for the section of roof above old Council chambers, not the flat roof that was previously repaired, rather the pitched roof on the higher part of the tower, the flashing is faulty. Have had to replace new ceiling tiles in old Council Chambers and the Police Department due to these leaks.

10. CORRESPONDENCE

i. Property Valuation Services Corporation Reports

Covered during PVSC presentation.

ii. Trail Complaint

Staff is aware of the issue and is looking at another possible grant in 23-24 budget year that will address this section of the trail.

11. ROUND TABLE:

i. Mayor Boyer
Deferred

ii. Deputy Mayor Power
Deferred

iii. Councillor Hafting
Noted she is looking forward to meeting with MLA Carman Kerr on Friday.

iv. Councillor Sanford
Nothing currently.

v. Councillor Tompkins
Nothing currently.

MOTION #CoW2023-02-01-10

It was regularly moved and seconded to move in camera at 8:20 pm to discuss in-camera minutes of January and contract negotiations. **Motion carried.**

MOTION #CoW2023-02-01-12

It was regularly moved and seconded to move out of camera at 8:30 pm. **Motion carried.**

12. ADJOURNMENT

The meeting adjourned at 8:30 pm.

Amery Boyer, Mayor

Krista Gear, Recording Secretary