

**Town of Annapolis Royal
Council Meeting APPROVED MINUTES
February 15, 2023, at 6:00 p.m.**

1. CALL TO ORDER	Mayor Boyer called the meeting to order at 6:01 pm acknowledging that the meeting was taking place in the ancestral territory of the Mi'kmaq People
2. PRESENT	Joined virtually by Zoom: Mayor Boyer, Deputy Mayor Pat Power, Councillor Paula Hafting, Councillor Sanford, CAO Millett-Campbell, CDC Ken Knox (exited 6:41 pm), Christine Igot (exited at 7:05) Joined in person: Recording Secretary Krista Grear, ALC Noah Scanlan (exited 6:26 pm), Joy Elliott (exited 6:26 pm)
3. REGRETS	Councillor Michael Tompkins
4. ADDITIONS TO AGENDA	Business Arising, 10.iii. Health Centre Task Team In camera, Business Item ii. Contract Negotiations (TAB C in SharePoint)
5. APPROVAL OF AGENDA	MOTION #C2023-02-15-01 The agenda with additions was approved by unanimous consent.
EDITS TO THE MINUTES	
6. APPROVAL OF MINUTES	MOTION #C2023-02-15-02 The Council Meeting Minutes of January, 2023 were approved by unanimous consent.

7. PUBLIC HEARING: STREETS AND SIDEWALKS BY-LAW

No members of public present and no written submissions received. The public hearing concluded at 6:02 pm.

MOTION #C2023-02-15-03

It was regularly moved and seconded that Council approve second and final reading of the Streets and Sidewalks By-law dated January 2023. **Motion carried.**

It was noted that there were only minor changes and reorganization of the By-law and no changes to the application.

8. PRESENTATIONS

- i. Playground Proposal, Joy Elliott and Noah Scanlan, Active Living Coordinator (ALC)

ALC Noah Scanlon introduced and outlined the project. Joy Elliott gave a slide presentation. Both answered questions. ALC Scanlan noted that he has applied for grants for \$60,000 and \$42,000 respectively to help offset costs. Mayor Boyer noted that the Town could also opt to create a Canada Helps campaign. Attached as Appendix 1.

- ii. Proposed new Policies, Ken Knox, Community Development Coordinator

CDC Ken Knox gave an overview of the proposed new policies, specific to grants and donations, and answered questions. He also noted that the recommendation from MEDC is to build in a mandatory one-year review.

iii. Twinning Committee, Christine Igot

Christine Igot gave a presentation and update on the activities of the Twinning Committee and answered questions. Written submission attached as Appendix 2.

9. PUBLIC INPUT

No members of the public present.

10. BUSINESS ARISING:

i. Meeting Rules of Procedure

Mayor Boyer led a discussion regarding proposed changes/updates to meeting rules of procedure. There were 13 proposed changes for consideration, the following decisions were made:

- 1) Policy to state that the Town will use the latest version of Robert's Rules and include version number.
- 2) Updating definitions in policy and including the terms 'point of order' and 'point of privilege.'
- 3) Update flag flying policy to reflect that the Mi'kmaq flag can be flown on the pole at Town Hall as well as the secondary pole.
- 4) Staff to consult with Bear River First Nation regarding the land acknowledgment.
- 5) Except in the case of a clear emergency, no new item of business will be added to the agenda, unless the CAO has at least 24 hours' notice to properly prepare. All Council must approve any such addition(s) in advance of the meeting, not at the meeting.
- 6) Approval of the agenda: "If there are no (or no further) corrections, the agenda is approved." Motion not required.
- 7) Approval of the minutes: "If there are no (or no further) corrections, the minutes are approved." Motion not required.
- 8) Motions: Requires mover and seconder of motion. Chair must state the motion, determine that it is in order and that it is clearly phrased. "The ayes have it and the motion is adopted." Amendments to motions: "I move that the motion be amended by (adding... or removing....)".
- 9) Debate: A member may speak only two times on any debatable motion on the same day for a maximum of 10 minutes each time (p. 16 of ?). A two-thirds vote is required to change the limits of debate. If someone feels that the debate is going on for too long, the member may state to the Chair: "Chair, I move to limit discussion to two minutes per speaker." All speaking is directed to the Chairperson. **Table this item for further discussion**
- 10) CoW will be chaired by someone other than the Mayor.
- 11) Abstentions will be counted as a Nay.
- 12) Although the round table is not mandatory, it will be left as is.

13) Once the agenda is complete, the Chair states "Since there is no other business, the meeting is adjourned." No motion required.

ii. Citizen appointment to Accessibility Advisory Committee

MOTION #C2023-02-15-04

It was regularly moved and seconded that Council appoint Spencer Reynolds to the Accessibility Advisory Committee for a term ending December 2023. **Motion carried.**

iii. Health Centre Task Team

Councillor Hafting proposed to strike up a task team to establish the Town's response to the state of health care, to build strong plan of action, and to include a focus on Digby hospital reduction in hours and EHS.

Deputy Mayor Power noted that she supports a task team with the understanding that no letters or actions are to be taken without Council's prior approval. Mayor Boyer suggested that the group first meet and come up with terms of reference to present to Council.

Interested parties can contact Councillor Hafting directly.

11. NEW BUSINESS:

12. RECOMMENDATIONS FROM COMMITTEES, BOARDS AND COMMISSIONS:

Committee of the Whole

MOTION #C2023-02-15-05

It was regularly moved and seconded that Council approve the updated appendix B of the Capital Equipment replacement policy for the fiscal year 2023-2024. **Motion carried.**

MOTION #C2023-02-15-06

It was regularly moved and seconded that Council approve the borrowing of the aggregate principal amount of \$174,000.00 by Valley Region Solid Waste-Resource Management Authority, and that Council unconditionally guarantee repayment of \$1,879.00. **Motion carried.**

MOTION #C2023-02-15-07

It was regularly moved and seconded that Council approve the request for an exemption to the Orderly and Peaceful Conduct By-law for a wedding reception at 519 St. George St. on July 14, until 1 am on the 15, 2023. **Motion carried.**

MOTION #C2023-02-15-08

It was regularly moved and seconded that Council approve the Live Streaming for Council Meetings Policy #2023-04. **Motion carried.** (with a change for video retention to five years)

Councillor Hafting noted that in Section 4.1 of the operating guidelines, it was stated that video files will be hosted for the current year and one year thereafter. Discussion held resulting in changing this section to five years in total.

Environment Advisory Committee

MOTION #C2023-02-15-09

It was regularly moved and seconded that Council approve the Invasive Alien Species Policy #2023-04 with the updated appendix of noxious weeds. **Motion carried.**

13. REPORTS FROM COMMITTEES, BOARDS AND COMMISSIONS:

- i. Mayor's Report
Included in meeting package for information purposes.
- ii. Chief Administrative Officer's Report
Included in meeting package for information purposes.
- iii. Planning Services Report
Included in meeting package for information purposes.
- iv. Water Report
Included in meeting package for information purposes.
- v. Marketing and Economic Development Committee
Included in meeting package for information purposes.
- vi. Board of Police Report
Included in meeting package for information purposes.
- vii. Twinning Committee
Mayor Boyer noted that Christine Igot's comprehensive presentation covered all updates.
- viii. Library Report
Deputy Mayor Power noted that the February meeting was cancelled, next meeting in March. CAO Millett-Campbell noted that the Library will be giving a presentation at CoW in March
- ix. Traffic Flow Advisory Committee
None
- x. IMSA Interim Board
Mayor Boyer noted that the Board met today, that Valley Waste is trying to cost all of the various waste streams, that the accident reporting process needs reviewing/updating, that there is a need to provide financial forecast, and that grant applications are in progress for greening of the Kings Transit fleet. .

- xi. Environment Advisory Committee
Councillor Hafting noted that the Committee welcomed a new member, elected chair/vice, discussed possibility of storm water collection campaign, the NS climate change risk report, and proposed new project for recognition of climate champions.
- xii. Academy Condo Board
Councillor Hafting noted that the decision to reimburse the Town for fees associated with common areas was overturned and will be reconsidered at next meeting. The interim caretaker accepted the position full time, and the increase to condo fees may be less this year.
- xiii. Friends of the Annapolis Pool Society
Councillor Hafting noted that the Society met January 30 and is aiming for a June to September season. It discussed fundraising ideas and grant proposals, regular planning is underway, March 7 chili take out fundraiser and March break day camp. The new Executive Director has passed the certified pool operator course.
- xiv. Accessibility Committee
No meeting.

14. CORRESPONDENCE:

- i. Annapolis Tidal Generation Station Retirement
For Council's information
- ii. Piloting Vertical Axis Turbine Technology, Federation of Canadian Municipalities
Mayor Boyer noted that although the Town received disappointing news about its FCM grant application, there has been encouragement from funders to continue and build a stronger project/proposal. Staff to investigate options for moving forward.
- iii. Annapolis Royal Fire Department Town Emergency Calls 2022
For Council's information

MOTION #C2023-02-15-10

It was regularly moved and seconded to move in camera at 7:45 pm to discuss previous in-camera minutes and two contract negotiations. **Motion carried.**

MOTION #C2023-02-15-12

It was regularly moved and seconded to move out of camera at 7:55 pm. **Motion carried.**

15. ADJOURNMENT

The meeting was adjourned at 7:55 pm.

Amery Boyer, Mayor

Krista Gear, Recording Secretary