

Town of Annapolis Royal
Traffic Flow Advisory Committee (TFAC)
APPROVED MINUTES
January 12, 2023

1. Call to Order	Chair Tompkins called the meeting to order at 1:00 pm
2. Present	Chair Councillor Michael Tompkins, Deputy Mayor Power, Chief Mark Kane, Regional Director of Public Works (RDPW) Dan Wad, Chief Administrative Officer (CAO) Sandi Millet-Campbell, Recording Secretary Krista Grear
3. Absent	
4. Additions to the Agenda	
5. Approval of the Agenda	MOTION #TFAC2023-01-12-01 It was regularly moved and seconded to approve the agenda as presented. Motion carried.
Edits to the Minutes	none
6. Approval of the Minutes	MOTION #TFAC2023-01-12-02 It was regularly moved and seconded to approve the November 2022 minutes as presented. Motion carried.

7. PUBLIC INPUT - none

8. PRESENTATIONS - none

9. BUSINESS ARISING

i. Election of Chair and Vice Chair for 2023

Call for the role of Chair was made three times. Counsellor Tompkins was nominated and noted that he is willing to stand as Chair. Counsellor Tompkins was acclaimed to position of Chair.

Call for the role of Vice Chair was made three times. RDPW Wade was nominated for Vice Chair and noted that he is willing to stand as Vice Chair. RDPW Wade was acclaimed to the position of Vice Chair.

ii. EV overnight parking and charging in Market Square

It was noted that a car was parked, tucked in so it wasn't easily visible from the street, in Market Square. Chief Kane had a Constable investigate, who interacted with the vehicle owner and will continue to monitor the location. Chief Kane suggested that a temporary pedestrian through-way could be installed to deter vehicles from using/accessing this area, and that it could be removable for when needed. Deputy Mayor Power noted that EV charging is free at the other two sites, and as such why would payment be expected at Market Square. Chief Kane responded that the vehicle was plugged in to a private business/residence owners' electrical outlet. It was further noted that this area needs to be kept free for snow plowing and rink, but some type of year-round system/bollards/etc. could be installed (e.g. wooden posts with ropes would be aesthetically pleasing, whatever

solution has to be fixed so as not to be moved by public e.g. picnic tables).

Action: investigate and present some options

Responsibility: RDPW Wade

Date: February

- iii. Prince Albert Rd. parking/expand trail head parking area updates.

Councillor Tompkins noted that he did mention this to Council in November. This is the area over by skateboard park, investigating options to expand/add parking and connect to trail to downtown. Previous SoPW McLean had suggested that gravel was needed and that the old asphalt can be used as fill as it is considered an inert material.

He also noted that the crosswalk has been passed by Council, there is funding coming forward (Accessibility) which would go together with the expansion of the parking.

Action: cost of any additional fill, gravel/crusher dust and determine how many additional spaces could be created

Responsibility: RDPW Wade

Date: February

- iv. Vehicles driving through Market Square updates.

CAO Millett-Campbell did send letter to the owner of the Whiskey Teller but did note that it is not only their staff or patrons driving through Market Square. May have to revisit the access to homes/businesses on Church St., who may take issue with the previous agreement to restrict access on Market days.

It was noted that on the upcoming agendas to include 4-hour limit (February) and permit parking (March)

10. NEW BUSINESS - none

11. CORRESPONDENCE - none

12. ADJOURNMENT – 1:43 pm

The meeting was adjourned at 1:43 pm

Councillor Tompkins, Chair

Krista Gear, Recording Secretary