

**Planning & Heritage Advisory Committee  
Unapproved Minutes  
June 6th, 2023 at 9:00 a.m.**

<b>1. Call to Order</b>	Chair Bohaker called the meeting to order at 9:00 a.m.
<b>2. Present</b>	Brian Bohaker (Chair), Wilfred Allan (Vice Chair), Councillor Holly Sanford, Councillor Paula Hafting , Anne Crossman, Mike Bernard, Planner Chris Millier Admin: CAO Sandi Millett-Campbell, MDO Ken Knox
<b>3. Regrets</b>	None
<b>4. Additions to the Agenda</b>	None
<b>5. Approval of the Agenda</b>	<b>MOTION #PHAC2023-06-06-01</b> Regularly moved and seconded. <b>Motion carried.</b>
<b>6. Edits to the Minutes</b>	None
<b>7. Approval of the Minutes</b>	<b>MOTION #PHAC2023-06-06-02</b> Regularly moved and seconded. <b>Motion carried.</b>

**PLANNING ADVISORY COMMITTEE**

**8. NEW BUSINESS:** None

Planner Chris Millier reviewed the MPS Amendment Report with the Committee. The Committee amended the proposed changes which will be sent to Council for First Reading. The Committee also agreed with Planner Millier to update the Public Participation Policy to mirror the MPS amendment.

**Motion #PHAC-2023-06-06-03:** “The Planning and Heritage Advisory Committee recommends to the Town Council to hold the first reading in order to amend the Municipal Planning Strategy to meet the Minimum Planning Requirements as set forth by the Province.

**9. REPORTS**

- a. Planning Report – MAY 2023  
The committee reviewed the report.

**10. BUSINESS ARISING:** None

**HERITAGE ADVISORY COMMITTEE**

**11. NEW BUSINESS:**

- a. 23-14-HER 683 St. George  
**MOTION #PHAC2023-06-06-04** It was regularly moved and seconded that PHAC recommends to Council that the applicant at 683 St George Street be given heritage approval to change the window material of 16 windows from wood to vinyl keeping the same mullioned style and to change 1 window (which is not visible from the road) from mullioned to non-mullioned, as detailed in application AR23-14-HER, providing all conditions of the Land Use By-Law are met.” **Motion Carried**

**12. BUSINESS ARISING:** None

**13. CORRESPONDENCE:** None

**14. NEXT MEETING:** Tuesday, July 4th 2023, at 9am

**15. ADJOURNMENT: MOTION #PHAC2023-06-06-05** adjournment at 9:50 a.m.

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**Chair Brian Bohaker**

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**Recording Secretary Ken Knox**