

Committee of the Whole
APPROVED MINUTES
June 7, 2023, at 6:00 p.m.

Mayor Boyer conducted the swearing in ceremony for Paul Wear. Mr. Wear read the oath of allegiance and Mr. Wear and Mayor Boyer signed the oath document in duplicate.

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| 1. Call to Order | Deputy Mayor Tompkins gave a land acknowledgment and called the meeting to order at 6:02 pm. |
| 2. Present | Mayor Boyer, Deputy Mayor Tompkins, Councillor Sanford, Counsellor Hafting, Counsellor Wear, CAO Millett-Campbell, recording secretary Krista Gear |
| 3. Regrets | |
| 4. Additions to the Agenda | New Business: 9.xiv. Animal Control Officer Appointment |
| 5. Approval of the Agenda | MOTION #CoW2023-06-07-01 It was regularly moved and seconded to approve the agenda with additions. Motion carried. |
| Edits to the Minutes | |
| 6. Approval of the Minutes | MOTION #CoW2023-06-07-02 It was regularly moved and seconded to approve the minutes of May 3, 2023. Motion carried. |

1. PRESENTATIONS

i. Staff Service Award

Mayor Boyer presented Noah Scanlon, Active Living Coordinator, with a certificate in recognition of five years of service. Mayor Boyer read an overview of Noah Scanlon's accomplishments over the years as ALC Scanlon was unable to attend.

2. PUBLIC INPUT

3. NEW / UNFINISHED BUSINESS:

i. Municipal Planning Strategy Amendment, First Reading

MOTION #CoW2023-06-07-03

It was regularly moved and seconded to recommend that Council have First Reading of the Municipal Planning Strategy amendment. **Motion carried.**

MOTION #CoW2023-06-07-04

It was regularly moved and seconded to recommend that Council set the date for the Public Hearing as July 19, 2023, at 5:00 pm. **Motion carried.**

ii. Request for Decision: Fees and Fines Policy

MOTION #CoW2023-06-07-05

It was regularly moved and seconded to recommend that Council approves a change in the Fees and Fines policy to increase the cost of a sewage connection to \$50 administration fee plus \$2300 or total material cost, whichever is greater, per lateral.

Motion carried.

Discussion held noting that the admin fee doesn't increase, the lateral fee proposed increase due to the actual cost of connection being \$2291 as determined by Regional Director of Public Works. It was further discussed to include a statement that allows for potential future cost increases.

iii. Request for Decision: Short Term Rental Compliance

MOTION #CoW2023-06-07-06

It was regularly moved and seconded to recommend that Council signs the Information Sharing Agreement with the Province of Nova Scotia for the short-term accommodations. **Motion carried.**

Discussion held noting a few minor clarifications and a request to include this in the Town's Strategic Plan for regular review. It was also noted that the purpose is to ensure short term landlords are registered and in compliance with all regulations.

iv. Request for Decision: Annapolis Royal Refresh!

MOTION #CoW2023-06-07-07

It was regularly moved and seconded to recommend to Council to approve the construction of a shed in the Market Square area using monies from Annapolis Royal Refresh! providing the conditions of the Land Use By-law are met. **Motion carried.**

v. Request for Decision: Annapolis Pride

MOTION #CoW2023-06-07-08

It was regularly moved and seconded to recommend that Council approve and read a statement of support for 2SLGBTQIA+ persons, for National Pride month, at Council meeting, June 21, and the Town's annual Pride event. **Motion carried.**

vi. Environmental visionary Award Proposal

MOTION #CoW2023-06-07-09

It was regularly moved and seconded to recommend to Council that the Environment Advisory Committee proceed with the development of the Environmental Visionary Award. **Motion carried.**

Discussion held noting that a task team of the Environment Advisory Committee has done most of the work and would remain involved. It was also noted that such a project will involve some staff time at some point in the future and to consider possible partnerships with other municipalities for a broader/larger award program.

vii. Memorial Tree Request

Request received from the Nova Scotia Guild of Town Criers. Council directs staff to investigate options including type of tree, possible location, and any costs.

viii. Police Capital Reserve (motion tabled from Council meeting 2023-05-17)

MOTION #CoW2023-06-07-10

It was regularly moved and seconded to recommend that Council approve revenue collected from the criminal record check system, over and above the preapproved budgeted amount, be put into a reserve fund from which the Police Department can access, with permission from the Board of Police Commissioners, to be used for operational expenses, excluding salaries, as needed. **Motion tabled.**

To be included on agenda for next Board of Police Commissioners meeting. It was noted that answers to financial questions to be discussed with Director of Finance and to determine what is permissible under the Municipal Government Act.

ix. Provincial Volunteer Awards (motion tabled from Council meeting 2023-05-17)

Counsellor Hafting declared Conflict of Interest and exited the room at 6:39pm.

MOTION #CoW2023-06-07-11

It was regularly moved and seconded that Council recommends the selection of Jeff Hafting to represent the Town of Annapolis Royal at the 2023 Provincial Volunteer Awards. **Motion carried.**

Counsellor Hafting returned at 6:40pm.

x. Councillor Wear appointment to committees (Traffic Flow Advisory Committee, Audit Committee, Friends of the Annapolis Royal Library)

MOTION #CoW2023-06-07-12

It was regularly moved and seconded that Council appoint Counsellor Paul Wear to the Traffic Flow Advisory Committee and Audit Committee with a term ending October 31, 2024. **Motion carried.**

xi. Council appointment to the Annapolis Valley Regional Library Board

Tabled to June 21 Council Meeting.

xii. Welcome Wagon Appointment

MOTION #CoW2023-06-07-14

It was regularly moved and seconded to appoint Sally O’Grady as the person of Good Cheer for the Welcome Wagon with a term ending Dec 31, 2023. **Motion carried.**

xiii. Coastal Protection Act

MOTION #CoW2023-06-07-15

It was regularly moved and seconded to recommend that Council sign the joint letter calling for the immediate release and implementation of the regulations of the Coastal Protection Act by the Province. **Motion tabled.**

To be discussed at the Environment Advisory Committee.

xiv. Animal Control Officer Appointment

MOTION #CoW2023-06-07-16

It was regularly moved and seconded to recommend that Council appoint Meg Carroll as an Animal Control Officer for the Town with a term ending December 31, 2023. **Motion carried.**

4. CORRESPONDENCE

- i. Grant Potter Memorial (GPM) funding approval
For reference. It was noted that this grant requires matching funds for which the Town will have to wait for determination if the funds available this year. If no matching funds acquired it will not be possible to move forward with this grant but can reapply as needed.
- ii. Municipal Affairs and Housing Letter
Updates for reference noting that the letter raised more questions that gave answers
- iii. MPAL Report
For reference noting that it was nice to see all that ALC Scanlan has accomplished over the past year.
- iv. Thank you card.
For reference.

5. ROUND TABLE:

- i. Mayor Boyer
Mayor Boyer inquired as to whether Council would like to approach the FCM regarding the small-scale tidal pilot project. It was noted that an order of magnitude/feasibility study would be required to move forward. It was further noted that the prototype has been certified by three entities and that there are at least two entities that could

provide cost estimates and conduct feasibility study. Council agreed to investigate feasibility study costs.

- ii. Deputy Mayor Tompkins
Deputy Mayor Tompkins thanked those fighting the wildfires in the province.
- iii. Councillor Hafting
Councillor Hafting noted that she is looking forward to AWEC prom at Market Square and Historic Gardens and congratulates the graduating class of 2023.
- iv. Councillor Sanford
Councillor Sanford noted that the Natal day committee has been busy, and this year's theme is Maritime Proud. Sponsorship notices have been sent out, there is a link on Town's website for parade float applications, and there is a fundraiser this Sunday for the fireworks. She also welcomes Paul Wear to Council.
- v. Councillor Wear
Councillor Wear thanks staff for preparing him for his first meeting tonight. He further noted that the word seemed to get out quickly that he was elected and has already received communications from community.

MOTION #CoW2023-06-07-17

It was regularly moved and seconded to move in camera at 7:18 pm to discuss the in-camera minutes of May 2023 and three matters of contract negotiations. **Motion carried.**

MOTION #CoW2023-06-07-18

It was regularly moved and seconded to move out of camera at 7:55 pm. **Motion carried.**

6. ADJOURNMENT

The meeting was adjourned at 7:55 pm.

Michael Tompkins, Deputy Mayor

Krista Gear, Recording Secretary