

**TOWN OF ANNAPOLIS ROYAL
BOARD OF POLICE COMMISSIONERS MEETING
APPROVED MINUTES
March 8, 2023
at 10:00 a.m.**

1. Call to Order	Chair Droy called the meeting to order at 10:00 am
2. Present	Don Droy (Chair), Roy Stagg, Councillor Sanford, Councillor Tompkins, Mike Bernard, Police Chief Mark Kane, and Recording Secretary Krista Grear.
3. Regrets	CAO Millett-Campbell
4. Additions to the Agenda	In Camera: Personnel
5. Approval of the Agenda	MOTION #BoPC2023-03-08-01 It was regularly moved and seconded to approve the agenda as presented. Motion carried.
Edits to the Minutes	
6. Approval of the Minutes	MOTION #BoPC2023-03-08-02 It was regularly moved and seconded to approve the minutes of February 8, 2023. Motion carried.

7. PRESENTATIONS: None

8. PUBLIC INPUT: None

9. NEW BUSINESS:

i. Honorary Ambassador Trip

Chief Kane shared that he had been invited to attend the 2023 Compassion to Action educational trip to Poland and Israel hosted by the Centre of Holocaust Studies. It was created in 2010 and every year 20 influential Canadians are invited on this trip, Ministers, Police Chiefs, Directors of Education, senior parliamentarians, etc. The organization covers all costs during the trip, totalling \$5850. Attendees are responsible to pay for flights there and back.

Chief Kane noted that he would like to attend and that he is willing to cost share the round-trip flights and asked the Commission if he could use some or all of the remaining travel dollars in the Department's budget, approximately \$1000.

The invite was received on Feb 23, and he called and let them know he'd get back to them today. Trip is in July 2023, 10-19. He is comfortable with being away for 10 days, as the Youth Ambassador is here Mon-Fri and there is auxiliary to cover. He would be back for Natal Days.

The Board agreed that this is an excellent opportunity, that he attend, and since there is no request for funding outside of the operating budget that there is no need to make recommendation to Council for final approval. The Board did however note strongly that it would like to see some workshops, information sharing, presentations, youth education, etc. result from his learnings on the trip. Chief Kane noted that he is a member of the Police Chiefs of NS, chair of the EDI committee and working with Atlantic Police Academy with their curriculum, where this information may also be of value. He further noted that he will also use vacation time while he's away.

10. BUSINESS ARISING:

i. Budget

Chief Kane reviewed the proposed budget and a lengthy discussion with questions and answers ensued.

Of note Chief Kane stated that he is confident the department can hit the \$30,000 revenue from records checks this year.

When broken down, the cost of policing to taxpayers is \$742/year or \$2/day.

Proposed budget of \$445,710.76 budget expenses and \$144,357.14 budget revenue. He further noted that the \$10,475 Law Enforcement budget is outside control of the Chief as these are the Town's agreements for such things as cell phone, answering services, etc.

He has adjusted various budget lines up or down to best manage a limited increase. Some lines will reduce in following years, such as firearms (being replaced in this budget and future budget will only require maintenance). Noted there are no capital requests in this proposed budget.

There was some concern noted regarding why there needs to be certain costs, such as heating and cleaning in the PD budget (rather could use these dollars for actual policing) that these could or should be included in the general admin budget. There was also some call for the budget to break out police operational expenses (Chief/department responsibility) vs law enforcement fixed expenses (Town/general admin responsibility)

ii. Update from Council

None currently – the purpose of this agenda item is for any police-related matters that are brought forward to Council.

11. DEPARTMENT REPORTS:

i. Chief's Reports

Chief Kane noted that volunteers have given over 1200 hours of time in the past year and that the department currently has four auxiliaries. One auxiliary has given 6-700 hours and will be going to the police academy next year and will most likely be doing cadet training with ARPD. Board members noted that they were not aware of the number and value of auxiliary police and suspect that residents/taxpayers are not either. Perhaps highlight this at volunteer events, on the engage page, etc. to give them some form of recognition.

12. CORRESPONDENCE:

MOTION #BoPC2023-03-08-03

It was regularly moved and seconded to move in camera to approve the in camera minutes of February 2023 at 11:52 am. **Motion carried.**

MOTION #BoPC2023-03-08-05

It was regularly moved and seconded to move out of camera at 11:54 am. **Motion carried.**

14. NEXT MEETING:

April 5, 2023 @ 10:00 am.

Meeting date changed as Chief Kane will be away at the Police Chief's conference on April 12-13

15. ADJOURNMENT

The meeting was adjourned at 11:55 am

Don Droy, Chair

Krista Gear, Recording Secretary