




Claimant's Name: Sandi Millett-Campbell  
 Claimant's Title: Chief Administrative Officer  
 Date expense report posted: April 1, 2023 -June 30, 2023

Date Expense Incurred	Business Purpose of Expense: must include (if applicable): date of travel & destination	Professional Development Expense Type	Travel Expense Type	Travel/ Prof Dev. Cost (\$)	kms driven	Mileage calculated @ 0.5770	Meals				Other Expenses	Total including HST Rebate	Paid by Municipality			
							Breakfast	Lunch	Dinner	Other			Credit Card	Cheque	Invoice	
April 26/23	NSFM Streets idea exchange	01-21214C	mileage/meal		787	\$454.10			\$26.00			\$435.37		14950		
		01-21214C	hotel/meal						\$26.00	\$151.80		\$161.23		14950		
April 27/23	update cell phone	01-21290Z	mobile phone								\$803.85	\$728.95				
												\$52.32				
May 11/23	NS health Authority Middleton Hospital/Mayor & CAO	01-21130B	mileage		100	\$57.70								14982		
May 15/23	Kentville NSCC Grant session	01-21214C	mileage/meal		210	\$121.17		\$17.00				\$125.30		14982		
May 24/23	cell phone	01-21290Z	Cell			\$0.00					\$40.72	\$36.93		15012		
May 25/23	6 month Check in with Ashley on Regional Director Middleton	01-21214D			99							\$51.80		15033		
			mileage			\$57.12										
May 29/23	REMO Council Middleton	01-21130B	mileage		99	\$57.12						\$51.80		15033		
May 31/23	Food Security Bridgetown	01-28404Z	mileage		48	\$27.70						\$25.12		15033		
June 6/23	twinning breakfast	01-27814z	meal				\$14.00					\$12.70		15055		
June 16/23	Visit Bear River First Nation w/ twinning delegation Councillor Sanford too.	01-27814Z			57							\$29.82		15033		
			mileage			\$32.89										
June 17/23	twinning Pictures Developed Digby	01-27814Z	mileage		65	\$37.51						\$34.01		15086		
												\$51.80				
June 20/23	6 month Check in with Ashley on Regional Director Middleton	01-21214c	mileage		99	\$57.12								15086		
June 24/23	Cell Phone	01-21290Z	cell phone								\$40.76	\$36.96		15060		
Total						\$0.00	\$902.43	\$14.00	\$17.00	\$52.00	\$151.80	\$885.33				
												\$1,834.11				

\* audited by:   
 Melony Robinson, Director of Finance, CPA, MBA  
 Print Name and Position Signed

Total Expenses: \$2,022.56

Notes:  
 Travel Expenses include but are not limited to accomodations, transportaion and incidentals  
 Professional development expenses include, but are not limited to course registration fees  
 business purposes of an expense include but are not liminted to: conferences, meetings, municipal events, professional development  
 Alcohol cannot be expensed by an individual to a municipality  
 \* Municipalities are required by the MGA to report travel, meals and professional development expenses. Municipalities may choose to report other expenses.

INCLUDE CELL PHONES, ALL HOTELS (VISA), 0121130B,0121130A