

**Town of Annapolis Royal
Council Meeting Approved Minutes
July 19, 2023, at 5:18 p.m.**

MOTION #C2023-07-19-1

It was regularly moved and seconded to move in camera at 5:18 pm. **Motion carried.**

MOTION #C2023-07-19-2

It was regularly moved and seconded to move out of camera at 5:46 pm. **Motion carried.**

1. CALL TO ORDER	Mayor Boyer called the meeting to order at 6:03 acknowledging that the meeting was taking place in the ancestral territory of the Mi'kmaq People and read the live stream notice.
2. PRESENT	Mayor Amery Boyer, Deputy Mayor Michael Tompkins, Councillor Holly Sanford, Councillor Paul Wear, CAO Sandi Millett-Campbell, Chief Mark Kane, Interim Director of Public Works (IDPM) Ken Knox (exited at 6:06 pm), Recording Secretary Krista Grear
3. REGRETS	Councillor Paula Hafting
4. ADDITIONS TO AGENDA	Correspondence 13.ii. PVSC service agreement.
5. APPROVAL OF AGENDA	The agenda was approved by unanimous consent.
EDITS TO THE MINUTES	
6. APPROVAL OF MINUTES	<p>The regular Council Meeting Minutes of June 21, 2023 were approved by unanimous consent.</p> <p>The Special Council Meeting Minutes of June 7, 2023 were approved by unanimous consent.</p>

7. PRESENTATIONS

IDPM Ken Knox presented the proposed amendments to the Municipal Planning Strategy noting that the purpose is to include consultations with abutting municipalities as well as public communications and consultations. He further noted that the Public Participation Policy was previously updated to comply with all requirements of the MGA.

8. PUBLIC INPUT

9. BUSINESS ARISING:

- i. Second Reading of Municipal Planning Strategy Amendment

MOTION #C2023-07-19-03

It was regularly moved and seconded that Council give second reading and final approval to the amendments to the Municipal Planning Strategy in order to meet the Provincial Minimum Planning Standards requirement as follows:

As required by section 204A of the MGA, in the case where the adoption or amendment of a Municipal Planning Strategy is proposed, Council shall seek input from abutting municipalities through the following:

- a) Notify abutting municipalities of the proposed adoption or amendment to the Municipal Planning Strategy. The notice shall provide a timeline for a response to be received in order to be considered by Council.*
- b) Ensure that this engagement is completed prior to the first notice for a public hearing.*

As required by section 205 of the MGA and Annapolis Royal Policy 2016-2, Council will seek public input on the proposed adoption or amendment to the Municipal Planning Strategy or Land Use By-law

Motion carried.

- ii. Follow-up letter to Province regarding Glyphosate

Mayor Boyer noted that the draft letter was circulated. She further noted that she watched the documentary 'Through the Weeds' and that EAC member Hawboldt also reviewed the letter. Discussion ensued that there remains concern that the letter does not represent the determination of the US Supreme Court. Mayor Boyer suggested that Councillor Wear discuss his concerns with the EAC Chair.

- iii. Free Parking Sign updated

MOTION #C2023-07-19-04

It was regularly moved and seconded that Council approve the free parking sign for Market Square with all the elements of the Town logo, including colours and with the words 'free parking' in red. **Motion carried.**

10. NEW BUSINESS:

- i. Request for decision: flag flying for the Day of Commemoration of the Great Upheaval July 28th.

Mayor Boyer gave an overview of the events of the day. CAO Millett-Campbell noted that there are two options in the RFD, annual approval, or adding it to the Flag Flying Policy. It was decided to consider the request for this year and it can be added to the policy at a later date.

MOTION #C2023-07-19-05

It was regularly moved and seconded that Council approve the flying of the Acadian Flag on July 28, 2023, in recognition of the Day of Commemoration of the great Upheaval.

Motion carried.

- ii. Citizen appointment to the Environment Advisory Committee

MOTION #C2023-07-19-06

It was regularly moved and seconded that Council appoint Spencer Reynolds to the Environment Advisory Committee with a term ending December 31, 2023. **Motion carried.**

11. RECOMMENDATIONS FROM COMMITTEES, BOARDS AND COMMISSIONS:

Committee of the Whole

MOTION #C2023-07-19-07

It was regularly moved and seconded that Council update the Public Participation Policy, #2023-08, to better align with the amended Municipal Planning Strategy. **Motion carried.**

MOTION #C2023-07-19-08

It was regularly moved and seconded that Council approve the road closure from the corner of Victoria St and St George Street to the corner of St George Street and Drury Lane from 5 pm to midnight on August 4, 2023 for the Natal Day street dance. **Motion carried.**

MOTION #C2023-07-19-09

It was regularly moved and seconded that Council allow the Natal Day Committee to have a beer garden in Market Square on August 4th, 2023 as part of Natal Day, provided the Committee obtains a special event liquor license, and special event insurance coverage and that the documentation is presented to Town Hall before the event. **Motion carried.**

It was noted that this does fall under the Natal Day Committee purview and that there are changes and challenges with new liquor licensing requirements.

Councillor Tompkins declared a conflict of interest and exited the meeting at 6:28 pm

MOTION #C2023-07-19-10

It was regularly moved and seconded that Council update the Fees and Fines Policy to reflect the new \$50 Water On/Off fee subject to URB approval. **Motion carried.**

Councillor Tompkins returned to the meeting at 6:30 pm.

MOTION #C2023-07-19-11

It was regularly moved and seconded that Council support the Ecology Action Centre request by agreeing to sign the joint Municipalities letter which calls for the immediate release and implementation of the regulations pursuant to the Coastal Protection Act. **Motion defeated.**

Discussion held noting that there was a response from the Ecology Action Centre, and one from the MLA. Some additional information has been circulated. Council members noted that they would like to see more information before rendering any decision.

Planning Heritage Advisory Committee

MOTION #C2023-07-19-12

It was regularly moved and seconded that Council grant the applicant at 235 St. George Street heritage approval to extend vinyl siding to the northwest side of the building as long as the requirements of the Land Use By-law are met. **Motion carried.** One nay from Councillor Wear.

Discussion regarding vinyl siding on heritage properties, in particular this property which had some vinyl siding previously installed without heritage approval. It was noted that the owner did follow the process this time, that vinyl siding is not permanent, and the Committee determined that the building would look better if only one type of material and/or colour was used uniformly.

Board of Police Commissioners

Mayor Boyer noted that she has researched the requirements for setting up reserve funds and can share it with anyone who is interested.

CAO Millett-Campbell noted that she has not had an opportunity to do further research.

12. REPORTS FROM COMMITTEES, BOARDS AND COMMISSIONS:

- i. Mayor's Report
As circulated.
- ii. Chief Administrative Officer's Report
As circulated.
- iii. Planning Services Report
As circulated.
- iv. Water Report
As circulated.
- v. Marketing and Economic Development Committee
As circulated.
- vi. Board of Police Report
As circulated.
- vii. Twinning Committee
As circulated.
- viii. Library Report
Councillor Wear noted that the Regional Board meets in September and that he attended an orientation session yesterday that was very informative with a vast amount of documentation to read through. He feels he will be well prepared for September. He will also be attending a meeting tomorrow with CAO Millett-Campbell and the Executive Director of the Library.

- ix. Traffic Flow Advisory Committee
Councillor Wear noted that the Committee met yesterday where it discussed parking around Town, and a proposal from Refresh regarding ways to prevent people from driving through the Market Square; this included extending a section of yellow painted no parking lines and expanded greenspace with crushed rocks between Market Square and greenspace.
- x. IMSA Interim Board
Attached as Appendix 1
- xi. Environment Advisory Committee
As circulated.
- xii. Academy Condo Board
No report.
- xiii. Friends of the Annapolis Pool Society
As circulated.
- xiv. Accessibility Committee
As circulated.

13. CORRESPONDENCE:

- i. Compelling Tourism Communities
CAO Millett-Campbell noted that the Town received a grant through NS Tourism called Compelling Communities. The proposal asked for assistance with promotion of shoulder season activities and new marketing materials. She attended the initial meeting where NS Tourism noted that the Town was approved for summer season promotion, and that marketing materials were developed with existing resources, nothing new was created or obtained. There is no cost to the Town for participation in this project.

CAO Millett-Campbell noted that a member of the Marketing and Economic Development Committee has drafted a letter to NS Tourism outlining concerns and requested that Council consider lending its support/approval to the letter.

MOTION #C2023-07-19-13

It was regularly moved and seconded that Council support the letter encouraging collaboration with Nova Scotia Tourism to better meet the needs of the Town with the Compelling Communities project. **Motion carried.**

- ii. PVSC service agreement
CAO Millett-Campbell noted that the Town received a letter stating that they have updated the agreement with the Province.

14. ADJOURNMENT

The meeting was adjourned at 7:00pm.

Amery Boyer, Mayor

Krista Gear, Recording Secretary