

Committee of the Whole
Approved Minutes
December 6, 2023, at 6:00 pm

1. Call to Order	Deputy Mayor Tompkins gave the land acknowledgment and called the meeting to order at 6:00 pm.
2. Present	Mayor Boyer, Deputy Mayor Tompkins, Councillor Sanford, Councillor Hafting, Councillor Wear, CAO Millett-Campbell, ALC Noah Scanlan (left at 6:40 pm), and Recording Secretary Kim Dunning
3. Regrets	
4. Additions to the Agenda	Correspondence: ii. Gerard Boyer – Acadian Family Reunions In-camera Business items: iv. Labour relations and contract negotiations
5. Approval of the Agenda	MOTION #CoW2023-12-06-01 It was regularly moved and seconded to approve the agenda with additions. Motion carried.
Edits to the Minutes	Couple of typos
6. Approval of the Minutes	MOTION #CoW2023-12-06-02 It was regularly moved and seconded to approve the minutes of November 1, 2023 with corrections. Motion carried.

7. **PRESENTATIONS**

Noah Scanlan made a 'Blue Route Bicycle Presentation' to Council. The name of the project has now been changed to Core Active Transportation Network. The idea is to separate multi-use pathways to provide a designated space for walking, rolling, and cycling. ALC Scanlan explained that this is only a draft, and any changes can be made if required. He also said that he could be contacted if there were any further questions that needed answering.

8. **PUBLIC INPUT**

None

9. **NEW BUSINESS:**

i. **Community Climate Capacity Program**

CAO Millett-Campbell has advised that the County Annapolis Inter-Municipal Working Group is applying for funding for a three-year position to work on a joint climate action plan. CAO is currently working on the grant and is applying for a three-year position. She will need a letter of support to accompany the application.

MOTION #CoW2023-12-06-03

It was regularly moved and seconded to recommend to Council that a letter be prepared to demonstrate municipal support for our Community Climate Capacity application.
Motion carried.

ii. **Change January 2024 Meetings**

CAO Millett-Campbell has requested that the Committee of the Whole meeting scheduled for January 3, 2024 be moved to January 10th. Council supports this change

and will review moving the Council meeting scheduled for January 17, 2024 at the next Council meeting on December 20.

- iii. Nova Scotia Power Meeting Tentative Date January 23, 2024
CAO Millett-Campbell had a discussion with Emily MacNeill from Nova Scotia Power, and they would like to give a presentation on their plans for the building at 236 Prince Albert Road to Council. The presentation to Council will be held on January 23 at 6:00 pm.
- iv. Policy on Snow and Ice Control
Council reviewed the policy, and recommended the following changes:
 - Include Fortier Mills Lane to route
 - Change *Public Works Superintendent* to *Director of Municipal Operations and Development*
 - Change *These records should be retained* to *These records will be retained*

All changes will be ready for Council to review at the next Council meeting.

MOTION #CoW2023-12-06-04

It was regularly moved and seconded to recommend to Council approval of undated Snow and Ice Control Policy #2023-09 with the changes. **Motion carried.**

- v. Valley Waste Temporary Borrowing Resolution (TBR)
CAO Millett-Campbell advised that in September the current staff at Valley Waste sent the TBR to the Town to approve. Valley Waste have advised the CAO that they sent the wrong document for approval. The correct one has been sent so Council needs to rescind MOTION C2023-09-20-08 and approve the new document.

MOTION #CoW2023-12-06-05

It was regularly moved and seconded to recommend to Council rescind of MOTION C2023-09-20-08 for Council to approve the temporary borrowing resolution for Valley Waste with the Town of Annapolis Royal's share of the 2023-2024 capital budget at 1.31% in the amount of \$7,244. **Motion carried.**

MOTION #CoW2023-12-06-06

It was regularly moved and seconded to recommend to Council approval of the Temporary Borrowing Resolution for Valley Waste with the Town of Annapolis Royal's share for the 2023-2024 capital budget at 1.31% in the amount of \$7,244. **Motion carried.**

10. UNFINISHED BUSINESS:

- i. Wharf Repairs Update
CAO Millett-Campbell reported that Interim Director of Municipal Operations and Development Knox has spoken with Digby Wharf staff and was advised that the barriers there are not available as this was included in the engineering work when the wharf was built. They did suggest another supplier and costs have been included in the Request for

Decision (RFD). Due to the high costs of this new option, it was suggested that rocks to be installed now as this is a safety issue, and the newer option can be reviewed when the updated costs for installation have been received by the Town. The previous motion to install half-height barriers that was tabled at the previous meeting can be removed.

MOTION #CoW2023-12-06-07

It was regularly moved and seconded to recommend to Council approval of the installation of half-height barriers and parking curbs to replace the wooden curbs that have rotted due to age. **Motion failed. Five nay votes**

MOTION CoW2023-12-06-08

It was regularly moved and seconded to recommend to Council approval of the installation of boulders in front of the wooden curbs that have rotted due to age. **Motion carried.**

11. CORRESPONDENCE

- i. Marine Spatial Planning (MSP) and Nova Scotia Municipalities
The Environment Advisory Committee asked for this to be shared with CoW. It was recommended that this report to be shared with Interim Director of Municipal Operations and Development Knox.

ACTION: Send Marine Spatial Planning (MSP) and Nova Scotia Municipalities document to Director of Municipal Operations and Development Knox

OWNER: CAO Millett-Campbell

DATE: As soon as possible

- ii. Gérard Boyer – Acadian Family Reunions
Council recommended that this correspondence to go to the Marketing and Economic Development Committee (MEDC) for their review and they can respond directly to him.

ACTION: Add to MEDC agenda

OWNER: Kim Dunning

DATE: Before next MEDC meeting on December 11, 2023

12. ROUNDTABLE:

- i. Mayor Boyer
Included as Appendix 1.
Mayor Boyer confirmed that Scotiabank has received the letter from the Town regarding the closure. The letter regarding the move of the Ferry Fundy Rose to the Magdalene Islands is no longer required as the move will not be happening now.
- ii. Deputy Mayor Tompkins
Oaklawn Farm Zoo is closing due to the retirement of the owners. Excited to hear about the potential development of nursing homes in the area.
- iii. Councillor Hafting

Thoroughly enjoyed the Christmas Markets on Saturday. Was great to see the Town Crier traveling on the bus welcoming people.

- iv. Councillor Sanford
Attended the Remembrance Day Service and it was well attended. Was unable to attend the Parade of Lights and Fireworks but heard they were a success.
- v. Councillor Wear
Friends of the Library book sale was a huge success.
- vi. CAO Millett-Campbell informed all that James Barteaux (Jimmy) has resigned from the town and wanted to wish him all the best for his future endeavours.

MOTION #CoW2023-12-06-09

It was regularly moved and seconded to move in camera at 7:36pm. **Motion carried.**

MOTION #CoW2023-12-06-11

It was regularly moved and seconded to move out of camera at 8:57 pm. **Motion carried.**

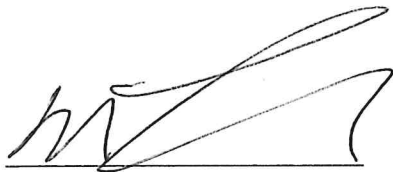
MOTION #CoW2023-12-06-12

It was regularly moved and seconded to recommend to Council the appointment of Ken Knox as the Director of Operations and Development as of December 30, 2023. **Motion carried.**

13. NEXT MEETING: January 10, 2024, at 6:00 pm

14. ADJOURNMENT

The meeting was adjourned at 8:58pm.



Michael Tompkins, Deputy Mayor



Kim Dunning, Recording Secretary