

Committee of the Whole
Approved Minutes
November 1, 2023, at 6:00 pm

1. Call to Order	Deputy Mayor Tompkins gave the land acknowledgment and called the meeting to order at 6:01 pm.
2. Present	Mayor Boyer, Deputy Mayor Tompkins, Councillor Sanford, Councillor Hafting, Councillor Wear, Ken Knox (left at 6:45 pm), Nina Newington, and members of the public who left the meeting at 6:26 pm), CAO Millett-Campbell, Recording Secretary Kim Dunning
3. Regrets	
4. Additions to the Agenda	New Business: ix. Scotiabank closure
5. Approval of the Agenda	MOTION #CoW2023-11-01-01 It was regularly moved and seconded to approve the agenda with an addition. Motion carried.
Edits to the Minutes	
6. Approval of the Minutes	MOTION #CoW2023-11-01-02 It was regularly moved and seconded to approve the minutes of October 4, 2023. Motion carried.

PRESENTATIONS

7. Nina Newington presented 'Save Our Old Forests Campaign' to Council

8. **PUBLIC INPUT**

Nine members of the public attended the meeting to support the presentation 'Save Our Old Forest Campaign'.

9. **UNFINISHED BUSINESS:**

i. **Wharf Repairs**

Town staff want to deal with the safety issues on the Wharf as there is rotted timber on the wharf's edge which needs to be addressed to prevent cars/people from falling from the wharf. This was discussed, and it was agreed to proceed with staff with the recommendation as this needs to be dealt with now and not later due to safety concerns.

MOTION #CoW2023-11-01-03

It was regularly moved and seconded to recommend to Council approval of the installation of half-height barriers and parking curbs to replace the wooden curbs that have rotten due to age. **Motion carried.**

- ii. Sewage Treatment Plant Update
Ken Knox advised Council of the state of the Town's sewage lagoons, and the recommendation is for a survey to be completed before desludging. This will confirm the amount of sludge which will need to be removed and will help establish the best method for removal. Three companies have been contacted for quotes.
- iii. Annapolis County Intermunicipal Working Group Update
Mayor Boyer advised that the last meeting was a great success. There are three separate recommendations from the CAO Committee (housing, economic development, and recreation facilities). These should be available at the next Council meeting. The number of meetings will decrease going forward due to the workload. ACIMWG has agreed to a letter requesting funding on an infrastructure capacity grant, as well as a joint application for a Joint Climate Capacity staff person.

10. NEW BUSINESS:

- i. Save Our Old Forests Campaign
Recommendation for Environment Advisory Committee (EAC) to review this at its next meeting. Request for a copy of the letter that Middleton has sent in support. EAC will review and advise next steps. Council has approved a letter subject to EAC approval.
ACTION: Copy of letter from Middleton for review
OWNER: Kim Dunning
DATE: Before October 22, 2023

- ii. Request for Decision: Final Tax - Town Properties
Director of Finance has requested to write off taxes for Ducks Unlimited and the King's Theatre.

MOTION #CoW2023-11-01-04

It was regularly moved and seconded to recommend to Council to write off roll 00092398 and roll 04997409 final taxes in the amounts \$680.85 and \$2465.60 respectively for the Town of Annapolis Royal. **Motion carried.**

- iii. Appointment to Board of Police Commissioners
Paul Kellogg has asked to join the Board of Police Commissioners. Council reviewed and approved of this appointment.

MOTION #CoW2023-11-01-05

It was regularly moved and seconded to recommend to Council the appointment of Paul Kellogg to the Board of Police Commissioners. **Motion carried.**

- iv. Presentation of Final Report on Seawall
Council agreed on the date of Thursday, November 23, 2023, at 6 pm for a second public meeting.

MOTION #CoW2023-11-01-06

It was regularly moved and seconded to recommend to Council that a second public meeting on the seawall be held on November 23, 2023, at 6:00 pm.
Motion carried.

- v. Update on Housing Needs Assessment Report
Council reviewed the report. Mayor Boyer advised Council that this was referenced in the revised draft Strategic Plan for the Town.
- vi. Community partners: Community Check-in Health Fair, Annapolis Royal
November 8 Participation Required
For information only.
- vii. Committee Appointments
Council reviewed the appointments and approved.

MOTION #CoW2023-11-01-07

It was regularly moved and seconded to recommend to Council approval of all of the proposed appointments to the various committees/boards until October 31, 2024. **Motion carried.**

- viii. Nova Scotia's 2030 Clean Power Plan
For information only and included on the Environment Advisory Committee agenda.
- ix. Scotiabank Closure
CAO Millett-Campbell has received requests for a letter to be sent to Scotiabank asking it not to close the local branch. Recommendation is for each Council member to write some comments and send them to Mayor Boyer to compose a letter. Suggestion that the Bank's contact information be added to the website and Facebook to let the public know who to write to to express their views. CAO Millett-Campbell will need to investigate the policy regarding Facebook. This item is also added to Marketing Economic Development Committee agenda.
ACTION: Send comments to Mayor Boyer
OWNER: Council

DATE: As soon as possible

ACTION: Add contact information for Scotiabank on website

OWNER: Kim Dunning

DATE: As soon as possible

11. CORRESPONDENCE

i. Annapolis Wharf Community Committee

Mayor Boyer has drafted a response letter. She explained that there is confusion given the various reports that have been and that are being done, and the one on this subject should be available to the Town in December. Mayor Boyer will redraft the letter and share it with Council. Recommendation to establish if there will be any free time on November 23, 2023, during the public hearing for this committee to meet with Atlantic Infrastructure Management Network (AIM).

ACTION: Update response letter

OWNER: Mayor Boyer

DATE: As soon as possible

ACTION: Establish if there is any free time during the public hearing on November 23, 2023

OWNER: Sandi Millett-Campbell

DATE: Before November 23, 2023

ii. Rocks on Boardwalk For information only.

12. ROUNDTABLE:

i. Mayor Boyer

Included as Appendix 1.

ii. Deputy Mayor Tompkins

Deputy Tompkins advised that this has been a quite month and noted that nearly 200 people came "*trick or treating*".

iii. Councillor Hafting

Councillor Hafting attended the Historic Gardens Annual North American Championships. Afterwards, was a very moving memorial ceremony for former Town Crier Peter Crofton Davies. She is looking forward to attending the AWEC Senior Boys Provincial Championship this weekend in Halifax.

iv. Councillor Sanford

Councillor Sanford advised all that today, the Nova Scotia government has expanded their access to free virtual care to all of Nova Scotia. She will share the link for this.

ACTION: Share link with all

OWNER: Councillor Holly Sanford

DATE: As soon as possible

v. Councillor Wear

Councillor Wear attended the Friends of the Library meeting. He is very impressed with the new sign they have chosen. He also noted that the Academy had over 200 people "*trick or treating*" and was sad to hear that the Board of Trade is disbanding.

MOTION #CoW2023-11-01-08

It was regularly moved and seconded to move in camera at 8:06pm. **Motion carried.**


MOTION #CoW2023--11-01-10

It was regularly moved and seconded to move out of camera at 8:21 pm. **Motion carried.**

13. NEXT MEETING: December 6, 2023, at 6:00 pm

14. ADJOURNMENT

The meeting was adjourned at 8:21pm.



Michael Tompkins, Deputy Mayor



Kim Dunning, Recording Secretary

Mayor's Report Nov 9, 2023

Oct 25, 2023

Met with CAO to complete updating of progress on strategic plan objectives in preparation for second working meeting of Council.

Oct 26, 2023

Attended Annapolis County Inter-Municipal Working Group meeting. Recommendations from the three CAOs will be presented at the Town's next Council meeting on Nov 15, 2023. The topics will include recreational facilities, housing and economic development.

Oct 30, 2023

Participated in first working session of Council to update strategic plan.

Nov 2, 2023

Attended Physician Recruitment presentation with CAO in Kentville made by Dr. Al Doucet of Liverpool Hospital, as well as presentation on funding for physician recruitment community groups. The session was very informative.

Nov 4, 2023

Attended a Meet the Doctors event in Greenwood.
Attended Fire Services Banquet in the evening and said a few words.

Nov 6, 2023

Second Council working meeting to update strategic plan objectives. A draft report will be put on the Town website for public feedback.

Nov 7, 2023

Attended NSF meeting on Policing with CAO and Chief Kane in Halifax. The sessions were informative, but hard and comparable data on policing costs was very much lacking.
Responded to letter from Wharf Committee on behalf of Council.

Nov 8, 2023

Spoke with Greg Kerr, Chair of Community Wharf Committee about upcoming meeting with Matt Delorme of the Atlantic Infrastructure Network on November 20. Assisted the CAO with a pre-screening application to the Sustainable Communities Challenge Fund due November 14 to help pay for the feasibility study for the small scale community tidal power pilot project. The request was for 80% of the total cost, or \$105,808. If the request is successful, the Town will know by March or April 2024 and will be invited to submit a more detailed application.
Drafted letter to Scotiabank re recent announcement of the two branches in Annapolis Royal and Bridgetown.
Attended open house for Urgent Treatment Centre (UTC) at Fire Hall.

Nov 9, 2023

Assisting CAO with pre-screening application to the Net Zero Emergency Concepts and Technologies Research Program (NRCan) due November 22 to help pay for the feasibility study for the small scale community tidal power pilot project.

Nov 13, 2023

Expect to receive AIMN infrastructure report.

Nov 20, 2023

To participate in meeting between Council, Community Wharf Committee and Matt Delorme of AIMN.

Nov 23, 2023

Public meeting on second sea level rise report.

Continuing to assist the CAO with grant applications:

Project	Potential Funding Source	Status
Tidal Pilot Project Feasibility Study	NSCC	Holding for proposal from NSCC/reminder sent Oct 24
	Sustainable Communities Challenge Fund (Province of NS)	Attended webinar on Oct 24, 2023/screening application drafted Nov 8, 2023
	FCM Green Funds (federation of Canadian Municipalities)	Application to be drafted
	Net Zero Energy Concepts and Technical Resources Program (Province of NS))	Attended webinar on Oct 30/working on draft screening application Nov 9, 2023
Regional infrastructure capacity study	Capacity Building Stream and Indigenous Engagement Grant	Holding for results of application for Regional Capacity Study
Sea wall	Climate-Resilient Coastal Communities Program (NRCan)	Determined not to be a good fit for feasibility study. Deferred to receipt of draft 2 nd sea wall report expected on Dec 20, 2023
Second water source	Municipal Capital Growth Program	