

Town of Annapolis Royal  
Traffic Flow Advisory Committee (TFAC)  
Approved Minutes  
December 7, 2023 at 1:00 pm

1. Call to Order	CAO Sandi Millett-Campbell called the meeting to order at 12:56 pm
2. Present	Councillor Wear, Chief Mark Kane, Chief Administrative Officer (CAO) Sandi Millett-Campbell and Recording Secretary Kim Dunning
3. Regrets	Chair Deputy Mayor Michael Tompkins and Interim Public Works Director Ken Knox
4. Additions to the Agenda	None
5. Approval of the Agenda	<b>MOTION #TFAC2023-12-07-01</b> It was regularly moved and seconded to approve the agenda as presented. <b>Motion carried.</b>
Edits to the Minutes	
6. Approval of the Minutes	<b>MOTION #TFAC2023-12-07-02</b> It was regularly moved and seconded to approve the July 17, 2023 minutes as presented. <b>Motion carried.</b>

7. PUBLIC INPUT: none

8. PRESENTATIONS: none

9. NEW BUSINESS:

i. Re-assignment of Ritchie Street Parking

Town has received a request from the Condo Board to rearrange some parking spaces on Ritchie Street and School Street, as there have been several complaints regarding visitors parking in resident spaces. Councillor Wear asked why the Town was being asked as this should be just a discussion as this is the Condos Board's decision not us. Going forward any complaints regarding this change should be redirected to the Condo Board. Recommendation to communicate prior to the changes and signage to advise of the changes. CAO Millett-Campbell to email the President that we appreciate them reaching out to us and the Town is fine with this approach, and to ensure that there will be visual signs for visitors on where they should park.

**ACTION:** Email the president of the Condo Board supporting their changes

**NAME:** CAO Sandi Millett-Campbell

**DATE:** As soon as possible

10. UNFINISHED BUSINESS:

i. Timeline Painted Crosswalks / Parking (painting lines at Legion, crosswalks)  
CAO Millett-Campbell has advised that this has not been completed yet.

11. CORRESPONDENCE: None

12. NEXT MEETING: January 11, 2024 at 1:00 pm

13. ADJOURNMENT

The meeting was adjourned at 1:34pm.

  
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CAO, Sandi Millett-Campbell

  
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Recording Secretary, Kim Dunning