

Town of Annapolis Royal
Traffic Flow Advisory Committee (TFAC)
APPROVED MINUTES
July 17, 2023

1. Call to Order	Chair Tompkins called the meeting to order at 1:09 pm
2. Present	Chair Councillor Michael Tompkins, Councillor Wear, Chief Mark Kane, , Chief Administrative Officer (CAO) and Recording Secretary Sandi Millett- Campbell
3. Regrets	Interim Public Works Director Ken Knox
4. Additions to the Agenda	None
5. Approval of the Agenda	MOTION #TFAC2023-07-17-01 It was regularly moved and seconded to approve the agenda as presented. Motion carried.
Edits to the Minutes	none
6. Approval of the Minutes	MOTION #TFAC2023-07-17-02 It was regularly moved and seconded to approve the June 13, 2023 minutes as presented. Motion carried.

7. PUBLIC INPUT: none

8. PRESENTATIONS: none

9. BUSINESS ARISING

i. EV parking updates

CAO Millett-Campbell noted that she forwarded the presentation from last month's EV charging webinar and the information received from Flo Charging systems. CAO Millett-Campbell is going to source a price to install a meter at the two EV locations for the use of the parking spots and not the cost of the electricity. The Committee is hopeful that the meter will not encourage the locals not to use the space as a convenient parking spot.

ii. Parking

It was noted that the lines in the parking area behind the Masonic Lodge has been painted. The Legion parking lot that the town leases is also on the list to be painted. Public Works has been trying to get the lines and crosswalks painted throughout Town but the weather has not been cooperating. The Police will be helping Public Works with the crosswalks at the intersections for safety purposes.

iii. Annapolis Royal Refresh! Update

CAO Millett-Campbell showed the Committee a diagram of the proposed area behind the market stalls and the suggested new design of the area. The plan shows grass adjacent to the stall then a walkway, then more grass to align with the tree and the bollard at the entrance, the remaining area will be crushed gravel. This will accommodate a bistro set and some outdoor board games when the farmers market is not open. The Committee reviewed the proposed design and do not agree with the additional yellow loading area. Lots of discussion around how the area will be used most of the time when the market is

not open. CAO Millett-Campbell will update Annapolis Royal Refresh! with the discussion and not to extend the yellow hashtag lines.

10. NEW BUSINESS: None

11. CORRESPONDENCE: None

Ad hoc:


Chief Kane mentioned the discussion with the resident at Fortier Mills and the request by the resident to pay for the sign to be installed. The Committee agreed that the sign is not necessary. A discussion was then held on the no exit sign on Victoria Street. The Police have monitored the situation with that new sign and the Traffic Authority has agreed to remove the sign as it is not necessary.

Chief Kane would like to have parade routes and permits added to the agenda for the next meeting. A discussion on the cost of running a parade route and the responsibilities to the town and the applicant, such as route planning and cost recovery.

12. NEXT MEETING: September 14, 2023 at 1:00 pm

13. ADJOURNMENT

The meeting was adjourned at 2:17pm.



Deputy Mayor Michael Tompkins, Chair

Sandi Millett Campbell, Recording
Secretary