

**Board of Police Commissioners Meeting
Approved Minutes
February 14, 2024 at 10:00 am**

1. Call to Order	Chair Stagg called the meeting to order at 10:01 am
2. Present	Roy Stagg (Chair), Michael Tompkins (Vice Chair), Police Chief Mark Kane, Councillor Holly Sanford, Paul Kellogg, and Director of Finance Melony Robinson, and Recording Secretary Kim Dunning
3. Regrets	CAO Sandi Millett-Campbell
4. Additions to Agenda	None
5. Approval of Agenda	MOTION #BoPC2024-02-14-01 It was regularly moved and seconded to approve the agenda as presented. Motion carried
Edits to the Minutes	None
6. Approval of Minutes	MOTION #BoPC2024-02-14-02 It was regularly moved and seconded to approve the minutes of January 10, 2024 as presented. Motion carried

7. **Presentations**

None

8. **Public Input**

None

9. **New Business**

i. Quarterly Reports

Report was reviewed by all. Chief Kane advised that if they receive approval to change these meetings to quarterly and these reports will align with these meetings going forward.

10. **Unfinished Business**

i. Reserve Funding Update

Vice Chair Tompkins advised that this was one of the items they wanted to discuss, and if putting a reserve in place this would require a recommendation to Council and would need a percentage or a fixed amount. Director of Finance (DoF) Robinson informed all that this can be done during the budget discussions. Vice Chair Tompkins suggested 25% net revenue, as this way is more viable, and would not need to be accessed every year. Chief Kane stated that they are unable to give any input as this would be a conflict. After further discussion it was agreed to put 25% back into the reserve funding. Chief Kane did give a caution of not turning the Police Department into a business for the Town and is an addition not a replacement to subsidize any tax increases. Chair Stagg asked for a motion to go to Council for their review.

MOTION #BoPC2024-02-15-03

It was regularly moved and seconded to recommend that Council approve that 25% of the net revenue from the Trident Program be placed into the Capital Reserve but allocated to the Police Department. In case of funding emergencies, it can be used by the Town as needed. **Motion carried.**

ii. Additional Officer Program Funding Update

For information only. Chair Stagg advised that they will share this response to the Town of Annapolis Royal with the Nova Scotia Association of Police Governance, but will hold off until next week due to the President's involvement with Cape Breton state of emergency.

11. Department Reports

i. Chief's Report

Chief Kane informed all that he is aware of an individual sleeping on one of the benches on a trail and can confirm that this person does not require any help. He has been given the option of sleeping in the front lobby of the Police Department if it gets too cold, or the option of a shelter, which they declined. Chief Kane said that everyone needs to respect people's wishes.

Chief Kane also advised that they are working with the schools more now and are in the process of establishing a more consistent approach to try and get the schools to proactively deal with potential issues before involving the Police Department. Chief Kane would like to implement some measures but is unable to proceed due to budget and will need to wait until the budget has been finalized.

A question was asked if the school needs any security, and Chief Kane responded that it would be the school's board decision, not theirs. Chief Kane also stated there is a rise of incidents in schools and this isn't just in Annapolis Royal. Chief Kane advised that there is a \$50,000 grant available to assist and they are currently working on the application. This would allow the Police to set up some programs with youths and break down more barriers. The Government will decide to approve or decline this request.

12. Roundtable

i. CAO Sandi Millett-Campbell

DoF Robinson attended this meeting on behalf of CAO Millett-Campbell and had let the Police Department use their tree for the mittens tree and offered it for next year if needed.

ii. Vice Chair Michael Tompkins

Vice Chair Tompkins had nothing to report.

iii. Councillor Holly Sanford

Councillor Sanford advised that they had attended the Natal Day meeting earlier, and it will look slightly different to previous ones. The street parade will be held on Sunday afternoon, and music and fireworks will follow on that day. This will allow people to have Monday off to spend with family. One of the changes is that they will not be going through the lights, but the parade will start at the Fire Hall. This will be a shorter route and will hopefully interest more people in joining the parade. Chief Kane advised that there would be a few benefits with this new approach, hopefully encouraging younger children to join the parade, and pushing people to visit/shop in the downtown core. Chief Kane asked the question if the streets would be shut down for parking, etc., as there may be issues with cars parking not correctly, and people watching the parade with cars parked, blocking their view, this could be a safety concern. Another question was asked why you would need five or six fire trucks from Annapolis Royal participating, when you have other locations attending also. Councillor Sanford also asked Chief Kane if he will be including their stats in the Town Crier as this was mentioned during a previous meeting, and Chief Kane responded that this will be a quarterly submission going forward.

iv. Chair Roy Stagg

Chair Stagg had nothing to report.

v. Paul Kellogg

Paul Kellogg was impressed with the mitten tree, and it worked well. They had seen an idea on Facebook of a coat exchange, leaving a coat for someone to take or exchange. There were questions about where this would be located. Chief Kane also added that they are not able to take used items and could be a liability issue. The Police Department are not against this, but logistics would need to be figured out.

13. **Correspondence**

None

14. **IN CAMERA: Under Section Under Section 22(2) of the Municipal Government Act**

MOTION #BoPC2024-02-14-04

It was regularly moved and seconded to move in camera at 11:03 am. **Motion carried.**

MOTION #BoPC2024-02-14-06

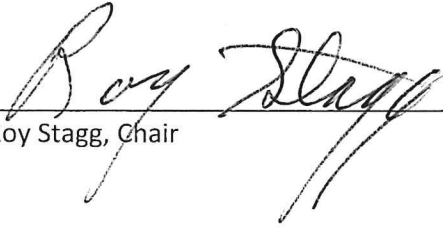
It was regularly moved and seconded to move out of camera at 11:25 am. **Motion carried.**

15. **Next Meeting**


March 13, 2024 at 10:00 am

16. Adjournment

The meeting adjourned at 11:26 am



Roy Stagg, Chair



Kim Dunning, Recording Secretary