

**Town of Annapolis Royal
 Council Meeting
 Approved Minutes
 March 20, 2024 at 6:30 pm**

1. Call to Order	Mayor Boyer called the meeting to order at 6:30 pm acknowledging that the meeting was taking place in the ancestral territory of the Mi'kmaq People, and read the live-stream notice
2. Present	Mayor Amery Boyer, Deputy Mayor Michael Tompkins, Councillor Paula Hafting, Councillor Holly Sanford, CAO Sandi Millett-Campbell, and Recording Secretary Kim Dunning Police Chief Mark Kane (left at 7:35 pm) Member of the Public: Roger Lindala (left at 7:00 pm), Robert Wnukowski (left at 6:56 pm), Jason Haughn (left at 7:35 pm)
3. Regrets	Councillor Paul Wear
4. Additions to Agenda	Addition of 14. In camera ii. Labour relations and contract negotiations Move New Business i. Electronic motion for ratification to In camera iii. Labour relations and contract negotiations
5. Approval of Agenda	MOTION #C2024-03-20-01 The agenda was approved by unanimous consent with the above additions. Motion carried
Edits to the Minutes	MEDC 15. Town Crier Newsletter change from Motion carried to Motion tabled
6. Approval of Minutes	MOTION #C2024-03-20-02 The Council Meeting Minutes of February 21, 2024 were approved by unanimous consent with the above change. Motion carried

7. Presentations
 None

8. Public Input
 Robert Wnukowski would like the Town to inoculate the elm trees using a different method than the one currently used, as they have concerns that removing elm trees will affect the image of the Town. They added that the inoculation for a large tree is approximately \$600. CAO Millett-Campbell responded that only trees that are diseased are removed, and there are concerns with the location of the trees being on both town and homeowners' property since the Town is unable to treat these without the owner's approval, etc. CAO Millett-Campbell added that the trees are tested every year by a contractor and the Town is informed if there are any reports of disease. Robert Wnukowski provided a contact of Morgan Larvey for inoculation and this information will be passed onto the Town's contractor.

ACTION: Share Morgan Larvey's name with Town's contractor

NAME: CAO Millett-Campbell

DUE: March 25, 2024

Roger Lindala had a question regarding the property for sale on Prince Albert Road and asked if the Town had considered using the land for buses and tourists to park when visiting and including EV charging stations. CAO Millett-Campbell stated that it is now in the hands of a realtor. Roger Lindala asked if there is an option for the Town to keep it and Mayor Boyer responded that this had been previously discussed, and if it doesn't sell, it will come back to Council. CAO Millett-Campbell added that there had been discussions about placing EV chargers at the skate park and the biggest issue is the cost of installing the charging stations. The charging stations located opposite the Pharmacy were installed with a grant that the Town received with a condition that the Town pay the power bill with no charge for the user. CAO Millett-Campbell stated that the Town has applied for grants for additional chargers.

9. New Business

i. Granville Ferry Causeway – Joint Draft Letter

Town of Annapolis Royal has received a response back from Minister of Public Works that the Province will carry out an assessment of the condition of the causeway, and there will be an update in May. The Town's draft letter no longer needs to be sent out. Mayor Boyer will share a copy of the letter with the Annapolis County Inter Municipal Working Group (ACIMWG).

ACTION: Mayor Boyer will share a copy of the letter received with ACIMWG

NAME: Mayor Boyer

DUE: March 21, 2024

ii. Cat for Keeps Rescue Society Request

CAO Millett-Campbell asked Council if they want to include this in the budget discussion. Suggestion for them to apply through the Projects to Improve Quality of Life (PIQL) fund as there are currently funds available from the 2023-2024 budget. There are two options available: one is to apply from the current year funding, and/or second, to apply from the following year's budget. All agreed for Cat for Keeps Rescue Society to apply for this year, and CAO Millett-Campbell will respond to them explaining that there are funds available in the PIQL fund for the current year, and to apply before the end of March 2024.

ACTION: Contact Cats for Keeps Rescue Society to suggest they apply using the PIQL fund before March 31, 2024

NAME: CAO Millett-Campbell

DUE: March 21, 2024

10. Unfinished Business

i. Coastal Protection Letter

CAO Millett-Campbell advised that they have reached out to CAO for the County and the Warden has agreed to sign this letter.

MOTION #C2024-03-20-03

It was regularly moved and seconded that Council approve to send a letter from the Town of Annapolis Royal and the Municipality of the County of Annapolis to the Honourable Timothy Halman regarding the Town's concerns about the Province's decision not to proceed with the Coastal Protection Act. **Motion carried.**

11. Recommendations from Committees, Boards and Commissions

Committee of the Whole

MOTION #C2024-03-20-04

It was regularly moved and seconded that Council preapprove the purchase of a 2021 Dodge Charger Police vehicle in the amount of \$68,343.35 plus HST from the 2024/25 General Capital Budget. **Motion carried.**

MOTION #C2024-03-20-05

It was regularly moved and seconded that Council approve the Annapolis Hub Comfort Centre Policy #2024-04 dated March 20, 2024. **Motion carried.**

CAO Millett-Campbell asked Councillor Hafting if this was discussed at the last Condo Board meeting and Councillor Hafting responded that it would be added to the next agenda as the meeting went over the allotted time.

MOTION #C2024-03-20-06

It was regularly moved and seconded that Council pre-approve and award the contract for electronic voting to Intelivote Systems for the 2024 Municipal Election. **Motion carried.**

Marketing and Economic Development Committee

MOTION #C2024-03-20-07

It was regularly moved and seconded that Council agree to send the letter to Minister MacMaster requesting consideration of incentives for businesses to stay open in addition to the current tax reduction for certain qualifying businesses that close for four months of the year. **Motion carried.**

MOTION #C2024-03-20-08

It was regularly moved and seconded that Council approve the Marketing and Economic Development Committee (MEDC) Marketing Plan 2024 excluding page 9 (proposed budget). **Motion carried.**

CAO Millett-Campbell added that the Marketing Plan reflects the priorities identified by MEDC and what they are going to focus on which was previously reviewed by Council but not approved.

MEDC Marketing Budget 2024/25

This will be included in the Budget Meeting on March 24, 2024.

Planning & Heritage Advisory Committee

MOTION #C2024-03-20-09

It was regularly moved and seconded that Council give first reading for the Development Agreement between the Town of Annapolis Royal and King's Theatre Society for improvements at 209 St George Street (PIDs 05003777, 05311634, 05004221 and 05004213) as detailed in the Development Agreement. **Motion carried.**

CAO Millett-Campbell added that Planner Chris Millier will attend the next meeting on April 17, 2024, and will review the Development Agreement. They also added that Section 4 outlines the substantial changes only and any non-substantial changes could be completed without approval from Council (e.g. lights on the building, the quantity of which could be increased).

Mayor Boyer asked for clarification on the language for 9. *Upon the breach by the Developer of the terms of conditions of this Agreement, the Town may:* as not all of the bullets had or at the end. Also, the last paragraph, second sentence for 9, is there a word missing from this - *owned by the Town, or the property.* Should this be *restoring the property?* Also, 10. The Developer warrants as follows: Need to add a word - *enter this Development Agreement* – should be *enter into this Development Agreement.* Need to check with Ken Knox, Director of Municipal Operations and Development to investigate the above questions.

ACTION: Send above questions to Director of Municipal Operations and Development

NAME: Recording Secretary, Dunning

DUE: March 21, 2024

MOTION #C2024-03-20-10

It was regularly move and seconded that Council set the public hearing date of April 17, 2024 at 5:30 pm. **Motion carried.**

Councillor Sanford added that they will not be attending the Council meeting on April 17, 2024.

Board of Police Commissioners

MOTION #C2024-03-20-11

It was regularly moved and seconded that Council approve the Board of Police Budget 2024/25 for Law Enforcement of \$11,393.50 and the Police Protection of \$505,806 as presented. **Motion tabled.**

This was reviewed and supported during the recent Board of Police Commissioners (BoPC) meeting and will be included in the budget meeting on March 24, 2024.

12. Reports from Committees, Boards and Commissions

- i. Mayor's Report
As presented. See attached.
- ii. Chief Administrative Officer's Report

Reviewed by all.

CAO Millett-Campbell added that they had met with Sybil Skinner-Robertson regarding the Health Care Task Team, and this will be discussed during the ACIMWG meeting tomorrow night to see if the County would like to have a representative on the Task Team.

CAO Millett-Campbell added that they had received a phone call from MLA Carman Kerr regarding a potential joint initiative between the Town of Annapolis Royal and Lawrencetown, where each could help promote the other.

Also, during their discussion with Sybil Skinner-Roberton, it was noted that there are only a couple of members left on the Task Team and perhaps this an ask for volunteers could be added to the Town Crier Newsletter. Councillor Hafting will send the previous notice asking for volunteers to Recording Secretary Dunning to add.

ACTION: Send poster to Recording Secretary Dunning

NAME: Councillor Hafting

DUE: March 25, 2024

- iii. Planning Services Report
As presented.
- iv. Water Report
As presented.
- v. Marketing and Economic Development Committee
As presented. See attached.
Successful Town Hall Roundtable held on March 19, 2024.
- vi. Board of Police Report
As presented. See attached.
- vii. Planning & Heritage Advisory Committee
No meeting.
- viii. Twinning Committee
Mayor Boyer advised that there will be two students from France coming to Annapolis Royal, and the Town has everything in place except for a supervisor.
- ix. Library Report
Absent.
- x. Traffic Flow Advisory Committee
No meeting,
- xi. IMSA Interim Board
Meeting is next Wednesday.
- xii. Environment Advisory Committee

Councillor Hafting advised that the Environment Advisory Committee (EAC) was disappointed about the abandonment of the Coastal Protection Act, but on the plus side, the Town of Annapolis Royal has been working the coastline by default. There is a group of concerned citizens which are asking the Government to extend immediate interim protection to the proposed Goldsmith Lake wilderness area.

xiii. Academy Condo Board

Councillor Hafting advised that the meeting was held yesterday, and the window assessments have been completed and repairs are being planned. CAO Millett-Campbell asked if the Dugua Room window that has been previously mentioned as leaking had been included in this, and Councillor Hafting advised that yes, it has been inspected and will be included in the repairs. The Academy Property Manager has a designated phone specifically for condo related business. The flood light bulb on the School Street side is being replaced, and the emergency light close to the gym stairwell will need to be replaced.

xiv. Friends of the Annapolis Pool Society

Councillor Hafting advised that the Annual General Meeting was held last month and was well attended. The 'Save the Pool' campaign is well underway and there are multiple fundraising initiatives currently being planned. The next fundraiser event will be a Pancake Breakfast on March 30, 2024, at the Granville Ferry Community Hall. There will also be a silent auction held then.

xv. Accessibility Committee

No meeting. CAO Millett-Campbell added that they have contacted the Director of Municipal Operations and Development to contact the Chair regarding the next meeting.

13. Correspondence

- i. Thank you letter from the Walsh Family
For information.
- ii. Thank you letter from D. & K. Witherly
For information.

MOTION #C2024-03-20-12

It was regularly moved and seconded that Council move in camera at 7:42 pm. **Motion carried.**

MOTION #C2024-03-20-14

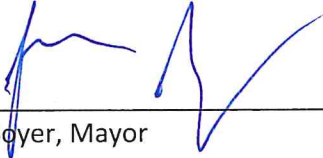
It was regularly moved and seconded that Council move out of camera at 8:09 pm. **Motion carried.**

MOTION #C2024-03-20-15

It was regularly moved and seconded to ratify the motion that Council approve the one-time use \$2,500 of the proposed wellness fund towards the cost of the increase to the group benefit plan out of the general operating budget 2024-2025. **Motion carried. 1 nay Deputy Mayor Tompkins.**

14. Next Meeting
April 17, 2024

15. Adjournment
The meeting was adjourned at 8:09 pm.



Amery Boyer, Mayor



Kim Dunning, Recording Secretary

Mayor's Report, March 13, 2024

March 7, 2024

Invited to meet Girl Guides at an International Women's Day event in Digby. Present were a female fighter and tourism business owner, Fisheries Officer, Police Officer, EMC First Responder, Domestic Engineer (a Mom), and I as a mayor.

March 12, 2024

The Tourism College in Royan has confirmed approval of the proposed student workplan. Elisa Livertout and Charles Melsheim Orsatti will be coming to Annapolis Royal for the months of May and June. A summary of student projects may be found in the March issue of the Town Crier. Host families have been confirmed for both students.

Completed summary of organizations involved in healthcare in our area as well as action taken by the Town since 2021.

Assisting CAO with grant applications:

Project	Potential Funding Source	Status
Tidal Pilot Project Feasibility Study ¹	Sustainable Communities Challenge Fund (Province of NS)	Application for \$105,808 filed Nov 29, 2023/ decision expected March/April 2024
	<u>Building Capacity with the Smart Renewables and Electrification Pathways Program</u> (canada.ca) Smart Renewables and Electrification Pathways Program (SREPs) NR Canada	Application filed on Jan 31, 2024 for \$34,955 including HST for the entire project/this application combined with the one above would fund 100% of the feasibility study - decision expected May 2024
	FCM Green Funds (Federation of Canadian Municipalities) Sustainable Municipal Buildings	Pre-application in progress as at March 13, 2024. There is no deadline, but when the money runs out, any new applications are deferred for approval in the following fiscal year, beginning April 1.
	<u>IRAP: NRC Industrial Research Assistance Program - National Research Council Canada</u>	Information requested Jan 21 & sent on Feb 12, 2024/Town not eligible to apply/ request sent to Hysovent on March 12, 2024 asking if it is eligible to apply

¹ Note: all applications in progress for this project are based on previous applications to FCM and Sustainable Communities Challenge Fund. It is largely a cut and paste job to complete subsequent applications.

	Clean Energy for Rural and Remote Communities Program (canada.ca)	holding for Program Officer as at March 12, 2024 before proceeding with any application
	oceansupercluster.ca	Preliminary virtual meeting on March 22, 2024 to be confirmed.
	Clean Growth Hub (Canada.ca)	Contact form completed March 12, 2024
Regional infrastructure capacity study	Capacity Building Stream and Indigenous Engagement Grant	Inter Municipal Working Group has been advised to go through existing funding programs. Waiting for 3 CAOs to get back to us with a recommendation.
Sea Wall	<p>To begin looking for existing and future funding sources:</p> <p>Climate-Resilient Coastal Communities Program (NRCan)</p> <p>National Adaptation Strategy Climate Adaptation Green Municipal Funds 2024 Natural Infrastructure Fund Disaster Mitigation & Adaptation Fund</p> <p>Private capital (sponsors for wall itself) such as:</p> <ul style="list-style-type: none"> • Acadian Seaplants • Bell • Rogers • Irving Oil <p>Other orgs:</p> <ul style="list-style-type: none"> • Ducks Unlimited 	<p>Jan 2024: in progress</p> <p>Question sent on March 12, 2024 about whether or not there will be another call for proposals in 2024. Response is no.</p> <p>Holding for ballpark estimate of costs from AIMN for 2 additional salt marsh restoration areas/email sent to DU on March 11, 2024 to see if they are interested in the 3 marsh restoration projects</p>
Regional Climate Change Plan	Community Climate Capacity Program	Awaiting announcement of results
Second water source	Municipal Capital Growth Program	Waiting for new round

MEDC: March 12th

- Held our Roundtable with approximately 25 in attendance. Covered several topics as to how we can work together as a community to promote and support our town and each other. A few important subjects were discussed: EV charging stations (we need more). Town Website not user friendly. QR codes to help tourist navigate the Town. Communication as to what hours of operation businesses are open. Front line workers aka our ambassadors need to be educated on their Town and what it has to offer. There will be more Roundtable discussions throughout the year.

- budget will be presented tonight for Council to look at.

- Saltscapes expo 2025 partner with other organizations to attend

- Webcam possibly on the boardwalk looking over the water

BoPC: March 13th

- Budget 204/25 submitted to Council
- Chief gave us a detailed breakdown of Nature of Calls...crime prevention was the biggest at 35%
- In Chief Kane's report he mentioned training for 2 constables has been completed for the Breath tech course. Grant application made for youth mentorship program. COOP student is enjoying his placement. 31 volunteer hours for our auxiliary officers.

