

Planning & Heritage Advisory Committee
 Approved Minutes
 February 12, 2024 at 9:00 am

1.	Call to Order	Chair Allan called the meeting to order at 8:59 am
2.	Present	Chair Wilfred Allan, Vice Chair Anne Crossman, Councillor Paula Hafting, Mike Bernard, Councillor Sanford, Director of Municipal Operations and Development Ken Knox, and Recording Secretary Kim Dunning Chris Millier, Planner virtually (left at 9:32 am) Janet Larkman, Kings Theatre and Logan Wamboldt, Jost Architects Ltd. (left at 9:32 am)
3.	Regrets	CAO Sandi Millett-Campbell
4.	Additions to the Agenda	Unfinished Business 11. ii. Addition to PHAC Agenda
5.	Approval of the Agenda	MOTION #PHAC2024-02-12-01 It was regularly moved and seconded to approve the agenda. Motion carried.
	Edits to the Minutes	Change the wording from Committee Policy to Committee By-law
6.	Approval of the Minutes	MOTION #PHAC2024-02-12-02 It was regularly moved and seconded to approve the minutes of January 8, 2024 with changes. Motion carried.

PLANNING ADVISORY COMMITTEE

7. NEW BUSINESS

- i. Development Agreement Report for King’s Theatre
 Chris Millier reviewed the application with the committee. Wamboldt also added that this is within the footprint that was already there, just modernizing the access, ramps, etc. Councillor Sanford asked about the proposed addition to the back. Wamboldt responded that it is exterior and Larkman added that this will be used for artists to change, as the current changing area is upstairs. There will also be space for storing addition utility items and a meeting space area.
 Councillor Hafting asked about the stage door outside and if this would be impacted with the extension, and Wamboldt advised that this would not be impacted.
 Councillor Sanford asked about the lighting, as the previous request had included more lighting than the current request. Wamboldt advised that the lighting has been toned down and is now a warm lighting and using timers.
 Larkman expressed that the plan is to make the theatre look like a theatre, and to draw people into the town in a warm and inviting way.
 Councillor Sanford asked about the eavestrough issue and if this would be rectified during the work. Wamboldt responded that he wasn’t aware of this issue but was certain it would be dealt with.
 Councillor Hafting asked if the funding was in place and Larkman responded that yes, they have the funding, contractor in place, just need to get the application approved and permits sorted.

Larkman asked a question regarding the construction phase for the need of porta potties, and what the procedure is for that. Director of Municipal Operations and Development Knox advised them to speak to him nearer the time regarding this, as they are sure there will be other questions the King's Theatre will have later.

Councillor Sanford asked if the theatre had any water infiltration in the basement, and Larkman advised that it is quite dry and there haven't been any water issues. They do have sump pumps and there has not been a reason to use the sump pumps to date. The building is in very good condition, solid foundation, and excellent roof.

MOTION #PHAC2024-02-12-03

It was regularly moved and seconded that PHAC recommends to Council to enter into a Development Agreement with King's Theatre Society to permit the development of a "marquee" on the canopy entry, accessible front doors, and a rear addition to the existing "King's Theatre" building lands of the Town of Annapolis Royal at 209 St. George Street (PID 05003777, 05311634, 05004221) pursuant to the application, site plan and details contained in the application dated December 23, 2023. **Motion carried.**

8. REPORTS

- i. January 2024 report were reviewed by the Committee.

9. UNFINISHED BUSINESS

None

HERITAGE ADVISORY COMMITTEE

10. NEW BUSINESS

- i. 24-04-HER-644 St George

MOTION #PHAC2024-02-12-04

It was regularly moved and seconded to recommends to Council that the applicant at 644 St. George Street be given heritage approval to install 2 banks of 3 windows (total 6 windows) at upper level on sides of building below the existing window; and replace dormer door with window. To Repair/replace Carriage house Single Doors on front and side of building, and to replace existing Double Garage Door with Double Carriage Door as detailed in the application 24-04-HER, providing the requirements of the Land Use By-Law are met. **Motion carried.**

11. UNFINISHED BUSINESS

- i. Addition to PHAC agenda

Chair Allan would like to have fifteen minutes at the next meeting to discuss the Planning and Heritage Committee By-law section 6.2. part d. and e. Everyone agreed that this was a good idea.

12. CORRESPONDENCE

None

13. NEXT MEETING

March 4, 2024 at 9:00 am

14. ADJOURNMENT

The meeting was adjourned at 9:42 am.



Chair, Wilfred Allan



Recording Secretary, Kim Dunning