

Planning & Heritage Advisory Committee  
 Approved Minutes  
 January 8, 2024 at 9:00 am

1. Call to Order	Chair Allan called the meeting to order at 9:00 am
2. Present	Chair Wilfred Allan, Vice Chair Anne Crossman, Councillor Paula Hafting, Mike Bernard, CAO Sandi Millett-Campbell, Director of Municipal Operations and Development Ken Knox, and Recording Secretary Kim Dunning
3. Regrets	Councillor Sanford
4. Additions to the Agenda	None
5. Approval of the Agenda	MOTION #PHAC2024-01-08-01 It was regularly moved and seconded to approve the agenda. Motion carried.
Edits to the Minutes	None
6. Approval of the Minutes	MOTION #PHAC2024-01-08-02 It was regularly moved and seconded to approve the minutes of October 3, 2023. Motion carried.

PLANNING ADVISORY COMMITTEE

7. NEW BUSINESS

i. Appoint new Chair and Vice Chair

Committee followed the procedure of appointing Wilfred Allan as the new Chair by acclamation. Anne Crossman was elected as the Vice Chair by acclamation. Chair Allan asked if there was a possibility to begin reviewing the eight areas of responsibilities listed in the Planning and Heritage Advisory Committee By-law during the meetings going forward.

8. REPORTS

i. November and December 2023 reports were reviewed by the Committee.

9. UNFINISHED BUSINESS

None

HERITAGE ADVISORY COMMITTEE

10. NEW BUSINESS

i. 23-30-HER 248 St. George

MOTION #PHAC2024-01-08-03

It was regularly moved and seconded that PHAC recommends to Council that the applicant at 248 St. George Street be given heritage approval for addition of the vent and the grading changes, as detailed in the application 23-30-HER, proving the requirements of the Land Use By-Law are met. Motion carried.

- ii. 23-31-HER 244 St. George  
Drawing was shared during the meeting as this wasn't included in the original PHAC package.

MOTION #PHAC2024-01-08-04

It was regularly moved and seconded that PHAC recommends to Council that the applicant at 246 St. George Street be given heritage approval for a structural addition of a patio door and for the changes of materials regarding the siding, as detailed in the application 23-31-HER, providing the requirements of the Land Use By-Law are met.  
Motion carried.

11. UNFINISHED BUSINESS

None

12. CORRESPONDENCE

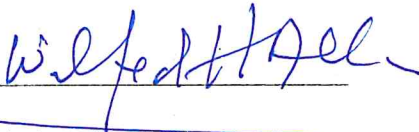
None

13. NEXT MEETING

February 5, 2024 at 9:00 am

14. ADJOURNMENT

The meeting was adjourned at 9:24 am.



Chair, Wilfred Allan



Recording Secretary, Kim Dunning