

**Traffic Flow Advisory Committee Meeting  
 Approved Minutes  
 January 11, 2024 at 1:00 pm**

1.	Call to Order	CAO Sandi Millett-Campbell called the meeting to order at 1:05 pm
2.	Present	Deputy Mayor Michael Tompkins, Director of Municipal Operations and Development Ken Knox, Police Chief Kane, CAO Sandi Millett-Campbell and Recording Secretary Kim Dunning
3.	Regrets	Councillor Paul Wear
4.	Additions to Agenda	None
5.	Approval of Agenda	<b>MOTION #TFAC2024-01-11-01</b> It was regularly moved and seconded to approve the agenda as presented. <b>Motion carried</b>
	Edits to the Minutes	None
6.	Approval of Minutes	<b>MOTION #TFAC2024-01-11-02</b> It was regularly moved and seconded to approve the December 7, 2023 minutes as presented. <b>Motion carried</b>

7. Presentations  
None

8. Public Input  
None

9. New Business

i. Appoint New Chair and Vice Chair

Committee followed the procedure of appointing Director of Municipal Operations and Development Knox as the new Chair by acclamation. Deputy Mayor Tompkins was elected as Vice Chair by acclamation.

ii. Parade Route

Police Chief Kane has some concerns regarding the parade routes for the three main parades (Natal Day, Pride and Parade of Lights). The main issue is for Highways one and eight, and at the four-way stop. He has asked if the Town would consider moving the start/end location away from the two highways. After further discussion it was agreed to add this to the next Traffic Advisory Committee (TFAC) meeting in February and include the parade permit document for review.

**ACTION:** Add to TFAC agenda for February 8, 2024 meeting with the parade permit document

**NAME:** Recording Secretary Kim Dunning

**DUE:** Before February 8, 2024

**10. Unfinished Business**

i. Meters for EV Charging Stations

CAO Millett-Campbell advised that this was discussed previously and am waiting to find out if the grant has been approved to buy/install new ones. Concerns were raised regarding the existing ones and a recommendation was to move them further down St. George Street, and the various options on where to place them. All agreed to wait until the Town has received an update on the Town's grant application.

ii. Removal of "No Exit" Sign on Victoria St.

Chair Knox advised that this has already been removed.

**11. Correspondence**

None

**12. Roundtable**

Police Chief Kane

Police Chief Kane was happy with the new Chair and Vice Chair and appreciated Chair Knox for handing out the notices on the updated Snow Policy down St. George Street. He asks the question regarding whether a vehicle is towed due to them parking illegally on the road if the Town will support them, and this will require further discussion. CAO Millett-Campbell recommended not towing vehicles. Vice Chair Tompkins recommended only towing if this is a recurring problem.

Vice Chair (Deputy Mayor) Tompkins

Vice Chair Tompkins asked about changing the direction of traffic for St. Anthony Street (between St. George Street to Victoria Street), as there are concerns with vehicles driving to St. George Street and pedestrians crossing any of the crosswalks at the stop signs located there.

Chair Knox

Chair Knox asked if the Town was allowed to paint a yellow line from the stop sign to the Post Office and Chief Kane will send the information from the legislation on how far you can park from a stop sign to Chair Knox.

**ACTION:** Chief Kane to let Chair Knox know how far away a car can park from a stop sign

**NAME:** Chief Kane

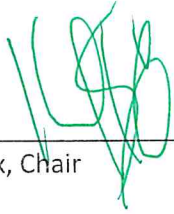
**DUE:** As soon as possible

**13. Next Meeting**

February 8, 2024

**14. Adjournment**

The meeting was adjourned at 2:13 pm



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Ken Knox, Chair



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Kim Dunning, Recording Secretary

