

**Committee of the Whole Meeting
 Approved Minutes
 May 1, 2024 at 6:00 pm**

1. Call to Order	Mayor Boyer gave the land acknowledgement and called the meeting to order at 6:00 pm, reading the live streaming statement
2. Present	Mayor Amery Boyer, Councillor Holly Sanford, Councillor Paul Wear, Councillor Paula Hafting, CAO Sandi Millett-Campbell and Recording Secretary Kim Dunning Presenter: Donna Lugar (left at 6:23 pm)
3. Regrets	Deputy Mayor Michael Tompkins
4. Additions to Agenda	None
5. Approval of Agenda	MOTION #CoW2024-05-01-01 The agenda was approved by unanimous consent. Motion carried.
Edits to the Minutes	None
6. Approval of Minutes	MOTION #CoW2024-05-01-02 The Council Meeting minutes of April 3, 2024 were approved by unanimous consent. Motion carried.

7. Presentations

i. Lyme Disease Presentation

Donna Lugar gave a presentation on Lyme disease and stated that prevention is the absolute key to avoiding Lyme disease.

Councillor Sanford asked if you find a tick should you kill it, and Donna Lugar explained that it is very hard to kill a tick and that the best option is to use scotch tape to keep it in place and put into the garbage. It was also noted that it is just the female ticks that bite and are poisonous. Councillor Hafting asked if a person has been bitten by a tick should they go to the pharmacy for medication. Donna Lugar responded that if any medication is given this may prevent accurate testing. Councillor Hafting also asked if every black deer tick has Lyme disease and the response was no, as it varies with each province. Councillor Wear asked how effective the repellents are, and Donna Lugar advised that they are not 100% effective. Councillor Hafting asked if there was a human medication that can be given ahead of time, and Donna Lugar advised that there is testing being done in laboratories, but there isn't anything out there now. Mayor Boyer thanked Donna Lugar for a very informative presentation, and Donna Lugar responded that signage on municipal buildings would help.

8. Public Input

None.

9. Unfinished Business

- i. Request for Decision: Streets and Sidewalks By-law
 Deferred until next Council meeting.

- ii. Request for Decision: Snow and Ice Control Policy
Deferred until next Council meeting.

- iii. Request for Decision: Electric Vehicle (EV) Charger Sponsorship Policy
CAO Millett-Campbell advised that the Town's current EV policy states that sponsorship covers a fixed amount for the utility costs for the year, and since the usage is so high, the Town is having a hard time covering the additional costs. The Town would like to reduce the cost of sponsorship to \$500 and allow for two sponsors per charger. Councillor Wear added that it is important to cover the Town's cost, and we need to find some way to recoup the costs. Councillor Hafting asked if there is a way to track who is using the chargers, and CAO Millett-Campbell responded no. CAO Millett-Campbell also added that they have received interest to pay \$500 to sponsor an EV charger. Recommendation to support the changes to the EV Charger Sponsorship Policy.

MOTION #CoW2024-05-01-03

It was regularly moved and seconded to recommend to Council to approve the EV Sponsorship Policy #2024-06 dated April 2024. **Motion carried.**

- iv. Fire Area Rate
CAO Millett-Campbell had shared Section 75 of the Municipal Government Act (MGA) that gives the Town permission to introduce area rates, and a copy of the current Kentville policy was included in the agenda package. They also added that Section 296 of the MGA outlines the responsibilities for a fire commission or a fire department. If it is a fire department, a municipal unit is not required to have an annual meeting, but in the case of a fire commission, the municipal unit would be required to have an annual meeting for the taxpayers to vote on an area fire rate. CAO Millett-Campbell has been in conversations with Scott MacKay from the Municipality of Kings County which does have the annual meeting and advised that there are good things with having the annual meeting, where the fire department comes to the meeting and makes a presentation to the residents. There are two options for this. One is to vote, and the other is to do apply the rate per tax bill, instead of a percentage. Councillor Wear asked whether the fact that the fire department serves both the Town, and the Municipality is an issue or not. CAO Millett-Campbell responded that the Municipality of Kings County is in a similar situation. Councillor Hafting asked how the Town would set the rate, and Mayor Boyer responded that they would make a presentation to Council to discuss this. There was a suggestion about having a public meeting to set the fire area rate, and Councillor Hafting responded that it would be a good idea to have a public meeting. Councillor Wear would like to include this in a public meeting to discuss other budget items and it was agreed that this is a suggestion that can be discussed at a future date. Recommendation to produce a policy to move forward. CAO Millett-Campbell will work on a draft policy for the next Committee of the Whole (CoW) meeting in June and added that this wouldn't be in effect until April 2025.

ACTION: Draft policy for next CoW meeting

NAME: CAO Millett-Campbell

DUE: June 5, 2024

10. New Business

- v. Request for Decision: Repeal Listing and Links #2017-2 Policy
CAO Millett-Campbell – not following the policy as the Board of Trade is no longer in existence. Recommendation to repeal this policy.

MOTION #CoW2024-05-01-04

It was regularly moved and seconded to recommend to Council to repeal the Listing and Links Policy #2017-2 dated February 21, 2017. **Motion carried.**

- vi. Request for Decision: Nova Scotia Federation of Municipalities NSFM Letter Regarding Municipal Policing Agencies
CAO Millett-Campbell advised that a meeting has been arranged for May 15, 2024, in Truro for CAOs, mayors, chairs of board of police commissions, and police chiefs. This meeting is to try to speak with one voice and move forward with recommendations. Council is being asked if it would like to provide some direction on what the next steps should be, or does it wish to wait until after the meeting in Truro. Recommendation to report back at the next CoW meeting in June.

ACTION: Add to CoW agenda on June 5, 2024

NAME: Recording Secretary Dunning

DUE: June 5, 2024

- vii. Town Property Write-offs

MOTION #CoW2024-05-01-05

It was regularly moved and seconded to recommend that Council approve the write-off roll #00092398 and roll #04997409 interim taxes in the amounts \$680.85 and \$3,244.80 respectively for the Town of Annapolis Royal for Town owned properties. **Motion carried.**

2. CORRESPONDENCE

- i. Letter from Annapolis Valley Regional Library – Response
For information only.
- ii. Letter from Honourable John Lohr - New Provincial Department of Emergency Management
For information only.

3. ROUND TABLE

- i. Mayor Boyer
Attached (Appendix 1)
CAO Millett-Campbell recently attended a grant opportunity session on the Community Economic Development Fund, and asked the presenters if this would cover a feasibility study for the small scale tidal project and was advised "no". After further discussion, a decision was made to submit an application for 100% of the cost for the wharf rehabilitation, and the application was submitted on April 30, 2024, this was the deadline for the application. Mayor Boyer added that the two students from Royan, France will be arriving on Thursday evening, and if anyone can help on the social side/excursions, please let them know.

ii. Deputy Mayor Tompkins
Absent.

iii. Councillor Hafting
Councillor Hafting attended a meeting with Chris D'Entremont. They were sad to see the recent loss to Bridgetown and were thankful to everyone who worked to try and save the building. Reminder of the Town's Public meeting on May 13, 2024, at 6:00 pm, and it was agreed to have a one-page summary for each of the items available during the meeting.

ACTION: Prepare a one-page summary for each of the three items for the Public Meeting

NAME: CAO Millett-Campbell

DUE: May 10, 2024

iv. Councillor Sanford
Councillor Sanford was in Bridgetown when the fire happened, it is very sad news. Unfortunately, they were unable to attend the meeting with Chris D'Entremont.

v. Councillor Wear
Councillor Wear was also unable to attend the meeting with Chris D'Entremont and will give their Annapolis Valley Regional Library Board report at the next Council meeting.

10. IN-CAMERA

Under Section 22(2) of the Municipal Government Act:

MOTION #CoW2024-05-01-06

It was regularly moved and seconded to move in camera at 7:07 pm to discuss Personnel matters. **Motion carried.**

MOTION #CoW2024-01-08

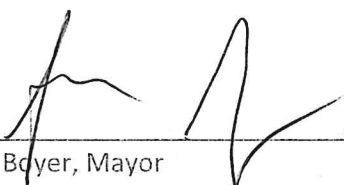
It was regularly moved and seconded to move out of camera at 7:25 pm. **Motion carried.**

11. Next Meeting

June 5, 2024

12. Adjournment

The meeting was adjourned at 7:26 pm.



Amery Boyer, Mayor



Kim Dunning, Recording Secretary