

**Board of Police Commissioners Meeting  
 Approved Minutes  
 March 13, 2024 at 10:00 am**

1. <b>Call to Order</b>	Chair Stagg called the meeting to order at 9:57 am
2. <b>Present</b>	Roy Stagg (Chair), Police Chief Mark Kane, Councillor Holly Sanford, Paul Kellogg, CAO Sandi Millett-Campbell, and Recording Secretary Kim Dunning
3. <b>Regrets</b>	Deputy Mayor Michael Tompkins (Vice Chair)
4. <b>Additions to Agenda</b>	None
5. <b>Approval of Agenda</b>	<b>MOTION #BoPC2024-03-13-01</b> It was regularly moved and seconded to approve the agenda as presented. <b>Motion carried</b>
<b>Edits to the Minutes</b>	None
6. <b>Approval of Minutes</b>	<b>MOTION #BoPC202403-13-02</b> It was regularly moved and seconded to approve the minutes of February 14, 2024 as presented. <b>Motion carried</b>

7. **Presentations**  
None

8. **Public Input**  
None

9. **New Business**

i. Quarterly Financial Reports  
Reviewed by all.

ii. Police Budget 2024/24  
 The document was reviewed by all, and Chief Kane reminded everyone that the Police Department is bringing in money for the Town. Recommendation for the top line to show the income that is coming in from the Triton Program, to save any confusion. Chief Kane would like some of the items on this list to be combined with other items (e.g. 365, Adobe added to IT services). Chief Kane added that some of the items on the list for the Police Department they do not have any control over them, and this year there will be additional charges for training for the police officers. A question was asked once Council has reviewed the Police Budget 2024/25 would this come back to the Board of Police Commissioners (BoPC) for changes, and CAO Millett-Campbell answered that Council can change it without their input. Chief Kane also added that with the Triton Program only starting in June 2023 there is a strong possibility that it could become more successful and if this were the case, this would mean more expenses (equipment, staff, space allocation, etc.), and they just wanted to make everyone aware of this.

**MOTION #BoPC2024-03-13-03**

It was moved and seconded to recommend to Council to approve the Board of Police Budget 2024/25 for Law Enforcement of \$11,393.50 and the Police Protection of \$505,806 as presented.

**10. Unfinished Business**

- i. Reserve Funding Update

Council had reviewed this request at the February meeting and approved the motion to put aside 25% of the Triton Project for the Police Department.

**11. Department Reports**

- i. Chief's Report

As presented.

- a. Yearly Call Report

As presented.

Chair Stagg asked where the category for domestic abuse was as they couldn't see it on the report. Chief Kane responded that this is how it is put into the system and only one category can be added to this report and not appear in any additional categories at the same time. Chief Kane also mentioned the number of false alarms was higher this time due to high winds and rain.

**12. Roundtable**

- i. CAO Sandi Millett-Campbell

CAO Millett-Campbell advised that the BoPC By-law has been sent to the Minister of Justice for their review/approval, and once approved an ad will go in the paper for notice of adoption. This is regarding the request to change the BoPC meetings from monthly to quarterly.

- ii. Vice Chair Michael Tompkins

Absent.

- iii. Councillor Holly Sanford

Councillor Sanford asked Chief Kane to attend the next Natal Day meeting (March 25, 2024), as they are changing the event to be more efficient and shortened from the previous three-day event.

- iv. Chair Roy Stagg

Chair Stagg has reviewed the by-law and noted that the appointing of the Chair and Vice Chair is listed in November, and we appoint members in January. They also asked about the information packages from the Minister of Justice for new members of BoPC, and CAO Millett-Campbell responded that each new member is directed to the

website as we currently do not have a representative for the Director of Justice position. They also added that there has been a discussion on the training part and it was agreed to wait until November/December after the new election.

v. Paul Kellogg

Paul Kellogg asked Chief Kane if there have been any studies conducted of police services in Nova Scotia comparing the RCMP to local policing departments. Chief Kane responded that there have been previous studies and the Town of Annapolis Royal had completed their own study in 2017. CAO Millett-Campbell added that for a police department to change to RCMP it is quite a process to switch over (need to complete a study, plead their case, receive approval, etc.).

13. **Correspondence**

None

14. IN CAMERA: Under Section Under Section 22(2) of the Municipal Government Act

**MOTION #BoPC2024-03-13-04**

It was regularly moved and seconded to move in camera at 11:15 am. **Motion carried.**

**MOTION #BoPC2024-03-13-06**

It was regularly moved and seconded to move out of camera at 11:16 am. **Motion carried.**

15. Next Meeting

April 10, 2024 at 10:00 am

16. Adjournment

The meeting adjourned at 11:17 am

  
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Roy Stagg, Chair

  
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Kim Dunning, Recording Secretary

