



# Annapolis Royal Police

## Cadet Corps Parent

### Handbook

Thank-you to our partners, without whom, none of this would be possible.

**Annapolis Royal Volunteer Fire Department**

**AWEC**

**Provincial Government of Nova Scotia**



**Annapolis Royal Police Cadet Corps** aims to foster leadership abilities, citizenship, education, physical fitness, camaraderie and career development among youth.

The program focuses on policing, while developing skills socially, academically, and physically; producing an individual with confidence and respect. Activities and course material utilize police themes and principles, while offering youth the opportunity to develop life skills through experience that will support their personal development as positive current and future leaders in the community.

Membership in the Corps is a privilege and we expect that the Cadet will maintain a high level of dress, behaviour and attendance. We believe that their first priority is to family, second should be to formal education and we ask that you make membership in Cadets all or a part of your third priority. Treat regular parade nights as you would a job. If there is a valid reason for not being here, let us know. We understand the first two priorities. One of the fastest ways out of the Corps is not behaving like a young adult and being responsible. If it is difficult to make Cadets regularly, please discuss with the Cadet Admin.

**Annapolis Royal POLICE CADET CORPS CONTACT INFORMATION:**

**Phone: 1-902-532-2427**

**Email:** [policeservice@annapolisroyal.com](mailto:policeservice@annapolisroyal.com)

**Website:** <https://annapolisroyal.com/police/>

**Address:** 285 Saint George Street,  
Annapolis Royal, Nova

**Parading Nights**

Starting 2nd Thursday in September until the last Thursday in June.

1745 to 2100 hrs or 5:45 pm to 9:00 pm

**Typical Thursday Parading Night**

1745hrs-1815hrs
Opening Parade
1815-1845hrs
Corps Fitness training
1855hrs
Lecture#1
1930hrs
Break & Movement
1935hrs
Lecture#2
2010hrs
Break & Movement
2015hrs
Lecture#3
2055-2115hrs
Closing Parade, Announcements, and Dismissal

**Typical Saturday Training**

Saturday training days maybe added throughout the year.

0900-0915 - ARRIVE AT HQ
0925-0955 - FORM-UP/INSPECTION
1000-1045 - DRILL
1045-1100 – BREAK & MOVEMENT
1100-1145 - DRILL
1150-1250 - LUNCH
1250-1340 – UNIFORM CARE
1340-1350 – BREAK & MOVEMENT
1350-1440 - FITNESS/SPORTS
1440-1450 - BREAK & MOVEMENT
1450-1525 - DE-BRIEF
1530-1545 - FORM-UP/DISMISSED

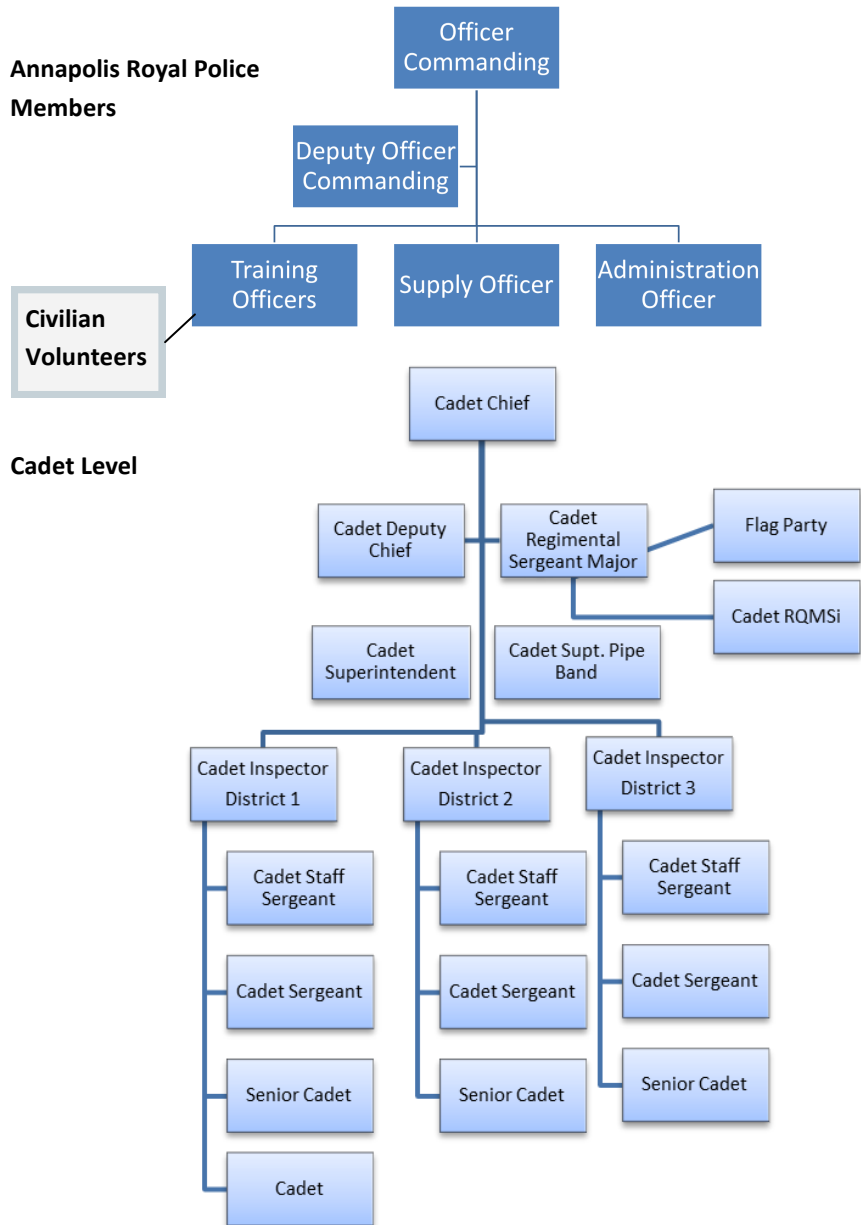
The Cadets have a social fund and will have items for purchase on Parading nights:

- Pop, water, juice \$1.00
- Granola Bars \$1.00
- Chips \$1.00
- Boot Polish \$5.00
- Polish Cloth \$2.00
- Hair Pony/clips \$2.00

# CHAIN OF COMMAND

## Annapolis Royal POLICE CADET

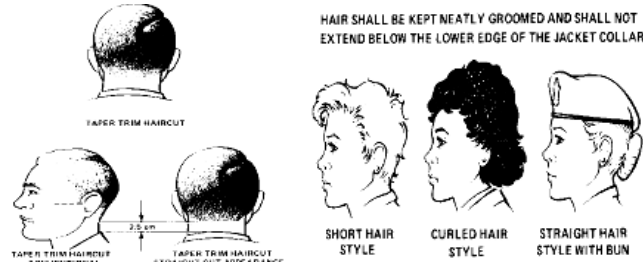
### CORPS



## APPEARANCE

The reputation of the Annapolis Royal Police Service is affected by how you look and act in public not only on the bus, on the street, and in restaurants but everywhere you go. Always walk in a soldierly manner with your hands outside of your pockets, and keep your voice pleasant and dignified. Always be smartly dressed: don't remove your head dress (except in a restaurant) unbutton your jacket, or loosen your tie in public. Always be careful that the conduct between Cadets does not give you or us a bad name. Cadets should not hold hands or show other displays of affection in uniform.

Male Cadets must have short haircuts tapered at the back, with the sideburns not more than halfway down the ear. Male Cadets may not wear ear rings at any time while in uniform. Those Cadets who have ear rings must remove them during Cadet activities, or if they can not be removed, due to a risk of infection, they will be covered with a band aid during Cadet time. Cadets must be clean shaven however, if there are religious requirements for facial hair a cadet will be required to provide a letter from a religious leader and permission will be granted.



Except for medic-alert bracelets, religious requirements and wristwatches, jewelry is not worn when in uniform. The exception is that females may wear one pair of small, plain, spherical, gold stud earrings centered in the earlobe and

Female Cadets with long hair must wear their hair up off *the* collar when in uniform. If *females* wear eye make-up or other cosmetics, they must use it sparingly; nail polish, if worn, must be clear, not colored.

## DRESS

All police Cadets wear the ARPCC uniform. Unlike Scouts, your uniform is on loan to you free of charge **Uniforms are the property of the Annapolis Royal Police Cadet Corps** and should be returned at the end of the Cadet's participation in the Cadet Corps.

Parents/Guardians are not expected to pay for the issue of the Uniform.

- ◆ All sets of uniform (dress uniform, physical training uniform, field wear uniform) and regulation footwear are provided free of charge for Cadets in the program. Note the total cost for the uniform issued is \$740.00 per Cadet.

When an item is found to be missing, or is needlessly damaged, a bill will be passed on to the parents of the Cadet who is at fault. To prevent loss of uniform items write your name and Cadet number on them with a clothing marker and remember not to leave your clothing lying around unattended. **(may not be issued as shown based on cost)**

### KIT LIST

Item	Quantity	Cost	Item	Quantity	Cost
3 in 1 Jacket	1	\$120	Belt	1	\$25
Long Sleeve Dress Shirt	1	\$25	Tie	1	\$15
Short Sleeve Dress Shirt	1	\$25	Socks	2	\$19
Dress Pants	1	\$40			
BDU Pants	1	\$45	Tie Clips	1	\$5
Golf Shirt	1	\$27	Name Tag	2	\$11
T-Shirts	2	\$24	Headwear	1	\$25
Workout Shirt	1	\$20	Cap Brass	1	\$15
Sweat Pants	1	\$15	Epaulettes	2	\$40
Shorts	1	\$12	Ball Cap	1	\$12
Hoodie	1	\$40	Toque	1	\$10
Swat Boots	1	\$65	Garment Bag	1	\$25
Dress Boots	1	\$70	Totals	30	\$740.00

### Number 1's - CO Parade/Special Event uniform

- ◆ Long sleeve dress shirt, Cadet t-shirt, tie (with tie clip), dress pants, parade boots, headwear, belt.
- ◆ Eplauettes, name tag, positioned correctly
- ◆ Dress shirt will be ironed on the front and back with creases centered down each sleeve.
- ◆ Tie is ironed and tie clip is straight (horizontal) in line with the name plate.
- ◆ Dress pants are ironed with a solid crease centered down the front and the back.
- ◆ Headwear is to be worn in correlation with ARPS guidelines.
- ◆ Parade boots are to be polished to a high gloss shine.

### Number 2's - Standard Cadet uniform

- ◆ Short sleeve dress shirt, Cadet t-shirt, BDU pants, duty boots, beret, belt.
- ◆ Short sleeve dress shirt will be ironed on the front and the back with creases centered down each sleeve.
- ◆ T-shirt will be worn under dress shirt with neck region displayed.
- ◆ BDU pants will be clean and wrinkle free.
- ◆ Beret is to be worn in correlation with guidelines.
- ◆ Eplauettes , name tag, positioned correctly.
- ◆ Duty boots will be polished and clean.