Claimant's Name:	Sandi Millett-Campbell	1
Claimant's Title:	Chief Administrative Officer	
Date expense report		

April 1, 2024-June 30, 2024



Date Expense Incurred	Business Purpose of Expense: must include (if applicable): date of travel & destination	de (if applicable): date of Development		Travel/ Prof Dev. Cost (\$)	kms driven	Mileage calculated @ 0.5838	Meals				Other Expenses	Total including HST Rebate	Paid by Municipality		
							Breakfast	Lunch	Dinner	Other	<		Credit Card	Cheque In	ivoice
April 17 2024	AMANS conference fee		01-21214C			\$0.00					\$ 454.25	\$411.93		15714	
	Community Climate Capacity Fund-											\$60.35			
The state of the s		mileage	01-21214c		114	\$66.55								15754	
	IMSA- CAO meeting at Valley											\$99.00			
April 23 2024	Waste	mileage	01-21214c		187	\$109.17								15754	
April 30 2024	Carton Lond Broad Section (1997)	admin	01-21290z								\$40.75	\$36.95			
	Municipal Policing Discussion-											\$297.06			
May 15 2024	Mayor,Chief, BoPC Charir- Truro	mileage	01-22190D		532	\$310.58		\$17.00						15793	
May 22-24 2024	`AMANS Conference		01-21214C		723	\$422.09	\$24.00	\$34.00	\$26.00	\$10.00	\$ 512.90	\$933.12		15802	
31-May-24	Experience   But the property	admin	01-21290z								\$ 40.78	\$36.98			
	joint meeting with County,			_								\$38.65			
June 26 2024	Middleton, & Lawrencetown	mileage	01-21214c		73	\$42.62								15884	
June 27 2024	Middleton- retirement for S McAuley w/mayor	mileage	01-21214c		98	\$57.21						\$51.88		15884	
June 30 2024	cell phone	admin	01-21290z			\$0.00					\$ 40.78	\$36.98			
						\$0.00						\$0.00			
						\$0.00		*				\$0.00			
						\$0.00				0		\$0.00			
						\$0.00						\$0.00			
						\$0.00						\$0.00			
						\$0.00						\$0.00			
			Total	\$0.00		\$1,008.22	\$24.00	\$51.00	\$26.00	\$10.00	\$ 594.46				
				·								\$2,002.91			

\* audited by:

Melony Robinson, Director of Finance, CPA, MBA

Print Name and Position

Notes:

posted:

Travel Expenses include but are not limited to accomodations, transportaion and incidentals

Professional development expenses include, but are not limited to course registration fees

 $business\ purposes\ of\ an\ expense\ include\ but\ are\ not\ liminted\ to: conferences,\ meetings,\ municipal\ events,\ professional\ development$ 

Alcohol cannot be expensed by an individual to a municipality

\* Municipalities are required by the MGA to report travel, meals and professional development expenses. Municipalities may choose to report other expenses.

INCLUDE CELL PHONES, ALL HOTELS (VISA), 0121130B,0121130A

**Total Expenses:** 

\$1,713.68