

Planning & Heritage Advisory Committee
 Approved Minutes
 April 8, 2024 at 9:00 am

1. Call to Order	Chair Allan called the meeting to order at 8:58 am
2. Present	Chair Wilfred Allan, Vice Chair Anne Crossman, Councillor Paula Hafting, Councillor Holly Sanford, Mike Bernard, Director of Municipal Operations and Development (DMO/D) Ken Knox, and Recording Secretary Kim Dunning
3. Regrets	CAO Sandi Millett-Campbell
4. Additions to the Agenda	Heritage Advisory Committee New Business iii. Demolition Drury Lane
5. Approval of the Agenda	MOTION #PHAC2024-04-08-01 It was regularly moved and seconded to approve the agenda with the above addition. Motion carried.
Edits to the Minutes	Change eavesdrop to eavestrough
6. Approval of the Minutes	MOTION #PHAC2024-04-08-02 It was regularly moved and seconded to approve the minutes of February 5, 2023 with above change. Motion carried.

PLANNING ADVISORY COMMITTEE

7. NEW BUSINESS

8. REPORTS

- i. February and March 2024 reports were reviewed by the Committee.

9. UNFINISHED BUSINESS

None

HERITAGE ADVISORY COMMITTEE

10. NEW BUSINESS

- i. 24-09-HER 664 St. George
DMO/D Knox explained the request and after review was recommendation to send to Council for their review/approval.

MOTION #PHAC 2024-08-04-03

It was regularly moved and seconded that PHAC recommend to Council that PHAC recommends to Council that the applicant at 644 St. George Street be given heritage approval to install fencing as detailed in the application 24-09-HER, providing the requirements of the Land Use By-Law are met. **Motion carried.**

- ii. 24-10-HER 285 St. George

DMO/D Knox advised that this is for initial discussion and is to remove the dormers as they are currently causing damage to Town hall (leaking and rooting). DMO/D Knox added that the roof was re-shingled approximately 10 years ago. Councillor Hafting asked if the dormers were put onto the building when it was originally built, and Chair Allan added that they are sure there are original photos of the building without dormers. Councillor Hafting was able to share a photo from Facebook which showed the building without them. Councillor Sanford asked if there were any issues with the chimney and DMO/D Knox responded no there aren't any problems with the roof. DMO/D stated that the damage is occurring in the new Police Department (offices and interview rooms) and the upstairs Chambers room. The water is travelling down rafters and hitting interior walls). Recommendation is to remove the dormers as this will reduce structural damage to the building. After further discussion it was agreed to recommend to Council to remove the existing dormers due to damage, they are causing. Mike Bernard added that this does need to be dealt with carefully as this could cause problems in the future for other buildings.

MOTION #PHAC 2024-08-04-04

It was regularly moved and seconded that PHAC recommend to Council that the applicant at 285 St George Street be given heritage approval to remove the existing vent dormers on the roof, to restoring to its original state which will reduce potential structural damage as detailed in the application 24-10-HER, providing the requirements of the Land Use By-Law are met. **Motion carried.**

iii. Demolition of Drury Lane

DMO/D Knox advised that the property at 40 Drury Lane has severe damage and is not habitable. The owners would like to demolish the property and consolidate this lot with the adjacent one (46 Drury lane) which they also own. DMO/D Knox also added that the damage was done prior to the current owners and they want to know how much information does the Planning and Heritage Advisory Committee (PHAC) need to review this application. After further discussion it was agreed that PHAC needs to know what is wrong with the property and why it needs to be demolished. Councillor Hafting recommended a property inspection be completed, and DMO/D Knox advised that the owners were dealing with Abel's and asked if a report from them would be sufficient. All agreed yes.

iv. Planning and Heritage Committee By-law section 6.2 parts d. and e.
Chair Allan asked for this to be added to the agenda for next month.

11. UNFINISHED BUSINESS
None

12. CORRESPONDENCE
None

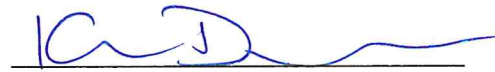
13. NEXT MEETING
May 6, 2024 at 9:00 am

14. ADJOURNMENT

The meeting was adjourned at 9:47 am.



Chair, Wilfred Allan



Recording Secretary, Kim Dunning

