

**Town of Annapolis Royal
 Council Meeting
 Approved Minutes
 October 16, 2024 at 6:00 pm**

1. Call to Order	Mayor Boyer called the meeting to order at 6:00 pm acknowledging that the meeting was being live streamed and was taking place in the ancestral territory of the Mi'kmaq People.
2. Present	Mayor Amery Boyer, Deputy Mayor Michael Tompkins Councillor Paul Wear, Councillor Paula Hafting, Councillor Holly Sanford, Director of Finance (DoF) Robinson and Recording Secretary Kim Dunning Member of the Public: Lesley Hodder (left at 6:22 pm)
3. Regrets	CAO Sandi Millett-Campbell
4. Absents	None
5. Additions to Agenda	Addition of New Business iii. Request from Friends of the Annapolis Pool Society Addition of New Business ii. EAC – Term of Reference Addition of In camera i. Labour relations and contract negotiations
6. Approval of Agenda	MOTION #C2024-10-16-01 The agenda was approved with the above additions by unanimous consent.
Edits to the Minutes	None
7. Approval of Minutes	MOTION #C2024-10-16-02 The Council Meeting Minutes of September 18, 2024 were approved by unanimous consent.

8. Presentations

- i. Thank you Mayor and Councillors
 DoF Robinson gave a gift to all Council members and would like to thank them for all they have done during their time here, it is greatly appreciated. They added that Councillor Wear has moved out of town, but they are able to attend this final meeting under the Municipal Government Act (MGA) guidelines.

9. Public Input

Lesley Hodder from the Friends of the Annapolis Pool Society asked if a Public Works employee could receive training for Certified Pool Operator (CPO) as they currently do not have one for the next season. They added that this certificate lasts for five years, and the pool season will be from May to September. They also stated that there is a controller and sensor in place, which are brand new and will be used when the pool is full. Every pool is required to have a CPO, and in previous years the pool has had a volunteer fill this role. Unfortunately, due to the closure of the pool for this year, this person is unable to fill this role. The CPO will need to come in and take a morning sample of the water, and during the day staff will communicate with them on any issues/concerns. The only other time is if there is fouling in the pool and in the last five

years, this has only occurred twice. Many other facilities use Public Works for the position, and there are normally two people in this role to provide suitable coverage. There is an urgency as the course is only offered twice a year and the nearest one is in Halifax from October 29 to 31, 2024. The Friends of the Pool Society would like to ask Council to approve sending one/two Public Works employees to attend this course at their expense (travel, accommodation and training), and they have volunteers who would open and close the pool so this wouldn't need to be covered.

Councillor Sanford asked how much time this would take, and Lesley Hodder responded 15 minutes approximately.

Councillor Wear added that Public Works time is stretched and had concerns on the time commitment part.

Councillor Sanford also added that this request should be going to the Chief Administrative Officer as Council cannot direct staff. DoF Robinson advised that they had reached out to Public Works, and were advised that they don't have the time, and they had also asked the Active Living Coordinator (ACL) Scanlan if they would be available, and they aren't allowed to in their current position. They also added that this request is for next week and that is a concern also.

Deputy Mayor Tompkins also added that six days a week could be a problem, and there are concerns regarding the six days of opening as Public Work staff are unionized and would need to be paid for 4 ½ hours for the Saturday, even though they would be coming in for 15 minutes. Leslie Hodder responded that in previous years, they had only been open from Monday to Friday, and last year was an exception.

Councillor Hafting asked how many foulings have occurred and Mayor Boyer stated that it was previously mentioned that it had happened twice in five years. Councillor Hafting also asked if the pools in other municipalities are run by volunteers or municipalities, and Lesley Hodder responded that it is normally municipalities, so the Town is in a unique position.

It was recommended that DoF check online to see what other alternatives are available.

ACTION: Check for other alternatives and report back

NAME: DoF Robinson

DUE: October 23, 2024

10. Unfinished Business
None.

11. New Business

- i. Appoint Animal Control By-law Enforcer

MOTION #C2024-10-16-03

It was regularly moved and seconded that Council appoint Ashley Gervais as the Animal Control Officer for the term ending December 31, 2024. **Motion carried.**

- ii. Draft Term of Reference (ToR)

Mayor Boyer requested direction from Council regarding the draft ToR. Councillor Sanford asked if the wording for Proposed Tasks no. 4 should be '*make recommendations to the Environment Advisory Committee (EAC)*' and not Council, and it was agreed that this should be changed to EAC. Councillor Hafting added that there are plans to develop a template for municipalities to use for coastal planning.

- iii. Request from Friends of the Annapolis Pool Society
This was discussed during Public Input

12. Recommendations from Committees, Boards and Commissions

Planning and Heritage Advisory Committee

MOTION

It was regularly moved and seconded that approval be given to the applicant at 238 St Anthony Street to rebuild a small front deck (in the same material/style), reorienting the steps to exit to the side as detailed in the application AR24-27-HER, providing the requirements of the Land Use By-Law are met. **Motion deferred.**

Councillor Wear asked about the size of the deck, and after further discussion it was agreed to get more information on the dimensions on the stairs/deck. Ratification needs to be done by tomorrow, and DoF Robinson will contact them and share the dimensions for review/approval.

- ACTION:** Need dimensions of stairs/deck
- NAME:** DoF Robinson
- DUE:** October 17, 2024

13. Reports from Committees, Boards and Commissions

- i. Mayor's Report
As presented. Mayor Boyer added that the Pony Express was at the County yesterday and will be at the O'Dell Museum tomorrow (October 17, 2024) and details are available at Town Hall.
- ii. Chief Administrative Officer's Report
Absent.
- iii. Planning Services Report
As presented.
- iv. Water Report
As presented.
- v. Marketing and Economic Development Committee (MEDC)
Mayor Boyer shared the MEDC page in the Town Crier Newsletter and advised that the last scheduled meeting was cancelled. Councillor Sanford added that there was a

good turnout at the recent Roundtable at the Legion, and they discussed the various grants that are available.

- vi. Planning and Heritage Advisory Committee (PHAC)
This was included in the Recommendations from Committees. Mayor Boyer added that PHAC will also have a page in the Town Crier Newsletter, and a new member has joined this committee.
- vii. Board of Police Commissioners (BoPC)
No meeting.
- viii. Twinning Committee
Mayor Boyer advised that work is ongoing on the draft Twinning Agreement and the Natal Day Committee may offer a solution for the banking arrangements.
- ix. Library Report
Councillor Wear advised that 2024/25 is on track as expected, and there are currently 2095 participants for 2024 registered. The heat pumps have been installed in the Academy, and there were discussions on investments at the last meeting (7.1% yield in 2024, and 6.5% so far this year). A large part of this is the endowment received and it has increased the amount by \$200,000. They would recommend keeping an eye on this as there currently aren't any plans to spend this additional amount.
- x. Traffic Flow Advisory Committee
Councillor Wear advised that the last scheduled meeting was cancelled.
- xi. IMSA Interim Board
No meeting.
- xii. Environment Advisory Committee (EAC)
Mayor Boyer advised that EAC has added a column to the Town Crier Newsletter. Councillor Hafting advised that they are currently working on a Nova Scotia Coastal Task Team, and the big news is that there will be a Climate Conference on November 2, 2024, from 10:00 am to 4:00 pm at the Hub. There is the chance to test drive an EV, and it will all be held at the gym, and refreshments will be provided. There will also be a sign-up sheet there for the Downtown Clean-up that is planned for November 9, 2024.
- xiii. Academy Condo Board
Councillor Hafting advised that the Annual General Meeting was held on September 26, 2024 and listed the outgoing and incoming members. The AGM report and financials have been sent to DoF Robinson. Over the last year, six units have sold and have new owners. They would also like to thank the volunteers, and the Facility Manager continues to work 25 hours a week. Upcoming projects may include: repainting wood trim, replacing decking, repairing the portico, window maintenance and further brick repointing. The Hub has a generator and will be available as a comfort centre, and now there will be three comfort centres in the Town (Hub, Legion and Fire Hall).

ACTION: Share AGM report and financials with Council

NAME: DoF Robinson

DUE: October 18, 2024

- xiv. Friends of the Annapolis Pool Society
Councillor Hafting added that there has just been a presentation from the Friends of the Annapolis Pool Society, and their meeting was held on October 9, 2024. Final reports are being prepared for all the grants, and the big repair should be completed in two weeks. Planning is ongoing for next year and they would like to note that volunteers are always welcome.
- xv. Accessibility Advisory Committee
No meeting.

14. Correspondence

- i. Thank you letter
Everyone appreciated the compliment note received.
- ii. Thank you letter from Mayor Boyer
Mayor Boyer would like to personally thank Deputy Mayor Tompkins, Councillor Paul Wear, Councillor Paula Hafting and Councillor Sanford for all they have done during their time here. They also thanked the Town's CAO, Chief of Police, Department Heads and staff for all their support during 2020-2024 Council.

. MOTION #C2024-10-16-04

It was regularly moved and seconded that Council move into camera to approve in-camera minutes and discuss Labour relations and contract negotiations at 6:48 pm.

Motion carried.

MOTION #C2024-10-16-06

It was regularly moved and seconded that Council move out of camera at 6:56 pm.

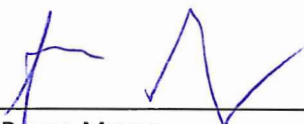
Motion carried.

15. Next Meeting


November 20, 2024

16. Adjournment

The meeting was adjourned at 7:15 pm



Amery Boyer, Mayor



Kim Dunning, Recording Secretary

Mayor's Report, October 10, 2024

- Sep 11, 2024 Attended virtual meeting with CAO and Bill Crossman and FCM representative Carly Steven to discuss Green Funds grant opportunity
- Sep 19, 2024 Attended virtual meeting with Baron Delaney, Clean Growth Hub, Bill Crossman and CAO re funding opportunities
- Sep 24, 2024 Attended virtual meeting with CAO and Climate Change Lead on Local Leadership on Climate Action (LLCA) grant opportunity for marsh restoration
- Sep 28, 2024 Attended MP Community Awards ceremony and luncheon with Councillor Hafting and CAO in honour of Anna Kate Newman
- Oct 4, 2024 Attended meeting with Dalhousie Architecture students, their prof Rosa Milita and the CAO to discuss their heritage projects in and around the Town
- Oct 8, 2024 Attended Nova Scotia Business Hall of Fame Induction event in Halifax and introduced Rose Fortune (one of 4 inductees) along with Késa Munroe-Anderson, Associate Professor, School of Education at Acadia University (*with thanks to the Annapolis Heritage Society for providing the background information that we both drew upon*)
- Dec 21, 2024 Latest proposed date for Acadian Deportation Memorial event (this will be Acadian monument No. 19)

IMSA

There was no meeting in September. The next meeting will be held on October 16 at 10:00 am. Report deferred to Oct 16.

Accessibility Advisory Committee

The next meeting is planned for December 2024.

Twinning

There was no MEDC meeting in September and the terms of reference for the Twinning Committee still require work.