

**Board of Police Commissioners Meeting
 Approved Minutes
 September 18, 2024 at 10:00 am**

1.	Call to Order	Chair Stagg called the meeting to order at 10:00 am
2.	Present	Roy Stagg (Chair), Police Chief Mark Kane, Deputy Mayor Michael Tompkins (Vice Chair), Paul Kellogg, CAO Sandi Millett-Campbell, and Recording Secretary Kim Dunning
3.	Regrets	Councillor Holly Sanford
4.	Additions to Agenda	None
5.	Approval of Agenda	MOTION #BoPC2024-09-18-01 It was regularly moved and seconded to approve the agenda as presented. Motion carried
	Edits to the Minutes	None
6.	Approval of Minutes	MOTION #BoPC2024-09-18-02 It was regularly moved and seconded to approve the minutes of June 19, 2024 as presented. Motion carried

7. **Presentations**
None

8. **Public Input**
None

9. **New Business**

i. **Quarterly Financials**

Chief Kane wanted to highlight the purchase of firearms, and this was budgeted but is showing an amount of \$4,000 over budget. They added that this will be rectified for the next quarterly update. At the recent PSAPG meeting Chief Kane had spoken with Triton and they will investigate if there are any additional ways to give the Police Department more police checks, and Chief Kane is currently working on a Memorandum of Understanding (MOU) with another third-party company. Currently they are unable to use the system for third-party checks, and the number of checks being done now has gone down to 50 a day.

ii. **Request for Parking Changes – Update**

CAO Millett-Campbell advised that this had gone to the Traffic Flow Advisory Committee (TFAC) and Deputy Tompkins explained that the Town is currently changing its internet provider, as there is a possibility of connecting to the internet and this could be a cheaper option for surveillance. Recommendation was to have a camera on both sides of the building, covering the parking areas. Chair Stagg asked if there was a date for the internet completion, and CAO Millett-Campbell responded no.

iii. NSPAC meeting – Report

CAO Millett-Campbell appreciated attending the meeting in Cape Breton and found it very beneficial. The communication between the CAOs and Board of Chairs present at the conference was a good idea. It is hopefully with the upcoming changes that CAOs will be invited to these meetings, and it was good to be in a room with everyone to hear from other CAOs. They added it was interesting to see five officers in uniform standing and this was for safety for everyone at the meeting. There were various speakers and included Quebec. The speaker for Quebec advised that they will be reverting to regional policing, starting from scratch. Chair Stagg added that the court system wasn't really discussed at this meeting.

iv. PSAPG meeting – Report

Chair Stagg added that CAOs should always attend these meetings as they are worthwhile. This would allow CAOs to see what is happening and they can be better prepared. They added that there weren't any recommendations made.

Chief Kane wanted to thank Chair Stagg for the use of their vehicle to bring a large piece of equipment back.

v. Discussion for starting time of BoPC meetings

Chair Stagg advised that Chief Kane had previously touched on this during a BoPC meeting and would like to know what everyone thinks about starting at 9:30 am and moving the in-camera first. CAO Millett-Campbell responded that this would need to wait until the new council has been appointed and will be add to the December's agenda.

ACTION: Add to December's agenda

NAME: Recording Secretary Dunning

DUE: November 30, 2024

10. **Unfinished Business**

None

11. **Department Reports**

i. Chief's Report

Chief Kane reported the following for front counter activity:

- June 51 (33 Town / 18 County)
- July 38 (25 Town / 13 County)
- August 78 (39 Town / 37 County / 2 UK)

The question was asked why people from the County come to the Town of Annapolis Royal, and Chief Kane responded that when someone from the County wants to report an incident they don't want to travel to Bridgetown, and it is easier to come here.

Chief Kane has attended several Chief meetings during the last few months, and there have been various discussions about mental health and addictions, and the Government has a plan. Another meeting was to discuss training and the need to increase additional training.

Chief Kane added that the standards went live, and it will be roughly a year before they start to 'clamp down'. During the year, they will visit the Police Department here to advise where the weakness/gaps are, and the next visit will be an audit. The Police Department will then have a year to fix things, and they will return to check they have been done. Chair Stagg asked when the recommendations will be published, and Chief Kane responded that they didn't know. The biggest concern for the Police Department is the MOU, as they don't want to commit the Police Department until they have a clearer idea of what the requirements will be. A question was asked if the Police Department has MOUs with Kentville and Bridgetown, and CAO Millett-Campbell responded that yes, they do.

Chief Kane is on the Atlantic Police Academy Advisory Board, and they are trying to reduce the cost of training – virtual lessons have been suggested as this will save travel/accommodation/meals/etc.

Training is currently up to date and have completed the Use of Force, Pistol, and Taser courses. Cadet program is ready to go live and have a venue and support ready. Recently was asked by the local school to provide a talk to students, and this is a way of engaging youths and increase volunteering in the area.

Chief Kane attended a three-day meeting with the Government and met the Deputy Minister and Minister. Policing in the Province and Finances were discussed during the meeting as a concern.

Chief Kane has applied for a grant application for youth initiative, and if received will be used for lights at the skate park. There is also a plan for an expression wall and this approach has received a lot of support from Government. The plan is for the youths to take ownership of it and for them to have their own space.

Chief Kane added that they have received the new firearms and radios, and wanted the Board to know that there has been overtime for the auxiliaries.

Chief Kane advised that there is a lot happening now, and the call volume has been over 180 calls over the last three months (78 are self-generated).

Chief Kane attending a meeting to discuss the increase of drug use across the province and is wanting to ensure that the police officers are out in the area and making their presence know as this does help. They also added having two police officers in the evening has helped with the workload.

Chair Stagg wanted to thank CAO Millett-Campbell for employing Chief Kane as they are well respected and have contributed a lot to the Town.

12. Roundtable

Chair Stagg would like to thank Deputy Mayor Tompkins and Councillor Sanford for all they have done for this Committee. Paul Kellogg added that residents don't realize how many Committees Council attends and the time involved.

Paul Kellogg was happy to see police officers at the Farmers Market and if they would be patrolling the Legion when it moves there over the winter. Chief Kane responded yes.

Deputy Mayor Tompkins was impressed with the two officers who were at the Legion for Natal Day. They came in and then went outside and talked to residents/visitors.

Chief Kane advised that the police officers are having to walk along the trail as there have been incidents with drugs, and Paul Kellogg asked if there was an option of purchasing electric bikes. Chief Kane responded that if the officers do not get training on how to use it and the bikes aren't maintained then they are liable. Deputy Mayor Tompkins suggested using the side-by-side located at Public Works as an option and stated that this is a town property vehicle so could be used by the Police Department. Chief Kane responded that they would bring this up at the Town's Leadership meeting.

13. Correspondence

None

14. IN CAMERA: Under Section Under Section 22(2) of the Municipal Government Act

MOTION #BoPC2024-09-18-03

It was regularly moved and seconded to move in camera at 11:07 am to discuss Personnel matters.

Motion carried.

MOTION #BoPC2024-09-18-05

It was regularly moved and seconded to move out of camera at 11:20 am. **Motion carried**

15. Next Meeting
December 11, 2024 at 10:00 am

16. Adjournment
The meeting adjourned at 11:22 am



A handwritten signature in blue ink, appearing to read "Roy Stagg", written over a horizontal line.

Roy Stagg, Chair



A handwritten signature in blue ink, appearing to read "Kim Dunning", written over a horizontal line.

Kim Dunning, Recording Secretary