

**Environment Advisory Committee Meeting
 Approved Minutes
 October 11, 2024 at 9:30 am**

1. Call to Order	Mike Bernard called the meeting to order at 9:32am
2. Present	Climate Lead Cassidy Walker, Stephen Hawboldt, Mayor Amery Boyer, Councillor Paula Hafting, Mike Bernard, and Recording Secretary Kim Dunning
3. Regrets	Vice Chair Spencer Reynolds, Levi Cliche, Chair Starr Cardwell and CAO Sandi Millett-Campbell
4. Absent	None
5. Additions to Agenda	None
6. Approval of Agenda	MOTION #EAC2024-10-11-01 It was regularly moved and seconded to approve the agenda as presented. Motion carried.
Edits to the Minutes	None
7. Approval of Minutes	MOTION #EAC2024-10-11-02 It was regularly moved and seconded to approve the minutes of September 13, 2024, as presented. Motion carried.

8. Presentations
None

9. Public Input
None

10. New Business
None

11. Unfinished Business

- i. Nova Scotia Coastal Plan – Terms of Reference (ToR)
 Mayor Boyer suggested sending the first page of the ToR for Council to review at next week’s meeting (October 16, 2024), and Climate Lead Walker added that they had recently attended a consultation (Upland Consulting), and there is talk of the Province drafting a template for coastal protection for municipalities to use. Mayor Boyer will share the updated ToR with this committee and the first page for Council to review.

ACTION: Share ToR with Committee
NAME: Mayor Boyer
DUE: October 30, 2024

ACTION: Send first page of ToR for Council package to Recording Secretary Dunning
NAME: Mayor Boyer

DUE: October 11, 2024

- ii. Climate Conference – November 2, 2024
Climate Lead Walker would like to thank everyone for their feedback regarding this event. They added that Next Ride plan to bring some EVs for residents to test-drive, and Efficiency Nova Scotia will also be attending to discuss rebates/energy efficiency. Recording Secretary Dunning will add the poster to Facebook, and it was agreed to add this and other items to the Town's Newsletter. Stephen Hawboldt asked what the set-up would be for the rooms and Climate Lead Walker responded that there would be approximately 10-15 tables, and they plan to be in Annapolis Royal the day before the conference. Stephen Hawboldt added that it might be an idea to hold it in one room only. Climate Lead Walker advised that there would be coffee/snacks available. Stephen Hawboldt suggested having communications between this committee to ensure everything was arranged, and Climate Lead Walker will share an Excel document to allow each Committee member to include their contact information. Mayor Boyer will contact Active Living Coordinator (ALC) Scanlan to ask if the room is available the day before and if there are tables available. Councillor Hafting shared ALC Scanlan's contact information with Climate Lead Walker. Mike Bernard also suggested having a meeting the day before the conference and it was agreed to have it on Friday, November 1, 2024, at 11:00 am at Town Hall. Mayor Boyer asked if there would be a checklist as this would help ensure that everything was done, and Climate Lead Cassidy will compile one and share it. They will arrange one folder and have all documents located there. Mayor Boyer asked everyone to think of a 'catchy' name to make this event stand out, and Mike Bernard responded they will have a go at thinking of one. Mayor Boyer also suggested contacting Brian Orde from REMO as they might want to attend, and will share their contact information, and anyone else they can think of.

Mayor Boyer wanted to thank Climate Lead Walker for their assistance in applying for grants for marsh restoration. They added that the marsh restoration can be done independently from the seawall. Recommendation to include this in the newsletter.

- iii. Downtown Sidewalk Clean Up - Update
Mike Bernard wanted to bring to everyone's attention the cigarette butt receptacle outside of Fort Anne, as it doesn't stand out, and this could be one of the reasons it isn't being used. Councillor Hafting advised that at the last EAC meeting, Levi Cliche was going to contact a group of volunteers who have cleaned the sidewalks in the past to see if they were available. It was agreed to set up a date for this, and include it in the newsletter, and ask residents to participate. Councillor Hafting added that when this happens, the volunteers need to spread out to cover more area. Mayor Boyer advised that all volunteers need to wear a traffic vest. Councillor Hafting asked if Public Works could clean the gutters, as this hasn't been done this year and Mayor Boyer will follow up with them. Mayor Boyer has a poster that can be edited to suit

and will share. Councillor Hafting suggested a cleanup could happen twice a year going forward. It was agreed to have the clean up on November 9, 2024, from 10:00 am to 12:00 pm, and have a signup sheet at the Climate Fall Conference.

ACTION: Check with Public Works – gutter cleaning
NAME: Mayor Boyer
DUE: October 30, 2024

ACTION: Share poster for editing to Committee
NAME: Mayor Boyer
DUE: October 18, 2024

ACTION: Create a page for the Town's Newsletter
NAME: Mike Bernard
DUE: October 16, 2024

12. Correspondence

None

13. Next Meeting

Climate Conference – November 2, 2024 at 10:00 am (The Hub)
Sidewalk Clean Up – November 9, 2024 at 10:00 am
December 13, 2024 at 9:30 am

14. Adjournment

The meeting was adjourned at 10:22 am

for/ 
Starr Cardwell, Chair


Kim Dunning, Recording Secretary

