


Claimant's Name: Amery Boyer
 Claimant's Title: Mayor
 Date expense report posted: October 1, 2024 -December 31, 2024



Date Expense Incurred	Business Purpose of Expense: must include (if applicable): date of travel & destination	Professional Development Expense Type	Travel Expense Type	Travel/ Prof Dev. Cost (\$)	kms driven	Mileage calculated @ 0.5838	Meals				Other Expenses	Total including HST Rebate	Paid by Municipality								
							Breakfast	Lunch	Dinner	Other			Credit Card	Cheque	Invoice						
Oct 31 2024	Cell Phone Reimbursement	01-21130A									30	\$ 30.00		16054							
Oct 31 2024	1 year Ipad cost	01-21130A										\$100.00		16139							
Nov 30 2024	Cell Phone Reimbursement	01-21130A									30	\$ 30.00		16139							
Dec 13 2024	Rules of Order & meeting training	01-21130B										\$ 365.00		16215							
Dec 31 2024	Cell Phone Reimbursement	01-21130A									30	\$ 30.00		16197							
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Total												\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$90.00	\$555.00	\$0.00	\$0.00

Total Expenses: \$90.00

* audited by:

 Melony Robinson, Director of Finance, CPA, MBA
 Print Name and Position Signed

Notes:
 Travel Expenses include but are not limited to accomodations, transportaion and incidentals
 Professional development expenses include, but are not limited to course registration fees
 business purposes of an expense include but are not limited to: conferences, meetings, municipal events, professional development
 Alcohol cannot be expensed by an individual to a municipality
 * Municipalities are required by the MGA to report travel, meals and professional development expenses. Municipalities may choose to report other expenses.

INCLUDE CELL PHONES, ALL HOTELS (VISA), 0121130B,0121130A 21214D 21214c

