

Claimant's Name: Adele MacDonald
 Claimant's Title: Councillor
 Date expense report posted: October 1, 2025- December 31, 2025



Date Expense Incurred	Business Purpose of Expense: must include (if applicable): date of travel & destination	Professional Development Expense Type	Travel Expense Type	Travel/ Prof Dev. Cost (\$)	kms driven	Mileage calculated @ 0.5932	Meals				Other Expenses	Total including HST Rebate	Paid by Municipality		
							Breakfast \$18	Lunch \$25	Dinner \$35	Other			Credit Card	Cheque	Invoice
Nov 3-7 2025	NSFM conference- Halifax	01-21130B			400	\$ 230.80	\$ 33.96	\$ 14.44	\$ 103.06	\$ 956.08		\$ 1,219.27		16834	
Nov-25	NSFM conference fee- Halifax	01-21130B									\$ 570.00	\$519.29		16881	
Nov-25	pre-conference session- NSFM	01-21130B									\$ 71.25	\$64.91		16881	
Nov-25	NSFM conference banquet	01-31130B				\$ -					\$ 96.90	\$ 93.28		16881	
						\$ -					\$ -	\$ -			
						\$ -					\$ -	\$ -			
Total				\$0.00		\$230.80	\$33.96	\$14.44	\$103.06	\$956.08	\$738.15				
												\$1,896.75			

* audited by:

Melony Robinson, Director of Finance, CPA, MBA
 Print Name and Position

Signed

Total Expenses: \$2,076.49

Notes:

Travel Expenses include but are not limited to accomodations, transportaion and incidentals

Professional development expenses include, but are not limited to course registration fees

business purposes of an expense include but are not liminted to: conferences, meetings, municipal events, professional development

Alcohol cannot be expensed by an individual to a municipality

* Municipalities are required by the MGA to report travel, meals and professional development expenses. Municipalities may choose to report other expenses.

INCLUDE CELL PHONES, ALL HOTELS (VISA), 0121130B,0121130A