

Committee of the Whole (CoW)
AGENDA
May 5, 2026 at 5:00 pm

1. CALL TO ORDER
2. PRESENT
3. REGRETS
4. ABSENTS
5. ADDITIONS TO AGENDA
6. APPROVAL OF AGENDA
7. DISCLOSURE OF CONFLICT OF INTEREST ISSUES
8. APPROVAL OF COMMITTEE OF THE WHOLE MINUTES
 - i. Committee of the Whole – April 1, 2026 **(TAB 1)**
9. PRESENTATIONS
 - i. Extension of Pump House – Friends of the Annapolis Pool Society **(TAB 2)**
10. PUBLIC INPUT
11. NEW BUSINESS
 - i. Q4 Operating Budget **(TAB 3)**
 - ii. Q4 Capital Budget **(TAB 4)**
 - iii. Q4 Water Utility Budget **(TAB 5)**
 - iv. Request for Decision - Non-for-Profit Properties Tax Reductions **(TAB 6) DM**
 - v. Request for Decision – Town Owned Properties **(TAB 7) DM**
 - vi. Request for Decision – Seasonal Tax Reductions **(TAB 8) DM**
 - vii. Request for Decision – Repeal and Replace Non-Profit Organization Property Tax Reduction By-law #205 **(TAB 9) DM**
 - viii. Extension of Pump House – Friends of the Annapolis Pool Society

DM

- ix. Capital Projects of the Valley Waste F2027 Budget **(TAB 10) DM**
- x. Community Climate Adaption Fund **(TAB 11) DM**
- xi. Strategic Plan Annual Review **(TAB 12)**
- xii. IDEA Committees **(TAB 13) (TAB 14) DM**
- xiii. Request for Decision – Provincial Volunteer of the Year 2026 **(TAB 15) DM**

12. UNFINISHED BUSINESS

- i. Council Engagement Session – Next Date
- ii. Communication Plan

13. CORRESPONDENCE

- i. Friends of the Annapolis Royal Library 2025 Report **(TAB 16)**
- ii. Letter to Municipalities – Legislative Amendments **(TAB 17)**
- iii. Request for Five-Year Freeze on Power Rates and Exploration of Public Ownership of Nova Scotia Power **(TAB 18)**
- iv. Thank You Letter – Noah Scanlan **(TAB 19)**
- v. Letter to Ministers – Fire Services Modernization **(TAB 20)**

14. IN CAMERA

Under Section 22(2) of the *Municipal Government Act*:

Approval of Minutes

- i. Committee of the Whole April 7, 2026 In-camera **(TAB A)**

Business Items

- i. Plans to buy, sell and lease property
- ii. Contract negotiations and labour relations
- iii. Contract negotiations and labour relations
- iv. Personnel matters **DM**

15. ADJOURNMENT

NEXT MEETINGS:

Planning and Heritage Advisory Committee	May 4 @ 4:00 pm
Environment Advisory Committee	May 13 @ 3:00 pm
Valley Regional Services Board of Directors	May 20 @ 10:00 am
Interim Board	

Town of Annapolis Royal
Committee of the Whole
May 5, 2026

Council
Board of Police Commissioners
Annapolis County Inter-Municipal Working
Group (Town of Annapolis Royal)

May 20 @ 6:00 pm
Jun 18 @ 10:00 am
Jul 16 @ 6:30 pm



**Committee of the Whole Meeting
 Unapproved Minutes
 April 7, 2026 at 5:00 pm**

1. Call to Order	Deputy Mayor Sybil Skinner-Robertson called the meeting to order at 5:00 pm
2. Present	Mayor Amery Boyer, Councillor Adele MacDonald, Deputy Mayor Sybil Skinner-Robertson, Councillor Lynn Myers, Councillor Heather Sadkowski, CAO Sandi Millett-Campbell and Recording Secretary Kim Dunning Member of the public: Roger Lindala – who has waived the live recording notice
3. Regrets	None
4. Absents	None
5. Additions to Agenda	11. New Business x. FS Fulmar 2026 Visit to Annapolis Royal In-camera New Business 7. V. Plans to buy, sell and lease property
6. Approval of Agenda	MOTION #CoW2026-04-07-01 It was regularly moved and seconded to approve the agenda with the above additions by unanimous consent.
7. Disclosure of Conflict of Interest Issues	None
Edits to the Minutes	None
8. Approval of Minutes	MOTION #CoW2026-04-07-02 The March 3, 2026 minutes were approved as presented by unanimous consent.

9. Presentation
None

10. Public Input

Roger Lindala was very happy to attend the engagement session and added that this is a great format for letting residents chat about concerns and ideas. The survey shared at the engagement session was very good and is happy with what/and how we communicate.

11. New Business

- i. Request for Decision – Repeal GENIE Policy
CAO Millett-Campbell advised that due to the 2026 budget changes, there isn't any money in the budget to support this grant.

MOTION #CoW2026-04-07-03

It was regularly moved and seconded to recommend to Council to repeal the Grants for Encouraging New and Interesting Events (GENIE) Policy #2023-05 dated March 16, 2023.

Motion carried.

Councillor MacDonald asked if one of the reasons that this was removed was due to the funds not being spent. CAO Millett-Campbell responded that the funds were not used completely in previous years. Mayor Boyer added that the Town is now providing funding with the County of Annapolis for a shared Economic Development Officer.

- ii. Request for Decision – Repeal PIQL Policy (**TAB 3**) DM
CAO Millett-Campbell advised that the repeal is for the same reason as the repeal of the GENIE policy.

MOTION #CoW2026-04-07-04

It was regularly moved and seconded to recommend to Council repeal of Projects to Improve Quality of Life Fund Policy #2023-06 dated March 16, 2023. **Motion carried.**

- iii. Request for Decision – Replace Fines and Fees Policy
CAO Millett-Campbell advised that, in accordance with the Vending By-law changes, there is a need to remove the words to garden centres” and “mobile” from the policy to align with the

By-law.

MOTION #CoW2026-04-07-05

It was regularly moved and seconded to recommend to Council repeal of Fines and Fees Policy #2025-10 dated July 17, 2025 and its replacement with replace Fines and Fees policy #2026-03 dated April 2026. **Motion carried.**

- iv. CleanFoundation Joint Climate Action Plan
CAO Millett-Campbell advised that this will be shared with the Environment Advisory Committee tomorrow. Councillor Myers asked if they are planning to engage with youth, and CAO Millett-Campbell responded that CleanFoundation has booked dates with the schools.

- v. Proposal for a Friendship City Relationship with Dashinchilen, Mongolia
CAO Millett-Campbell advised that the Town received an email. Councillor MacDonald thought that this was a good idea, and perhaps they should contact other municipalities. Deputy Mayor Skinner-Roberson added that if they want to engage with schools, perhaps they should contact them directly. Mayor Boyer suggested that there is potential for a pen-pal setup, and it was agreed that Mayor Boyer would respond and include reaching out to the County of Annapolis.

ACTION: Respond with options/ideas and contacting the County of Annapolis

NAME: Mayor Boyer

DUE: April 30, 2026

- vi. Request a Leave of Absence from Council
Deputy Mayor Skinner-Robertson is requesting a leave of absence to provide support for their family and advised that there is the possibility that they may need to extend the leave. CAO Millett-Campbell advised that there is a need for a motion to hold their position.

MOTION #CoW2026-04-07-06

It was regularly moved and seconded that Council approve a leave of absence from Council from April 20, 2026 to June 30, 2026 for Deputy Mayor Skinner-Robertson, as they will be out of Province on a family matter. **Motion carried.**

vii. Secondary Signing Authority **DM**

CAO Millett-Campbell advised that due to Deputy Mayor Skinner-Robertson;s absence for six weeks, there is a need for someone to cover this duration to sign cheques or approve payroll. Councillor Sadkowski offered to be a secondary signing authority.

MOTION #CoW2026-04-07-07

It was regularly moved and seconded that Council approve the appointment of Councillor Sadkowski as a secondary signing authority from April 20, 2026 to June 30, 2026. **Motion carried.**

viii. 2026-27 Tax Exemption Request

CAO Millett-Campbell advised that the Town has received a request for a tax write-off. Town staff had responded no, because this would create a precedent for other ratepayers in the same situation. They have asked for this to go to Council. Councillor MacDonald asked how many rate payers could potentially come forward. CAO Millett-Campbell responded that they wouldn't know. Mayor Boyer did check with PVSC earlier and the Town has one of the highest number of tax exempt and partially exempt properties, and there have to be better business models to make them viable. Deputy Mayor Skinner-Roberston added that they didn't think this a step they can take, and it was agreed that Council would decline the request.

ix. Tidal Gravity Generator

Mayor Boyer advised that this is tied in with what could happen with the Wharf to enable it to become a useful structure. The documentation included in the package refers to a UK project that had received funding. This company supports floating/non-floating hotels on the port with gravity generators (displacement of the water feeds the generator). She advised that not only are they doing this, but they also have the UK experience and UK

money to partner with others with higher tides. There is an opportunity to say that we are interested in learning more about the project. Mayor Boyer would like to hear from Council on their opinions before completing a contact form. She added that staff have also found a water desalination unit that operates through reverse osmosis, which is an idea that the Town could also explore. Councillor MacDonald added that other smaller components could be added to make something bigger. It was agreed to explore this opportunity.

ACTION: Send a contact form to Sunborn regarding potential opportunities

NAME: Mayor Boyer

DUE: April 15, 2026

- x. FS Fulmar 2026 Visit to Annapolis Royal
Mayor Boyer advised that a French offshore patrol ship wants to visit the Town of Annapolis. They would like to anchor in the Town and have checked with the Port of Digby which has agreed to provide any support needed with this request. The Town Crier will be greeting them on April 25, 2026 and the ship will leave on April 27, 2026 in the morning. Mayor Boyer will invite members of Council and others to a reception for the Captain and crew of the vessel.

ACTION: Send invitation to members of Council

NAME: Mayor Boyer

DUE: April 17, 2026

12. Unfinished Business

- i. Council Engagement Session

Mayor Boyer gave an update on the recent engagement session.

- Eleven people attended (including four Council members)
- Two PowerPoint presentations were made, one of the results of the recent Communications Survey and the other on the statistics of the live-streaming of six Committee of the Whole and six Council meetings and the

- pros and cons of livestreaming as expressed to date
- A copy of the two presentations as well as notes on the feedback received are available upon request
- The main takeaway was that respondents want to know how decisions are being made
- There were very good comments which will help provide a basis for the development of a Town communication plan

ii. Live-streaming of Council Meetings

Councillor Sadkowski started the discussion with a motion.

MOTION

That Council amend the Municipal Live-streaming of Council Meetings Policy to discontinue the live-streaming of Council meetings on YouTube and any other platform, and that video recordings of Council meetings no longer be maintained as a public archive. **Motion deferred.**

Deputy Mayor Skinner-Roberston advised that all Council members should follow Robert's Rules, and everyone would be given ten minutes to speak and after everyone had spoken there was the option of further discussion.

Councillor Sadkowski advised that they are opposed to live-streaming and archiving videos and wanted to clarify that they are not making this motion lightly, and that the purpose is not to reduce access and transparency within our community. They added that even though they are opposed to the live-streaming and archiving of the videos on YouTube they are open to finding other solutions that will work to make the meetings accessible for those who are unable to attend in person. They advised that only 20-30% of municipalities in Nova Scotia live stream their Council meetings, and nationally only 15%. They added that it is not a provincial or national standard, and they don't think that the Town wants to stress that those who aren't live-streaming aren't offering accessibility alternatives to being transparent. Yesterday, Mayor Mood from Yarmouth posted a video online that highlighted a discussion of female Councillors across Canada discussing the rising rates of harassment of female

politicians that they experienced personally and professionally and the impact that it had on their lives. They suggested that the tone of political discord in Canada has shifted, and discussions are becoming more polarized, and less respectful. They believe that municipal politics is a very different experience for men and women but is invested in young future politicians who might be interested in this role, whether that's women or individuals from marginalized groups. They would like to find a way that they are not dissuaded from engaging in this role because of the implications of live-streaming or the way that they may feel that their safety or online presence may be impacted. They added that in general, YouTube and other platforms allow comments, clipping and reposting. Live-streaming meetings can unintentionally amplify harassment and abuse directed at Councillors, particularly women. They think that the Town does a really good job of communicating, and we can do a much better job at communicating content through the communications plan. The Town already provides written minutes and agendas ahead of time, we have the ability for people to attend in person, we hold quarterly engagement sessions, online surveys, and communicate through Facebook and the Town's newsletter. Going forward, we could provide written summaries and briefing notes to the public, so that they are aware of what decisions have been made and how. These can be shared after the meetings.

The biggest point that they want to drive home is that transparency is about access to information and decision making and is not about permanent video broadcasting. They added that this is a safety concern and most of us have other roles in and around the community. Having your children and a long career ahead of you and having this left online can have an impact on them and their family in lots of different ways. Their final statement was to say that they are not opposed to finding alternative solutions but would like to see live-streaming with permanent archiving on YouTube removed.

Councillor MacDonald advised that they have spoken to quite a few people in the community and stated that they did not share

their view on this with any of them (acquiring information only).
Of the 22 people they spoke to:

- 4 didn't care
- 3 overlapped with the engagement session of continuing live-streaming
- 1 overlapped with the email received from public
- 1 requested it for to the IDEA committee
- 13 wanted it to continue (but not sure on what form this should be)

They advised that in good conscience, the feedback does not support the ending of the live broadcast, and the digital archive could change from its current format for the Council meetings. The primary issue they have is when they look at the scraping and how it works, in a live stream that's happening now, you can't actually scrape the video because you can't scroll back in the stream, and you are only getting what's happening in the moment, so the most you can do is record it via cell phone or something like that, but you couldn't actually download or scrape the video. They have looked at several technical issues e.g. YouTube channel doesn't have a comment option; the video could be made unlisted and there is an option to share a link. Also, the archive copies could be made unlisted and again there is the option to share the link. Because the live stream itself is not scrapeable, the archive of it could be made unlisted. They added that if anything were to get out of hand, the Town could make it completely private, and no one could access it. They advised that there are levels of control out there that we have before wiping things out completely, because so many people are focused on the issues of transparency, accessibility and inclusiveness.

One of the things that does concern them is that they are an elected official, their roles are inherently public and there is not a choice for this; there isn't an ability not to be public in terms of their work with Council. If they attend a public meeting or a public event, there is always an opportunity for photography and videography to be taken, and they cannot prevent that from happening; they don't have the ability to not do public facing.

They have looked at politicians who have stepped down due to negative online experiences, and there have been quite a few, but none of them have been related to scraping video or memes produced using the videos. Primarily most of them were conflicts that generated in the comments that got out of hand, and people got crazy about it.

They also mentioned the podcast with Mayor Mood, and they connected them with the relevant people for the podcast. They do think that there is no platform that can fully prevent downloading of images, audio or video, but the Town does have the ability to control it more. There is the option to go into the details section and select “don’t allow” remixing. This would not let people who would be doing this legitimately unable to do this. They feel that in our current political climate, our transparency, inclusiveness and our accessibility are more important than ever. Council is accountable to the community, to the residents who elected us and we should not reduce their ability to see exactly how we work together and how we work with staff. This is very critical to them, and they appreciate the official records of their meetings, but what they don’t provide is how we interact and work in good faith to provide municipal governance for our friends and neighbours.

We are a very small community and the people who are looking at us are our friends and neighbours, but the visual recording of the meeting is just as important. One of the reasons they chose to run for Council was that they were able to go back and look at meetings and see how they were conducted. They added that they routinely hear from people who have looked at the recordings later as they were unable to attend in person, and they only watch the segment that is important to them, as they don’t want to come and sit through the whole meeting.

They are really pleased that the Town as a community partnered with the surrounding municipalities with the Inclusion, Diversity, Equity and Accessibility Committee (IDEA) and quoted the key elements of that committee to this Council. They advised that they don’t particularly like seeing themselves on video and

photos out there, but their work has made that necessary both as a member of Council and their private business. They stated that the Town has just adopted the Annapolis County Joint Accessibility Plan 2026 – 2028, and one of its five areas of focus is:

“Information and communication ensuring all people can receive, understand and share the information they need to increase awareness and education about accessibility rights and opportunities that can benefit the whole community”.

The Inclusion, Equity, Diversity and Inclusion Plan 2026 – 2029 (what is the name of the actual plan?) was also recently adopted, and one of the four main points in this document was to make our county more accessible, in our buildings, transportation and the way we share information. They feel that it is entirely inappropriate of the Town to consider moving one of the simplest ways that we have to make our meetings both inclusive and accessible, when they can in fact secure the information better, so that it is not so widely available to the public.

Councillor Myers stated that they did listen to the above-mentioned podcast last night and had to turn it off as it was quite upsetting. They added that one of the worst parts of all is that if you are a victim of harassment, there is very little remedy for that. They noted they agree with a lot of what Councillor Sadkowski has said. There is the option to increase accessibility when the Town gets its new website, ensuring that residents have easy access to minutes. Talking about equity, we have a member of our Council requesting an increased level of privacy and they support their fellow Council women and can't imagine not supporting them. They added that this does not affect transparency, and it isn't mandated. They appreciated the public input received and that is convenient for them and is open to looking at alternatives with Council that everyone here feels comfortable with. They can't imagine not supporting somebody by asking for privacy, no matter if they are an elected official or

not.

Mayor Boyer advised that they will not go through everything that has been said as there are two sides to every discussion. Her concerns are for the people who make the rules for Council, and she thinks the important rule is that we protect our employees, and we must also protect ourselves as Council members. She noted that individual Councillors choose to more or less engage online, and she is one of those who is careful about what they do online. She never speaks for the Town online, and she is not saying that other people do, but some members prefer to maintain their privacy. She will visit residents in their homes but gives them the option to choose where to meet. There are lots of things to improve and she offered to go online after meetings to summarize, change the way she does reports, whatever is needed. She is fully prepared to change what we have to do to improve two things – accountability and transparency. At the same time, she is very concerned about the safety of people online. People do take a risk when they go online and while they admire them for that, not everyone feels the same. She added that she does not feel as comfortable being online as much as others are, she has seen what happens and she does not want to become a victim.

Deputy Mayor Skinner-Robertson advised that they are very torn by this. The important thing for them is for the Town to be transparent and agree that just putting meetings on YouTube doesn't make this transparent. They think there are other ways to look at transparency. They added that the Town was transparent before YouTube came along. They have concerns about how much we need to find and find something that also works for staff, so we aren't burdening them with additional activity. They know it is not very long since this started, but the world is moving at light-speed with regard to different technologies, and it is understandable that it makes more people more reluctant to have their images on the internet where they are not fully in control of them. They have been back and forth on this and can see both sides. They are not sure if we must use YouTube for streaming and perhaps there is another option out

there that would give better and simpler control for staff. Need to create safety and comfort for everyone. They are concerned for the younger generation who are more worried about this than Council are. They are not on some of the platforms that Council are on, and we need to ensure that it is safe to step forward and volunteer. We need to think of the privacy of our Council members but also of their families. With being out in public, the risk has always been there, but people's behaviour on the internet is different than face-to-face discussions. They are not sure how they will vote as they see both sides, but if we have people who are super uncomfortable, we need to find a solution. Possibility is a sign-in process rather than allowing anyone from around the world to watch Council videos which could create a situation for where a member of Council faces bribery or extortion later down the line. Suggest looking at what's the best and safest tool to provide safety without creating a burden for staff.

Deputy Mayor Skinner-Robertson offered the option for Council to add additional comments.

Councillor MaCDonald wanted to add a couple of things that they had forgotten earlier. 30% of the municipal live-streaming only accounts for live-streaming, and there would be probably an additional 30% being aired on TV. There is a much larger number that goes up when you look at the live broadcast compared to live-streaming. The only other thing they would say about this is that they are not against ways to protect our privacy, but what they are against is making wholesale changes without including the other people in the IDEA Committee. They asked about including people in the community who have a vested interest in how we are communicating now. They do feel very strongly about this and they suggest connecting with IDEA as they may have some ideas on how this could be managed. They felt very strongly that Council is making a decision here, that on one hand, it's for our protection and privacy, and on the other hand Council is here because there is a whole community of people that we are serving. They feel that the community of people need to have some weight in this discussion, and right

now they don't see that happening.

Deputy Mayor Skinner-Robertson responded that one person going round and talking to several people isn't necessarily representative, so there needs to be a broader approach than a single person interviewing people. Councillor MacDonald agreed.

Councillor Sadkowski suggested amending the motion to remove live-streaming, archiving and exploring new options, and Mayor Boyer added that this would substantively change the motion on the table. Councillor MacDonald would like to have the discussion on changes before the motion proceeds further. After further discussion there will be two motions: one for removal; and one for investigation of other options.

CAO Millett-Campbell suggested that before Council proceeds further, a decision should be made on whether or not the policy should be repealed, and a second motion should be made on how we should move forward. Councillor Sadkowski added that the moving forward could tie into our communication strategy as Council has started an exploration for making changes to the Town's communication policy, and this could be added on. Councillor MacDonald has concerns that they are making changes before Council has done the work. They are not opposed to making people's privacy more secure, but Council is talking about making a big change before doing the work to explore what we should/should not do. Mayor Boyer added that she would go with the potential for harm: where a Councillor is saying there is a danger of potential harm, you stop what you are doing. We do it all the time in municipal government if we are not sure. She likes the idea of developing the communication plan and exploring what else can do. She does not think that safety issues were considered in the development of the existing communications policy and there is nothing in it about protecting anybody. Our environment has become more toxic, and she is concerned about harm. Councillor MacDonald wasn't sure how they would be harmed, and Mayor Boyer responded that there are lots of examples of how people are

being harmed.

It was agreed that the discussion should stop as everyone had spoken. CAO Millett-Campbell advised that policy motions are recommended at Committee of the Whole and then approved at Council meetings.

MOTION #CoW2026-04-07-08

It was regularly moved and seconded to recommend to Council to repeal Live-streaming of Council Meetings Policy #2023-04 dated February 16, 2023 with effect from April 15, 2026. **Motion carried. 2 nay**

Deputy Mayor Skinner-Robertson asked about the second motion and after further discussion, it was agreed for Council and staff brainstorm on what options are available, as there is a communications plan that needs to be developed as well as a review of the existing communications policy. Councillor MacDonald added that there is a need to include what protections are already in place. CAO Millett-Campbell wanted to reiterate that live-streaming will not continue after April 15, 2026, once the motion has been approved at Council. Mayor Boyer added that further discussion for information sharing, etc. can be included in this. CAO Millett-Campbell advised that a report will not be ready in time for the next Council meeting. Deputy Mayor Skinner-Robertson added that everyone supports transparency but wants to ensure that everyone feels safe, including Councillors.

13. Correspondence
None

14. In-camera
Under Section 22(2) of the Municipal Government Act:

MOTION #CoW2026-04-07-09

It was regularly moved and seconded to move in camera at 6:07 pm to approve the in-camera minutes of March 3, 2026, and to discuss two

labour relations and contract negotiations, two personnel matters, and plans to sell, buy or lease property. **Motion carried.**

MOTION #CoW2026-04-07-11

It was regularly moved and seconded to move out of camera at 6:55 pm.
Motion carried.

MOTION #CoW2026-04-07-12

It was regularly moved and seconded that Council accept the offer for Lot 1, Victoria Street (PID #05318423), and to proceed with the sale of the property as-is. **Motion carried.**

15. Next Meeting
May 5, 2026

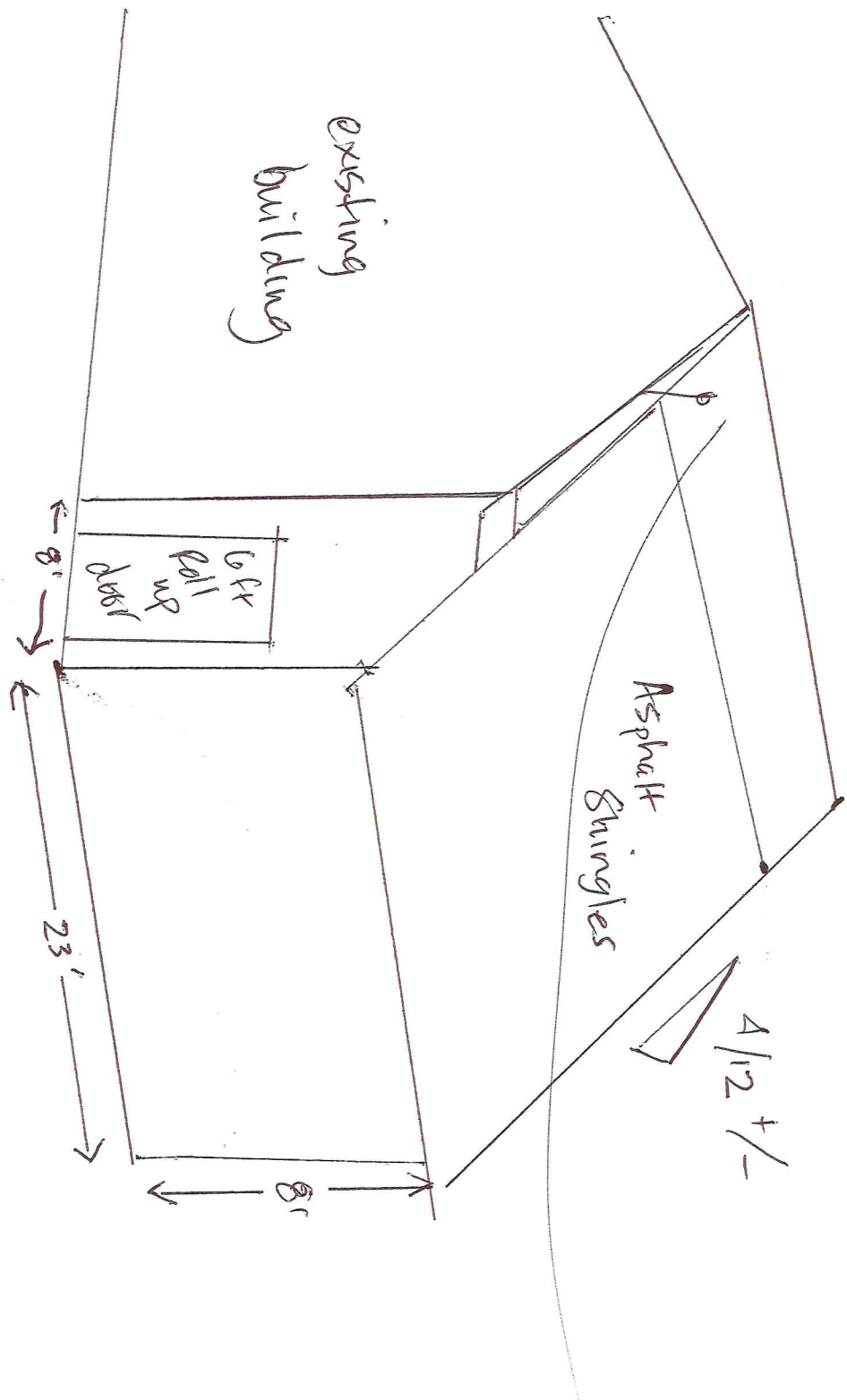
16. Adjournment
The meeting was adjourned at 6:57 pm.

Deputy Mayor
Sybil Skinner-Robertson

Recording Secretary
Kim Dunning



The Annapolis pool is requesting to build an add on to an existing building, the pumphouse. The addition will be 8x23 feet which will be built in agreement with the Town and the certified contractor to not impede on any existing structures or sewer systems. The building will be the same exterior as buildings presently on the premises. The extension will be used for chemical storage. The pool is presently spending a lot of money on shipping for the chemical we need throughout our busy season. Because of the limited storage space the Pool facility presently has, we must order Pool product more frequently. The delivery costs for multiple deliveries has become a large expense that could be resolved by this extension to the pumphouse building. Besides the cost of shipping, the labour associated with manually lifting the multiple heavy case of chemical from the existing sidewalk to the existing pump house has become an issue for volunteers and could be mitigated by having the access door almost right upto the existing sidewalk.



- Thick edge concrete slab with 2" of rigid foam around perimeter to floated finish
- 4ft wide concrete walkway from addition to existing side walk
- 2" x 6" SPF wall-framing, 1/2" OSB sheathing
- Siding and accessories to match existing as closely as possible
- 2" x 6" SPF rafters @ 16" OC, 5/8" T&G OSB sheathing, ice & water barrier, synthetic underlayment, architectural shingle (strip and reshingle top portion of existing roof), roof finishes to match existing as closely as possible
- 6' wide roll up door

**Town of Annapolis
Royal
Income Statement**



31-Mar-26

AcctName	Current Month	Fiscal YTD	YTD Budget	% Used	Prior YR YTD	Annual Budget
REVENUE						
TAXES	\$ -	\$ 1,725,137	\$ 1,736,616	99.34	\$ 1,594,386	\$ 1,736,616
GRANTS IN LIEU OF TAXES	\$ -	\$ 486,177	\$ 482,419	100.78	\$ 498,232	\$ 482,419
SERVICE PROVIDED TO OTHER GOV	\$ 63,279	\$ 76,033	\$ 117,600	64.65	\$ 115,180	\$ 117,600
CONDITIONAL TRANSFERS FED PROV	\$ -	\$ 1,000	\$ 118,514	0.84	\$ 151,000	\$ 118,514
LICENCES AND PERMITS	\$ 335	\$ 7,335	\$ 8,100	90.56	\$ 8,205	\$ 8,100
FINES	\$ 1,653	\$ 6,402	\$ 3,500	182.90	\$ 4,549	\$ 3,500
RENTALS/LEASES/SALES	\$ 3,788	\$ 44,955	\$ 45,135	99.60	\$ 44,786	\$ 45,135
RETURN ON INVESTMENTS	\$ 821	\$ 20,157	\$ 25,000	80.63	\$ 33,764	\$ 25,000
PENALTIES & INT ON TAXES	\$ 1,064	\$ 19,613	\$ 12,000	163.44	\$ 18,785	\$ 12,000
CONCESSIONS AND FRANCHISES	\$ 33,380	\$ 184,421	\$ 123,800	148.97	\$ 160,333	\$ 123,800
UNCOND. TRANS. OTHER GOV	\$ 10,489	\$ 191,956	\$ 233,912	82.06	\$ 191,956	\$ 233,912
RECREATION	\$ 760	\$ 65,322	\$ 66,000	98.97	\$ 63,560	\$ 66,000
MARKETING	\$ -	\$ 60,284	\$ 61,080	98.70	\$ 294,617	\$ 61,080
TOTAL REVENUE	\$ 115,569	\$ 2,888,792	\$ 3,033,675	95.22	\$ 3,179,352	\$ 3,033,675

EXPENSES

AcctName	Current Month	Fiscal YTD	YTD Budget	% Used	Prior YR YTD	Annual Budget
GENERAL GOVERNMENT SERVICES						
LEGISLATIVE	\$ 50,251	\$ 184,984	\$ 184,644	100.18	\$ 156,394	\$ 184,644
GENERAL ADMINISTRATIVE	\$ 18,118	\$ 243,371	\$ 256,842	94.76	\$ 224,607	\$ 256,842
TAXATION	\$ 4,615	\$ 21,448	\$ 52,858	40.58	\$ 38,899	\$ 52,858
OTHER GENERAL ADMINISTRATIVE	\$ 3,092	\$ 30,966	\$ 38,825	79.76	\$ 34,975	\$ 38,825
Totals	\$ 76,076	\$ 480,769	\$ 533,168	90.17	\$ 454,874	\$ 533,168
PROTECTIVE SERVICES						
POLICE PROTECTIONS	\$ 43,914	\$ 509,573	\$ 572,661	88.98	\$ 522,628	\$ 572,661
LAW ENFORCEMENT	\$ 6,404	\$ 14,694	\$ 16,355	89.84	\$ 10,178	\$ 16,355
FIRE PROTECTION	-\$ 56	\$ 173,068	\$ 168,342	102.81	\$ 168,342	\$ 168,342
EMERGENCY MEASURES	\$ 7,387	\$ 7,387	\$ 7,435	99.35	\$ 10,842	\$ 7,435
TREES/ANIMALS	\$ 1,729	\$ 42,537	\$ 49,010	86.79	\$ 24,447	\$ 49,010
Totals For:	\$ 59,378	\$ 747,258	\$ 813,802	91.82	\$ 736,437	\$ 813,802
TRANSPORTATION SERVICES						
COMMON SERVICES	\$ 17,822	\$ 167,414	\$ 194,411	86.11	\$ 160,897	\$ 194,411
ROAD TRANSPORT	\$ 8,662	\$ 162,300	\$ 158,725	102.25	\$ 639,707	\$ 158,725
Totals For:	\$ 26,484	\$ 329,714	\$ 353,136	93.37	\$ 800,605	\$ 353,136
ENVIRONMENTAL HEALTH SERVICES						
SEWERAGE & HEALTH SERVICES	\$ 11,303	\$ 166,853	\$ 194,282	85.88	\$ 200,444	\$ 194,282
GARBAGE COLLECTION & DISPOSAL	\$ 323	\$ 83,248	\$ 82,524	100.88	\$ 92,736	\$ 82,524
Totals For:	\$ 11,626	\$ 250,100	\$ 276,806	90.35	\$ 293,180	\$ 276,806
RECREATION & MARKETING SERVICE						
RECREATION FACILITIES	\$ 7,891	\$ 87,010	\$ 92,195	94.38	\$ 78,804	\$ 92,195
MARKETING	\$ 1,755	\$ 56,337	\$ 61,779	91.19	\$ 71,628	\$ 61,779
Totals For:	\$ 9,646	\$ 143,346	\$ 153,974	93.10	\$ 150,432	\$ 153,974
CULTURAL SERVICES						
	\$ 2,330	\$ 27,534	\$ 26,993	102.01	\$ 26,230	\$ 26,993
ECONOMIC DEVELOPMENT						
	\$ 7,357	\$ 129,581	\$ 137,103	94.51	\$ 136,192	\$ 137,103
FISCAL SERVICES						
	\$ 284	\$ 74,202	\$ 75,119	98.78	\$ 63,954	\$ 75,119

AcctName	Current Month	Fiscal YTD	YTD Budget	% Used	Prior YR YTD	Annual Budget
TRANSFER TO OWN RESERVES	\$ -	\$ 374,400	\$ 375,400	99.73	\$ 256,000	\$ 375,400
UNCONDITIONAL TRANSFERS OTHER	\$ 23,833	\$ 290,960	\$ 288,173	100.97	\$ 259,625	\$ 288,173
TOTAL INCOME	\$ 115,569	\$ 2,888,792	\$ 3,033,675	95.22	\$ 3,179,352	\$ 3,033,675
TOTAL EXPENSES	\$ 217,013	\$ 2,847,865	\$ 3,033,675	93.88	\$ 3,177,528	\$ 3,033,675
TOTAL TO DATE	-\$ 101,445	\$ 40,927	\$ -	1.35	\$ 1,825	

Town of Annapolis Royal

Fiscal Year Period April 01,2025 To March 31, 2026
 FUND04 - General Capital and FUND03 Water Capital



Account	Account Name	Actual	Budget
04-44111Z	TCA - Recreation Facilities - Playground	\$52,610	\$ 59,635
04-31112Z/46111Z	TCA - Sanitary Sewers - Tower/Broadband	\$18,138	\$ 20,000
04-39111Z	TCA - Town Hall Equipment - Heat pump	\$7,744	\$ 8,500
04-36111Z	Sewer Camera	\$14,840	\$ 15,000
04-31112Z	TCA - Sanitary Sewers - Baffle	\$33,345	\$ 35,000
04-36111Z	TCA - PW Equipment - Spare sewer pump	\$8,093	\$ 9,000
04-43111Z	TCA - PW Equipment - heat pumps	\$11,313	\$ 12,000
04-40111B	Shore Line Restoration FRIP	\$41,976	\$ 41,976
04-40111Z	TCA - Land Impr & Trails - Computerized Crosswalks	\$26,499	\$ 21,992
04-40111Z	Local Leadership for Climate Adaptation	\$70,503	\$ 1,158,024
04-31111Z	Chapel Street Forcemain Extension	\$181,519	\$ 357,478
03-34700Z	Capital Water Meters	\$8,267	\$ 12,000
		\$474,849	\$1,750,605



Town of Annapolis Royal

Fiscal Year Period April 01, 2025 To March 31, 2026
 FUND02 - Water Operating

Income & Expense Statement

INCM	REVENUE	AcctName	Current Month	Fiscal YTD	YTD Budget	% Used	Prior YR YTD	Annual Budget
I002	FUND 2 - INCOME							
I	02-11100Z	Metered Sales Residential	\$ 41,061.25	\$ 167,826.34	\$ 168,000.00	99.90	\$ 166,942.50	\$ 168,000.00
I	02-11200Z	Metered Sales Commercial	\$ 26,958.80	\$ 109,161.51	\$ 105,000.00	103.96	\$ 104,581.73	\$ 105,000.00
I	02-13100Z	Public Fire Protection Hydrant	\$ 0.00	\$ 110,130.00	\$ 110,130.00	100.00	\$ 110,130.00	\$ 110,130.00
I	02-14000Z	Sprinkler Service	\$ 400.00	\$ 1,600.00	\$ 1,600.00	100.00	\$ 1,600.00	\$ 1,600.00
I	02-16000Z	Interest on Sales Accounts	\$ 34.38	\$ 1,483.88	\$ 1,600.00	92.74	\$ 1,595.57	\$ 1,600.00
I	02-18500Z	Non-Operating Revenue	\$ 40.00	\$ 536.60	\$ 1,500.00	35.77	\$ 1,407.95	\$ 1,500.00
I	02-18501Z	Wheeling Rate	\$ 0.00	\$ 1,000.00	\$ 0.00	0.00	\$ 100.00	\$ 0.00
I	02-18900Z	Non Operating Other Miscellaneous	\$ 0.00	\$ 160.00	\$ 0.00	0.00	\$ 0.00	\$ 0.00
I	02-19500Z	Interest Income - Bank	\$ 109.56	\$ 3,696.98	\$ 8,000.00	46.21	\$ 7,864.62	\$ 8,000.00
Totals For:	I002		68,603.99	395,595.31	395,830.00	99.94	394,222.37	395,830.00
Totals For:	INCM		68,603.99	395,595.31	395,830.00	99.94	394,222.37	395,830.00
EXPN	EXPENSES							
X002	FUND 2 - EXPENDITURES							
E	02-21430Z	Main Source of Supply	\$ 4,619.49	\$ 4,619.49	\$ 3,693.76	125.06	\$ 3,693.76	\$ 3,693.76
E	02-21500Z	Share Oper. Maint. Costs (Well Field)	\$ 29,929.52	\$ 115,581.68	\$ 110,000.00	105.07	\$ 109,588.99	\$ 110,000.00
E	02-22400Z	Pumping Expense - NS Power	\$ 0.00	\$ 414.52	\$ 2,500.00	16.58	\$ 2,419.15	\$ 2,500.00
E	02-22900Z	Other Pumping (Propane) Expense	\$ 0.00	\$ 186.84	\$ 250.00	74.74	\$ 243.26	\$ 250.00
E	02-23000Z	Water Treatment - Chemicals	\$ 0.00	\$ 236.92	\$ 500.00	47.38	\$ 356.28	\$ 500.00
E	02-23400Z	Customer Meter Repairs/Replace	\$ 0.00	\$ 3,066.91	\$ 500.00	613.38	\$ 2,255.71	\$ 500.00
E	02-23500Z	Chlorine Plant Repairs & Maintenance	\$ 16.03	\$ 74.17	\$ 250.00	29.67	\$ 1,545.18	\$ 250.00
E	02-23600Z	Water Treatment Plant Building Repairs	\$ 0.00	\$ 14.53	\$ 650.00	2.24	\$ 613.65	\$ 650.00
E	02-23601Z	Lequille Water Storage Tower	\$ 0.00	\$ 72.70	\$ 0.00	0.00	\$ 2,268.22	\$ 0.00
E	02-23699Z	Water Safety Regulations	\$ 0.00	\$ 27.09	\$ 750.00	3.61	\$ 331.02	\$ 750.00
E	02-23700Z	Water Testing Expenses	\$ 1,305.04	\$ 14,870.34	\$ 14,500.00	102.55	\$ 13,682.25	\$ 14,500.00
E	02-23800Z	Water Lines Maintenance Expens	\$ 0.00	\$ 7,259.10	\$ 7,500.00	96.79	\$ 20,898.69	\$ 7,500.00
E	02-23801Z	Fire Hydrant Maintenance	\$ 0.00	\$ 165.70	\$ 1,200.00	13.81	\$ 1,101.81	\$ 1,200.00
E	02-23802Z	SCADA Water Treatment Monitoring	\$ 0.00	\$ 1,607.55	\$ 1,000.00	160.76	\$ 0.00	\$ 1,000.00
E	02-23900Z	Tools/Equipment Purchase and R	\$ 0.00	\$ 209.60	\$ 700.00	29.94	\$ 668.28	\$ 700.00
E	02-24100Z	Public Works Salary Expense	\$ 4,720.06	\$ 55,388.43	\$ 57,443.99	96.42	\$ 49,328.23	\$ 57,443.99
E	02-24101Z	Public Works - EI	\$ 102.85	\$ 1,041.35	\$ 1,000.00	104.14	\$ 864.15	\$ 1,000.00
E	02-24102Z	Public Works - CPP	\$ 277.55	\$ 2,917.43	\$ 3,000.00	97.25	\$ 2,289.98	\$ 3,000.00
E	02-24104Z	Public Works - Medical	\$ 18.65	\$ 258.94	\$ 2,300.00	11.26	\$ 134.58	\$ 2,300.00
E	02-24105Z	Public Works - Pension	\$ 536.95	\$ 3,585.12	\$ 2,802.03	127.95	\$ 2,096.47	\$ 2,802.03

Town of Annapolis Royal
 Fiscal Year Period April 01, 2025 To March 31, 2026
 FUND02 - Water Operating

Income & Expense Statement

Printed: 12:24:29PM 04/28/2026

Page 2 of 2

	AcctName	Current Month	Fiscal YTD	YTD Budget	% Used	Prior YR YTD	Annual Budget	
E	02-24106Z	Public Works - Life/LTD	\$ 69.33	\$ 770.63	\$ 650.00	118.56	\$ 635.28	\$ 650.00
E	02-24107Z	Public Works - WCB	\$ 52.07	\$ 1,546.30	\$ 1,600.00	96.64	\$ 1,336.59	\$ 1,600.00
E	02-24108Z	Public Works - Training Expens	\$ 0.00	\$ 89.78	\$ 3,250.00	2.76	\$ 3,248.35	\$ 3,250.00
E	02-24200Z	Public Works - Gen Office Expe	\$ 349.60	\$ 3,022.09	\$ 1,838.00	164.42	\$ 1,043.00	\$ 1,838.00
E	02-24300Z	Public Works - Equipment Expen	\$ 0.00	\$ 1,381.87	\$ 1,965.00	70.32	\$ 2,035.23	\$ 1,965.00
E	02-24400Z	Public Works - General Shop Ex	\$ 5,010.66	\$ 8,782.69	\$ 9,834.99	89.30	\$ 6,667.97	\$ 9,834.99
E	02-24410Z	Public Works - Building Insura	\$ 0.00	\$ 166.00	\$ 166.00	100.00	\$ 447.00	\$ 166.00
E	02-24411Z	Public Works - Tank Insurance	\$ 0.00	\$ 831.00	\$ 831.00	100.00	\$ 2,244.00	\$ 831.00
E	02-24500Z	Public Works - Truck Expense	\$ 0.00	\$ 4,161.04	\$ 4,929.00	84.42	\$ 5,395.50	\$ 4,929.00
E	02-25100Z	Admin - Salaries	\$ 5,492.30	\$ 83,049.84	\$ 87,777.76	94.61	\$ 82,872.21	\$ 87,777.76
E	02-25111Z	Admin - EI	\$ 209.30	\$ 1,780.04	\$ 1,313.00	135.57	\$ 1,344.73	\$ 1,313.00
E	02-25112Z	Admin - CPP	\$ 559.35	\$ 3,954.97	\$ 3,623.00	109.16	\$ 3,831.31	\$ 3,623.00
E	02-25113Z	Admin - Life/LTD	\$ 118.04	\$ 1,431.42	\$ 1,223.00	117.04	\$ 1,203.40	\$ 1,223.00
E	02-25114Z	Admin - Pension	\$ 678.51	\$ 5,879.91	\$ 6,167.79	95.33	\$ 3,870.96	\$ 6,167.79
E	02-25115Z	Admin - Medical	\$ 169.21	\$ 2,358.69	\$ 1,100.00	214.43	\$ 1,016.86	\$ 1,100.00
E	02-25116Z	Admin - WCB	\$ 103.05	\$ 2,195.02	\$ 2,100.00	104.52	\$ 2,131.68	\$ 2,100.00
E	02-25200Z	Admin - General Office Expense	\$ 20.44	\$ 16,684.18	\$ 14,271.00	116.91	\$ 18,157.52	\$ 14,271.00
E	02-25211Z	Admin - Other Expense Building	\$ 0.00	\$ 9,063.97	\$ 25,346.00	35.76	\$ 21,029.75	\$ 25,346.00
E	02-25300Z	Auditor Expense	\$ 3,329.99	\$ 3,329.99	\$ 3,329.99	100.00	\$ 3,329.99	\$ 3,329.99
E	02-25310Z	Legal Expense	\$ 0.00	\$ 0.00	\$ 500.00	0.00	\$ 0.00	\$ 500.00
E	02-25320Z	Professional Services	\$ 6,205.58	\$ 7,067.90	\$ 5,000.00	141.36	\$ 0.00	\$ 5,000.00
E	02-25330Z	Board of Public Utilities Regu	\$ 0.00	\$ 0.00	\$ 870.00	0.00	\$ 870.00	\$ 870.00
E	02-26000Z	Depreciation	\$ 57,641.22	\$ 57,641.22	\$ 64,383.16	89.53	\$ 64,383.16	\$ 64,383.16
E	02-29220Z	CMHC Principal May 2010	\$ 0.00	\$ 7,853.89	\$ 7,853.89	100.00	\$ 7,540.94	\$ 7,853.89
E	02-29221Z	CMHC Interest May 2010	\$ 0.00	\$ 325.94	\$ 325.94	100.00	\$ 638.89	\$ 325.94
Totals For: X002			121,534.79	434,966.79	460,788.30	94.40	449,653.98	460,788.30
Totals For: EXPN			121,534.79	434,966.79	460,788.30	94.40	449,653.98	460,788.30
Total Income:			\$ 68,603.99	\$ 395,595.31	\$ 395,830.00	99.94	\$ 394,222.37	\$ 395,830.00
Total Expenses:			121,534.79	434,966.79	460,788.30	94.40	449,653.98	460,788.30
Totals:			\$ (52,930.80)	\$ (39,371.48)	\$ (64,958.30)	5.54	\$ (55,431.61)	\$ (64,958.30)



REQUEST FOR DECISION

TOPIC: Not for Profit Tax Reductions

DATE: May 5, 2026

PROPOSED BY: DFO Robinson

TAB # & REFERENCES	Non-Profit Organization Property Tax Reduction By-law
BACKGROUND	The Council of the Town of Annapolis Royal will grant a reduction, effective April 1, 2010, to each of the non-profit organizations listed in Schedule 1 provided they meet the criteria outlined in Schedule 3.0 and make application in the form of a written request.
PROPOSAL	To follow the by-law as per past years
BENEFITS	Applicants will be pleased to know their applications have been approved as this provides some tax relief for volunteer organizations
DISADVANTAGES	None perceived
COSTS & SOURCE OF FUNDING	\$22,868.50 as per budget (includes Town owned properties) GL 01-21153Z
STAFF COMMENTS	To continue to honor this by-law
CAO REVIEW/ COMMENTS	Following By-Law procedures.
DRAFT MOTION/ RECOMMENDATION	...Recommend that Council approve the tax rebate/reduction for the following not-for-profit properties for the 2026 year: roll 00479993 in the amount of \$2,311.50, roll 02355256 in the amount of \$4,188.00, roll 00092428 in the amount of \$768.00, roll 02045486 in the amount of \$208.50, roll 02045494 in the amount of \$2,932.50, roll 03611957 in the amount of \$1,339.50, and roll 1033204 in the amount of \$1,452.00.

CAO'S INITIALS: smc

TARGET DECISION DATE:



REQUEST FOR DECISION

TOPIC: Town owned Tax Reductions

DATE: May 5, 2026

PROPOSED BY: DFO Robinson

TAB # & REFERENCES	
BACKGROUND	Both parties have a lease agreement with the Town outlining as it is a town owned property, the town will be responsible for the taxes. The Town has written off the two properties taxes since the agreements went into effect.
PROPOSAL	Write off the taxes as per the lease agreements.
BENEFITS	Working with the tenants financially to sustain their ongoing continuation.
DISADVANTAGES	None perceived
COSTS & SOURCE OF FUNDING	\$9668.50 as per budget
STAFF COMMENTS	To continue with covenants of lease agreements
CAO REVIEW/ COMMENTS	Honouring the original lease agreements.
DRAFT MOTION/ RECOMMENDATION	...to recommend to Council to approve the write-off roll #00092398 and roll #04997409 interim taxes in the amounts of \$878.24 and \$3,956.01 respectively for the Town of Annapolis Royal for the Town owned properties.

CAO'S INITIALS: smc

TARGET DECISION DATE: May 2026



REQUEST FOR DECISION

TOPIC: Seasonal Tax Reductions

DATE: May 5, 2026

PROPOSED BY: DFO Robinson

TAB # & REFERENCES	MGA page 63, 6(A) https://www.pvsc.ca/understand-your-assessment/seasonal-tourist-business-designation
BACKGROUND	In 2005 Bill no. 191 was put into place to allow a deduction in commercial taxes for Seasonal Business Owners. In Chapter 23 of the Municipal Government Act, a “seasonal tourist business” means a business that is open during some part of the taxation year but that is closed for at least four consecutive months in the taxation year and is <ul style="list-style-type: none"> (i) a restaurant, (ii) a roofed accommodation, or (iii) a camping establishment <p>The application is for 25% deduction on commercial assessments.</p>
PROPOSAL	To follow the legislation as per past years
BENEFITS	Applicants will be pleased to know their applications have been approved
DISADVANTAGES	None perceived
COSTS & SOURCE OF FUNDING	\$6247.79 as per budget
STAFF COMMENTS	Council should also note there were three other properties in previous years that applied for the reduction and were approved. They did not apply this year.
CAO REVIEW/ COMMENTS	Following the MGA rules and regulations.
DRAFT MOTION/ RECOMMENDATION	...To recommend to Council to approve the provincially mandated Seasonal Business Reduction for 2026 for the following properties: roll #1408402 an amount of \$591.691 and roll #4542975 an amount of \$5,656.10.

CAO’S INITIALS: smc

TARGET DECISION DATE: May 2026



Annapolis Royal

— Nova Scotia —

REQUEST FOR DECISION

TOPIC: Non-Profit Organization Property Tax Reductions By-Law

DATE: April 28, 2026

PROPOSED BY: Sandi Millett-Campbell

TAB # & REFERENCES	Draft Non-Profit Organization Property Tax Reduction By-law #205 Current by-law Dated June 2025
BACKGROUND	Schedule 1 of the By-Law needs to be updated to remove the Historical Association of Annapolis Royal as they do not qualify under the terms of this By-Law and add the Annapolis Royal Haul Up Association as they qualify as the association.
PROPOSAL	Update the By-Law with the new Schedule 1 and post the notice of intent on the town's website. This information will be posted on the Engage page. This would start with the First Reading in May, and Second Reading at the June Council meeting.
BENEFITS	Keeping the by-law current and up-to-date.
DISADVANTAGES	None perceived
COSTS & SOURCE OF FUNDING	none
STAFF COMMENTS	Housekeeping only. The request will be to update for the next fiscal year.
STRATEGIC PLAN INITIATIVE	Make policies and pass resolutions and by-laws on behalf of the Town
CAO REVIEW/ COMMENTS	Update Schedule 1 as per Director of Finance's recommendation.
DRAFT MOTION/ RECOMMENDATION	...that Council recommends the First Reading of the Non-Profit Organization Property Tax Reduction By-Law #205 dated June 2026. ...that Council sets the date for Second Reading on June 17, 2025.

CAO'S INITIALS: smc

TARGET DECISION DATE: May 2025

**TOWN OF ANNAPOLIS ROYAL
NON-PROFIT ORGANIZATION PROPERTY TAX REDUCTION
BY-LAW #205**

1.0 Definitions

- (1) “Non-profit organization” means any community, charitable, fraternal, recreational, cultural or sporting organization that is incorporated under the Society’s Act through the Nova Scotia Registry of Joint Stock Companies.
- (2) “Tax Reduction” means a reduction in the amount of taxes payable on a property from the amount calculated using the commercial tax rate to the amount calculated using the residential tax rate.

2.0 Tax Reduction

- (1) The Council of the Town of Annapolis Royal will grant a reduction, effective April 1, 2010, to each of the non-profit organizations listed in Schedule 1 provided that they meet the criteria outlined in Section 3.0 below. All applicable area rates for any property approved for a tax reduction would remain payable at full rates.
- (2) Identified organizations listed in Schedule 1 will not be guaranteed a tax reduction in subsequent years. These organizations, along with new applicants, will be reviewed on an annual basis. Application must be made each fiscal year by March 31 for the Town’s next fiscal year beginning on April 1. Tax reduction status will be awarded on the criteria for tax reduction as outlined in this bylaw and the organization’s ability to provide all information requested.

3.0 Criteria for Tax Reduction

To be eligible for a reduced property tax rate, the applicant must:

- (A) demonstrate a benefit to Town residents in general;

- (B) be open for public use;
- (C) be a non-profit organization with a volunteer board of directors;
- (D) generate at least 30 percent of **its** operating funds from non-governmental sources;
- (E) be able to demonstrate that the assessed address/location is the site of the program(s) and/or service(s) that are provided to Town residents; and
- (F) demonstrate financial need based on suitable financial statements.

4.0 Ineligible Organizations

The following types of organizations shall not be eligible for a reduction in their property tax rate:

- (A) Organizations that provide professional services to the private sector in addition to non-profit services.
- (B) Healthcare facilities funded by the private sector, or by the federal and/or provincial government. Examples would include long-term residential care facilities and nursing homes.
- (C) Non-profit housing organizations, housing cooperatives, small option homes, and residential living units.
- (D) Administrative offices or non-program sites for recreation and social service organizations funded by the federal and/or provincial government.

5.0 Repeal

Council hereby repeals the Property Tax Reduction By-law passed by Town Council on June 19, 2025.

6.0 This by-law is effective date of publication.

FIRST READING:	
“NOTICE OF INTENT” PUBLICATION:	
SECOND READING:	
MINISTERIAL APPROVAL:	N/A
DATE OF PUBLISHING:	
POSTED TO THE TOWN WEBSITE:	

DRAFT

SCHEDULE 1

Potentially Eligible Non-Profit Organizations as at March 31, 2026:

Historical Association of Annapolis Royal

Masonic Lodge

Annapolis Heritage Society

Annapolis Royal Historic Gardens

Annapolis Region Community Arts Centre (ARCAC)

Annapolis Royal Haul Up Association

Annapolis Royal Haul Up Association

PO Box 13 , 177 St George Street. Lot 1

Annapolis Royal, NS

B0S 1A0

902-532-5865 902-532-5006

March 27, 2026

Town of Annapolis Royal

PO Box 310

Annapolis Royal , NS

B0S 1A0

I am writing to request that the Annapolis Royal Haul Association is considered for the 2026 Non-Profit Organization Property Tax Reduction. The Annapolis Royal Haul Up is a Non Profit organization located at 177 Saint George St in Annapolis Royal, NS. which is opened to the public for use . The association is run by a board of directors which I have listed below . This facility is an asset to the town as it draws many tourists to stand and watch the vessels being repaired , it is quite an attraction throughout the summer , our staff is always happy to answer questions when asked . I have enclosed an up to date financial report for your file,

The Board of Directors are as Follows:

Ian Lawrence – President

Jeffrey Longmire- Past President

Shannon Burnie– Treasurer

Christopher Sarty - Secretary

Regards

Wendy Cook



**VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY
MUNICIPAL PARTNER GUARANTEE RESOLUTION
COUNCIL OF**

Guarantee Share Amount: \$ _____ Purpose: _____

WHEREAS the Valley Region Solid Waste-Resource Management Authority (hereinafter referred to as the Authority) was incorporated on October 1, 2001 pursuant to Section 60 of the Municipal Government Act;

WHEREAS the Authority has determined to borrow the aggregate principal amount of _____ Dollars (\$ _____) for purpose of _____;

WHEREAS the Authority has requested the Council of the _____, a municipality that executed the instrument of incorporation of the Authority, to guarantee said borrowing; and,

WHEREAS pursuant to Section 88 of the Municipal Government Act, no guarantee of a borrowing by a municipality shall have effect unless the Minister of Municipal Affairs has approved of the proposed borrowing or debenture and of the proposed guarantee;

BE IT THEREFORE RESOLVED

THAT the Council of the _____ does hereby approve the borrowing of the aggregate principal amount of _____ Dollars (\$ _____) for the purpose set out above;

THAT subject to the approval of the Minister of Municipal Affairs of the borrowing by the Authority and the approval of the Minister of Municipal Affairs of the guarantee, the Council unconditionally guarantee repayment of _____ Dollars (\$ _____) for the purpose set out above; and

THAT upon the issue of the debentures, the Mayor/Warden and Chief Administrative Officer of the Municipality do sign the guarantee attached to each of the debentures and affix thereto the corporate seal of the Municipality.

THIS IS TO CERTIFY that the foregoing is a true copy of a resolution read and duly passed at a meeting of the Council of the _____ held on the _____ day of _____, 2026.

GIVEN under the hands of the Clerk and under the seal of the Municipality this _____ day of _____, 2026.

Clerk

VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY

TEMPORARY BORROWING RESOLUTION

Amount: \$ 2400000

Capital Projects: Detailed in Schedule "B"

WHEREAS the Valley Region Solid Waste-Resource Management Authority (hereinafter referred to as the Authority) was incorporated on October 1, 2001 pursuant to Section 60 of the Municipal Government Act;

WHEREAS the Town of Berwick, the Town of Kentville, the Town of Middleton, the Town of Wolfville, the Town of Annapolis Royal, the Municipality of the County of Annapolis, and the Municipality of the County of Kings entered into an inter-municipal services agreement pursuant to Section 60 of the Municipal Government Act;

WHEREAS the Authority pursuant to the inter-municipal agreement states that the body corporate shall be vested with the power to borrow money for the purpose of capital projects, the specific amounts and descriptions of which are contained in Schedule "B";

WHEREAS any borrowing and/or entering into debt obligations of the municipal body corporate must be approved by the municipal units and the Municipal Guarantee percentages and amounts for each of the six municipal parties are attached at Schedule "A"; and,

WHEREAS pursuant to Section 88 of the Municipal Government Act no money shall be borrowed by a municipality, village, committee by an inter-municipal agreement or service commission pursuant to this Act or another Act of the Legislature until the proposed borrowing has been approved by the Minister of Municipal Affairs has the approved the proposed guarantees;

BE IT THEREFORE RESOLVED

THAT under the authority of the intermunicipal services agreement entered into under Section 60 of the *Municipal Government Act*, and subject to the approval of the Minister of Municipal Affairs, the Authority borrow a sum or sums not to exceed two million four hundred thousand Dollars (\$ 2400000) for the purpose set out above;

THAT the sum be borrowed by the issue and sale of debentures of the Authority of an amount as the Authority deems necessary;

THAT pursuant to Section 92 of the Municipal Government Act, the issue of debentures be postponed and that a sum or sums not to exceed two million four hundred thousand Dollars (\$ 2400000) in total be borrowed from time to time from any chartered bank or trust company doing business in Nova Scotia;

THAT the sum be borrowed for a period not exceeding Twelve (12) Months from the date of the approval of the Minister of Municipal Affairs of this resolution;

THAT the interest payable on the borrowing be paid at a rate to be agreed upon; and,

THAT the amount borrowed be repaid from the proceeds of the debentures when sold.

THIS IS TO CERTIFY that the foregoing is a true copy of a resolution read and duly passed at a meeting of the Valley Region Solid Waste-Resource Management Authority held on the 15 day of April, 2026.

GIVEN under the hands of the Chair and the Secretary and under the seal of the Authority this 15 day of April, 2026.

Chair

Secretary

VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY

TEMPORARY BORROWING RESOLUTION

Amount: \$ 2400000

Capital Projects: Detailed in Schedule "B"

SCHEDULE "A"

MUNICIPAL GUARANTEES

MUNICIPAL PARTNER	GUARANTEE PERCENTAGE	GUARANTEE AMOUNT
Municipality of the County of Kings	58.38	1401001
Municipality of the County of Annapolis	21.11	506736
Town of Kentville	8.06	193446
Town of Wolfville	6.98	167506
Town of Berwick	2.72	65348
Town of Middleton	1.91	45865
Town of Annapolis Royal	.84%	20098
Total Capital Requirements for Borrowing Resolution	100	240,000.00

VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY

TEMPORARY BORROWING RESOLUTION

Amount: \$ 2400000

Capital Projects: Detailed in Schedule "B"

SCHEDULE "B"
CAPITAL PROJECTS

		<u>Estimates \$</u>
Heading:		
Item	Dodge 1500 Reg Cab 4x4 W/Lift Gate	85,000
Item	Dodge 2500 Reg Cab 4x4	95,000
Item	Warehouse	750,000
Item	EMC Painting to Match Expansion	80,000
Heading Sub Total:		1,010,000
Heading:		
Item	EMC Camera Upgrades	40,000
Item	Sprinkler System/Fire Rover (12K Pond Design, 225k Viking)	100,000
Item	Cardboard Baler Upgrade	250,000
Item	WMC Transfer Station Expansion (Design Build)	1,000,000
Heading Sub Total:		1,390,000
Heading:		
Item		
Item		
Item		
Item		
Heading Sub Total:		0
Heading:		
Item		
Item		
Item		
Item		
Heading Sub Total:		0
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Item		
Item		
Heading Sub Total:		0
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Item		
Item		
Item		
Item		
Heading Sub Total:		0
TOTAL REQUEST CONTAINED WITHIN THIS RESOLUTION		2,400,000



Community Climate Adaptation Fund

The Community Climate Adaptation Fund (CCAF) supports researcher-community collaborations to develop impactful, community-based solutions at the intersection of ocean, climate change, and adaptation. Projects should focus on understanding, mitigating, and adapting to climate challenges while integrating traditional knowledge, lived experiences, and Indigenous perspectives.

The Ocean Frontier Institute (OFI) is committed to fostering diversity and inclusivity. CCAF encourages applications from, or that create opportunities with, Indigenous peoples and all candidates who contribute to a diverse research community.

Click [here](#) for additional information about the CCAF.

Selection Criteria

CCAF applications will be assessed on the following selection criteria:

- Alignment and fit of research objectives (20%)
- Excellence and creativity of the proposed research and community collaboration (20%)
- Potential for the project to continue to deliver value to the community partner after the end of the CCAF funding (20%)
- Leadership and professional development opportunities for the student lead (20%)
- The project's plan to foster and support respectful engagement, the removal of systemic barriers, and equitable access considerations (20%)

Application Form

For questions and form submissions:

Please email Dr. Morteza Jeyhani, Manager of Innovation and Commercialization at the Ocean Frontier Institute, for any questions and to submit your application: ccaf@dal.ca

Primary Applicant Information

- Full name:
- Academic title:
- Email address:
- Phone number:

- Office/lab address:
- Institution and faculty:
- Role in the CCAF project:
- If a student or postdoc, indicate contact information for a current faculty member who would act as the project supervisor and grant-holder:

Project Information

- Title of proposed research: Testing of small scale vertical axis tidal power turbine head for small scale community tidal project in Nova Scotia
- Summary of proposed research (Maximum 1400 characters)

This project picks up from a tidal turbine Aquatron model testing report from March 8, 2017. The report concluded that cowling would be a positive addition for a 3-blade vertical axis turbine and not of value for the other turbines tested. The report went on to state: “It is possible that when producing power, the impact of the pressure and drag that builds up inside the cowling is greater than the advantage offered by blocking the flow to the drag side of the turbine. When free-wheeling the turbine is not under load and the pressure doesn’t build up so any negative impact of the cowling is not seen. It was anticipated that the significant increase in rpm may prove to also be a significant increase in power but this is not the case under load. Again, it is expected that this is due to pressure and drag.

As a next step Soluna could investigate the comparative cost of the 3-blade and 9-blade turbines. If there is significant difference then perhaps using the 3 blade with a cowling might prove to be a positive option. If not the 9-blade without a cowling would be the preferred turbine. Fewer moving parts on a tidal turbine system are also preferred in installations as there are fewer parts to break, this should also be considered when moving forward.”

The proposed research involves testing modifications to ameliorate design flaws that are reducing power production. This will involve fabrication of a new pototype with multiple modules making up the deflector.

- What is your field of study?
 - Social Sciences & Humanities
 - Engineering and Applied Sciences
 - Natural Sciences
- Please provide five keywords for your project (Maximum 80 Characters)

Vertical axis tidal power turbine, power production enhancement, scaling effect

- Description of expected outcomes arising from the project, its significance, and how these outcomes will be achieved (Maximum 3000 characters)

The objective of the project is to build and test a vertical axis tidal turbine head to demonstrate an innovative technology that has the potential to lower capital and operating costs making tidal power competitive with wind and solar power. A test is necessary to establish the optimum power and physical size of the turbine. With a reliable estimate of the total power production potential, the Town of Annapolis Royal and its partners can do a cost/benefit analysis of the financial viability of a larger capital project leading to the establishment of a municipal electrical utility based on renewable energy.

The project would involve the construction of a turbine and testing at Dalhousie's Ocean Science Centre.

- A brief description of the project's aims, rationale, methodology (Maximum 3000 characters)

This tidal power project seeks to overcome the inordinate cost of capturing renewable energy from tidal currents. Present tidal energy technology is almost entirely based on turbines designed to only work in deep water. The cost of working in deep water has put tidal energy technology in an uncompetitive position with onshore wind power, with tidal being about six times as expensive as onshore wind.

There is an opportunity to avoid these deep-water costs by taking advantage of the normal, twice-daily rise and fall of the tides. By placing a vertical axis turbine at the low water mark, maintenance staff will have two hours of water-free access during the twice-a-day low tides. This would be the operational equivalent of land-based wind turbine maintenance.

- How does the project align with CCAF research objectives? (Maximum 1400 characters)

This project would engage a small community of less than 600 people in Southwest Nova Scotia to achieve significant reductions in GHG emissions through the use of tidal power. It creates an opportunity for graduate students to serve in a leadership role in research into new tidal technology and project development with the Town of Annapolis Royal and its partners. This project will support a small town that is at high risk of flooding that could lead to inundation of its downtown core by 2025. If the Town

and its partners can produce tidal power, it can take advantage of a lucrative tidal power tariff that would help to finance climate adaptation projects that have been identified for the Town. The Nova Scotia Utility and Review Board has approved a Developmental Tidal Feed-in Tariff Program which sets out a Power Purchase Agreement for renewable energy projects like the Town's that guarantees a rate of 53 cents per kilowatt-hour for electricity fed into the provincial grid. The term of the agreement is 15 years. Finally, if this project is successful, it could lead to deployment of the technology in any community with access to tidal waters.

- How could the proposed project lead to sustainable funding beyond CCAF? (Maximum 1400 characters)

This project was identified as “ambitious and highly innovative” project by the Federation of Canadian Municipalities’ Green Municipal Fund Council in 2023. Depending on the results of this third test, the Town could be eligible for funding for a feasibility study. Demonstration and/or pilot projects.

What leadership and project management experience will the student lead gain, and how will they be supported? (Maximum 1400 characters)

Community Partner Support

- How will this project engage with the community, and what value is it expected to bring? (Maximum 1400 characters)

The Town of Annapolis Royal and its partners have been working together on this project since 2021. Residents are aware of the initiative and strongly support it. It is expected that the existing tidal power plant owned by Nova Scotia Power which ceased operating in 2019 will be decommissioned in the not too distant future subject to an application to and a decision by the Nova Scotia Utility and Review Board. If this happens, the Town stands to lose about 14% of its revenues, amounting to approximately \$428,850 from a grant in lieu of taxes.

The Town has very few opportunities to replace this revenue. One potential revenue source could come from the Nova Scotia Feed-In Tariff for tidal power. This could be used to fund the larger development project.

Tidal energy is a big piece of the history and heritage of this community going back to tidal mills dating from the Acadian era. This continued with the building and operation of the existing tidal power plant in the Town (expected to be decommissioned). The

community is therefore very knowledgeable about the development of tidal power in our community and is interested in its further development.

Respectful Engagement, Systemic Barriers, and Equitable Access Considerations

- Brief description of how the project would mitigate systemic barriers faced by underrepresented groups (Maximum 1400 characters).
- How the project will address systemic barriers faced by underrepresented groups, including Indigenous communities, women, racialized individuals, people with disabilities, and 2SLGTQIA+ communities
- How respectful engagement with underrepresented groups and/or equitable access will be addressed within the advancement of your research
- How respectful engagement and inclusion of diverse communities will be addressed in staff or highly qualified personnel (HQP) recruitment.

Should this project be successful, it has the potential to benefit every property owner in the Town of Annapolis Royal by helping to ensure the Town's sustainability into the future. It also presents opportunities for First Nations communities like Bear River who have access to tidal waters to take advantage of new technology that will reduce GHG emissions as well as power costs.

Project Timeline

- Start Date:
- End Date:
- Propose Project Timeline, Include key milestones and deliverables and submit a Gantt Chart if applicable (Maximum 700 characters)

CCAF Project Team Members

This section must list all other project team members.

Team Member

Full name:	
Title:	
Email address:	
Phone number:	
Address:	

Role in the project:	
Institution/faculty/Organization:	

Team Member

Full name:	
Title:	
Email address:	
Phone number:	
Address:	
Role in the project:	
Institution/faculty/Organization:	

Collaborators or Partners Outside the CCAF Project Team

This section must list all other collaborators or partners outside of the CCAF project team.

Collaborator or Partner

Full name:	
Title:	
Email address:	
Phone number:	
Address:	
Institution/faculty:	
Role in the project:	

Checklist and Submission Details

- Applications must be submitted through the online form. After completing this template, please use this [link](#) to submit your application.
- Please send all the supporting documents, including the Budget Justification Excel spreadsheet, CVs, and the Letter of Support from the Community Partner Lead, to ccaf@dal.ca.

- I confirm that the primary applicant's two-page CV is prepared and ready for submission.

Yes

- Is the two-page CV of the community member prepared and ready for submission?

Yes

Not Applicable

- Are the two-page CVs for all other team members prepared and ready for submission?

Yes

Not Applicable

I confirm that I have obtained a signed Letter of Support from the Community Partner Lead, as required for the proposal review.

Yes

- I acknowledge that a budget outlining general expense categories, along with a brief justification for each, must be submitted using the provided [Excel spreadsheet template](#). I also confirm that the Honoraria Allocation will be included.

Yes

Disclaimer

- All funding awarded under CCAF is subject to and must adhere to the policies, procedures, and guidelines of the host institution. Applicants are responsible for ensuring compliance with these regulations, including but not limited to financial administration, ethical conduct, and reporting requirements.
- Start date must be set on or after the award notification date.
- Start date can be aligned with the scheduled award date or scheduled for a later time.
- The end date must be within 12 months or earlier.

Commitment

The primary applicant acknowledges and agrees to the following commitments:

- All CCAF recipients must submit an annual report to OFI at Dalhousie University.
- All CCAF recipients must submit a final report at the end of the award period to OFI at Dalhousie University.

- All successful applicants must adhere to the Funding Acknowledgement Requirements outlined in their award letters.

I consent and agree to the above terms.

As a voluntary part of the application process for CCAF, you are invited to take 2-3 minutes to complete the self-identification form using the following link. Your participation is greatly appreciated!

FR: <https://surveys.dal.ca/opinio/s?s=79696>

EN: <https://surveys.dal.ca/opinio/s?s=79569>



STRATEGIC PLAN

TOWN OF ANNAPOLIS ROYAL 2025

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PREAMBLE

In preparation for this year’s strategic plan update, the Town Council reviewed the community consultation results from previous years, and the previous annual update of the strategic plan. The Council also completed an SWOC analysis (analysis of strengths, weaknesses, opportunities and challenges) and an environmental scan which included demographics, social, environmental, political and other external factors. Based on this information, members of Council and the CAO revised and updated the plan taking into account the four years ahead. The Council will be revising and updating this document yearly. Please note that italicized areas indicate the strategies that the Council will focus on as the highest priorities for the year 2025-2026.

Council is pleased to receive feedback from the public on an ongoing basis. Please direct any comments you may have to the Town’s CAO. We look forward to hearing from you!

VISION

Annapolis Royal is a vibrant, safe, and inclusive community that honours its rich heritage, treasures its natural environment, and fosters sustainable economic vitality. With deep respect for its past and a clear commitment to the future, the Town seeks to preserve the unique charm and spirit of small-town life for generations to come. At the heart of this vision is a dedication to protecting and enhancing both the natural and built heritage, while continually improving the quality of life for all who call Annapolis Royal home.

MISSION

The Town of Annapolis Royal is committed to serving its community by nurturing a unique and culturally rich environment, supporting a high quality of life for all residents. Through the delivery of responsive and effective municipal services, the Town works in partnership with others to promote sustainable economic growth and environmental stewardship, guided by principles of progress, collaboration, and fiscal responsibility.



MANDATE

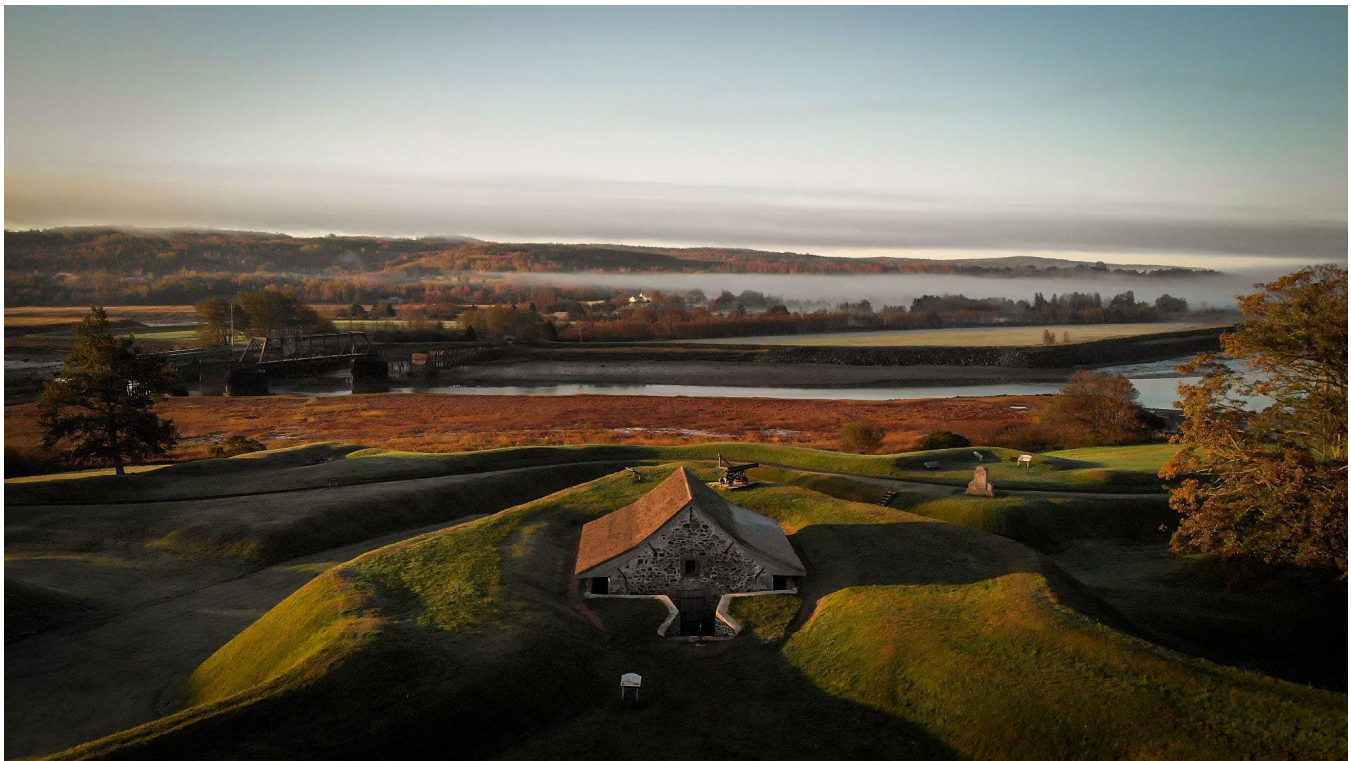
The Town’s mandate comes from the Nova Scotia Municipal Government Act (MGA):

Under Section 9A of the MGA, the purposes of a municipality are to:

- (a) provide good government;
- (b) provide services, facilities, and other things that, in the opinion of the council, are necessary or desirable for all or part of the municipality; and
- (c) develop and maintain safe and viable communities.

In addition:

- Make policies and pass resolutions and by-laws on behalf of the Town (MGA Sections 47-49)
- Collect taxes (MGA Part VI, Section 111)
- Collect water payments in accordance with Section 6 of the Schedule of Rules and Regulations for the Annapolis Royal Water Utility
- Acquire, own, sell, or lease property (MGA, Sections 50 to 52)
- Provide police services (MGA Section 54 & Police Act)
- Provide water and sewer and other public works services
- Provide fire protection services (MGA Section 293)
- Encourage economic development (MGA Sections 56 and 57)



GOVERNANCE

STRATEGY

1. Mandated Services- Operate efficiently, being good stewards of our resources and providing Municipal Government Act (MGA) mandated services to our residents.

OBJECTIVES

1.1 Provide direction and resources to ensure implementation of MGA mandated services in accordance with the Town’s Asset Management Policy and the 2024 Atlantic Infrastructure Management (AIM) Capital Program report, for example:

- Maintain safe, reliable and high-quality water services
- Ensure efficient and environmentally responsible wastewater management
- Maintain and improve road infrastructure for safe and accessible transportation
- Strengthen resilience and response plans for severe weather events

Key success indicators

- *Adequate supply of high-quality drinking water based on provincial requirements as evidenced in monthly reports submitted to Council.*
- *Efficient and effective disposal of waste as evidenced by a clean and safe environment and based on the contract with Valley Waste.*
- *Police will maintain and improve public safety and well-being by promoting measures to prevent crime, harm and disorder in accordance with federal, provincial and municipal laws, by-laws and policies under the direction of the Board of Police Commissioners and in accordance with the Annapolis Royal Policing Strategy.*
- *Residents and visitors are reasonably protected from emergencies and natural disasters in accordance with the Regional Emergency Management Organization (REMO) plans, recommendations and reports.*

1.2 Continue to focus on value added activity and elimination of redundant, unnecessary or “busy work”.

Key success indicators

- *Review all town committees and task teams are acting within their mandate and effectively contributing to Town objectives, taking action when and as required.*
- *Review of critical accountabilities for alignment with Town strategies and objectives, taking action when and as required.*

STRATEGY

2. Address infrastructure deficit- Continue to plan for major infrastructure issues that are expected to arise in the future.

OBJECTIVES

2.1 Collaborate with the County on upgrades and maintenance of the shared water and sewer lines at the causeway.

2.2 Explore the purpose of the wharf within the town's public and recreational spaces considering options for ownership, use and future of the town wharf including alternative structures.

Key success indicators

- *Secure necessary background and expert opinion on options for the wharf.*
- *Conduct a community consultation to identify the citizens' preferences.*
- *Aim for a decision and to provide strategic direction to the CAO by 2027.*

2.3 Continue to pursue a second water source.

2.4 Resolve odour issues at the sewage treatment plant.

STRATEGY

3. Employee Retention- Be a desired employer.

OBJECTIVES

3.1 Develop and implement effective retention strategies to enhance employee satisfaction and long-term engagement.

3.2 Establish a clear staff classification system with defined salary ranges and comprehensive strategies to support fair and competitive employment practices

Key success indicators

- *Develop and implement a salary grid.*
- *Develop and implement an employment agreement with the Police Department.*
- *Conduct a benefit and pension plan review and implement recommendations.*

3.3 Continue to strengthen and maintain compliance with the Occupational Health and Safety Act and Regulations.

STRATEGY

4. Collaboration - Continue to grow our collaborative network.

OBJECTIVES

4.1 Work with other municipalities and levels of government to advocate for the Town.

4.2 Participate actively in the Annapolis County Intermunicipal Working Group (ACIMWG), Intermunicipal Services Agreement (IMSA) with all municipal units in Kings and Annapolis counties, and the intermunicipal quarterly networking group.

4.3 Participate in the Lawrencetown Community Development Co-Operative (LCDC).

4.4 Work with the Nova Scotia Federation of Municipalities (NSFM) and the Federation of Canadian Municipalities (FCM) to ensure that rural communities and in particular the Town are heard at the provincial and federal level.



FINANCIAL SUSTAINABILITY

STRATEGY

5. Fiscal responsibility- Engage in long-range financial planning to permit continuing financial stability by developing strategies to diversify revenue sources for the Town.

Key Success Indicators:

- *Develop and maintain 3–5 year financial plans for budgeting, operations, and projects.*
- *Assess the Town’s financial vulnerability, with a focus on dependence on external funding.*
- *Approve initiatives that diversify revenue and reduce reliance on residential and commercial taxes (e.g., grants, user fees).*
- *Monitor the Town’s capacity to maintain service levels based on debt, taxes and implementing the appropriate processes to adjust them as needed.*
- *Monitor the Water Utility and initiate water rate studies when net losses exceed the Town's ability to absorb those losses over a period of several years.*
- *Review the Town’s financial status against Financial Condition Indicators when they are published every two years.*
- *Ensure compliance with provincial financial reporting and Town policies and address all Audit Committee recommendations.*
- *Conduct monthly and quarterly reviews of financial statements to support timely and effective budget management.*

OBJECTIVES

5.1 Identify and implement actions to expand the capital reserve fund to cover both infrastructure and vehicle replacement, with the goal of reducing the infrastructure deficit.

5.2 Continue the development of a comprehensive risk management plan to minimize the financial impact of the anticipated loss of the Nova Scotia Power Inc. (NSPI) grant in lieu of taxes.

Key success indicators

- *Update the 5-year budget forecast to reflect the anticipated loss of NSPI-associated revenue.*
- *Develop a strategy to mitigate the effects of the loss of revenue on the Town.*
- *Prepare where possible to execute on the strategy.*

5.3 Assess and facilitate the sale of Town owned surplus properties.

5.4 Review of town taxes/tax rate to ensure sustainability of the Town.

5.5 Explore and implement alternative energy sources (solar, wind, tidal, etc.) to reduce the town's energy costs and/or create new revenue streams.

5.6 Initiate a water rate study to ensure that current rates are in line with existing and anticipated operating and capital costs.

5.7 Continue to identify and pursue grant opportunities in support of the strategic plan.

Key success indicators

- ***Support the execution of projects funded to date according to the project plans and capacity of staff.***
- ***Where capacity permits continue to pursue grant opportunities.***

ECONOMIC VITALITY

STRATEGY

6.Economic Sustainability- Encourage, support, and promote the Town’s long-term economic well-being.

OBJECTIVES

6.1 "Buy local"- Encourage local procurement and support for small business by promoting local procurement in both Town operations and by residents.

Key success indicators

- *Continue to prioritize a local presence and investment as key criteria for allocating contracts as per the Town’s Procurement Policy.*
- *Depending on grant funding, collaborate with other municipalities to fund a position which supports local economic development.*
- *Continue to support community-led events that encourage local community engagement and tourism.*

6.2 “Stay local”- Support local tourism by creating an environment where visitors are encouraged to both visit and stay in the Town.

6.3 Enhance the town’s self-sustainability through infrastructure resilience, and economic diversification.



ENVIRONMENTAL STEWARDSHIP

STRATEGY

7. Climate change implications - Prepare for and mitigate against the potential effects of climate change.

OBJECTIVES

7.1 Develop a town coastal protection plan with the support of Nova Scotia Federation of Municipalities and in accordance with provincial requirements.

7.2 Continue to work with Clean Foundation on the Community Climate Capacity (CCC) initiative and the development of a regional climate change plan in conjunction with the Town of Middleton and the Municipality of the County of Annapolis.

STRATEGY

8. Natural Environment Preservation- Preserve and protect the Town's natural environment.

OBJECTIVES

8.1 Restore and enhance the shoreline to improve biodiversity, flood protection and ecological health.

Key Success Indicators

- ***The project is executed according to the project plan and timeline for 2025-26 within projected costs, including contingencies.***
- ***Planning for Phase 2 is in progress including potential sources of funding***
- ***Sufficient explanations are provided and approved for any deviations from deliverables and/or reporting deadlines.***
- ***Community engagement and feedback is evident in the finished design.***
- ***Finished design allows shoreline access and continued enjoyment.***
- ***The design achieves stated goals of flood protection while maintaining ecological health and biodiversity.***

8.2 Expand and protect the Town's tree canopy to promote air quality, shade and climate resilience.

Key Success Indicators

- *The project is executed according to the project plan and timeline for 2025-26 activities within projected costs, including contingencies (i.e. planting 95 trees within the 2-year period).*
- *Sufficient explanations are provided and approved for any deviations from deliverables and/or reporting deadlines.*

8.3 Be aware of the provincial landscape around resource development and extraction and establish a clear position and response to its implications for Annapolis Royal.



STRENGTHENING COMMUNITY

STRATEGY

9. Engender an environment where all feel safe and included by implementing inclusivity, diversity, equity, and accessibility (IDEA) measures and continuing to enhance our sense of community. Continue to support Annapolis Royal's community-based policing service.

OBJECTIVES

9.1 Support solutions for homelessness and housing challenges by advocating for affordable housing initiatives led by private developers, not-for-profit organizations, other levels of government, etc.

9.2 Strengthen social connection and community cohesion through inclusive programs and initiatives.

9.3 Enhance recreational opportunities to promote active and engaged lifestyles for all residents.

9.4 Make all reasonable efforts to mitigate risks and support the safety and well-being of all residents with a focus on vulnerable groups such as seniors, children and individuals facing challenges.

9.5 Advocate for improved health care services from the Province to support community well-being.

Key Success Indicators

- ***Support Annapolis Royal citizens' and community groups in advocating for existing and proposed improvements for health care access.***
- ***Ensure that concerns about health care in Annapolis Royal are referred to the appropriate person within the health care system for investigation and follow up.***
- ***Ensure Community feedback regarding health care priorities are communicated with the Province.***

STRATEGY

10. Heritage and History Preservation- Preserve and protect built heritage and environment, while maintaining our deep-rooted history and culture.

OBJECTIVES

10.1 Continue to support the rich heritage and history of the town, including initiatives that help conserve our built heritage and preserve the National Historic District and the UNESCO Southwest Nova Biosphere Reserve.



STRATEGY

11. Communication - Strengthen two-way communication between the Town, residents, and stakeholders to enhance transparency and engagement.

OBJECTIVES

11.1 Continue to engage in community consultation prior to making decisions with major financial, societal and environmental impacts.

11.2 Document the many ways that the Town currently communicates with its many audiences and identify and address any gaps.

11.3 Develop and implement a comprehensive communications plan and address any gaps.

Key Success Indicators

- *Council will develop a communication plan and circulate to staff for comment by the end of 2025.*
- *The communication plan will be shared with Town residents for comment by the end of 2025.*

11.4 Identify ways to strengthen the Town’s communications and marketing opportunities through collaboration with others, identifying and implementing basic best practices, and providing educational opportunities for Council members and staff.





Terms of Reference

Joint Annapolis County Accessibility Advisory Committee

Purpose

The Joint Annapolis County Accessibility Advisory Committee (“the Committee”) provides advice to the Town of Annapolis Royal Council, Village of Lawrencetown Commission, Town of Middleton Council, and Municipality of the County of Annapolis Council (“the Councils and Commission”) on fulfilling its responsibilities relating to identifying, preventing and eliminating barriers to people with disabilities.

The Committee plays a pivotal role in helping the Councils and Commission become more inclusive service providers in accordance with Nova Scotia Accessibility Act Bill 59, 2017.

Scope and Role

The Committee provides advice and recommendations to the Councils and Commission on matters related to accessibility as they relate to municipal services, policies, and community impacts. The Committee is advisory in nature and does not have decision-making or operational authority.

The Committee’s role is to:

- Provide advice and recommendations on the implementation of the Annapolis County Joint Accessibility Plan 2026-2028.
- Monitor progress on the plans and provide input into annual progress reporting.
- Review and provide input on municipal policies, programs, projects, and services through an accessibility lens, as requested by an ex officio
- Support community awareness by receiving input from residents, community organizations, and subject-matter experts, and sharing relevant perspectives with the Councils and Commission.
- Advise the Councils and Commission on emerging accessibility issues, trends, or legislative considerations that may affect the municipalities.
- Provide advice to the Councils and Commission on opportunities to support community-based accessibility initiatives, where resources allow.
- Review the Annapolis County Joint Accessibility Plan every three years in accordance with the Nova Scotia Accessibility Directorate.
- Assist in monitoring compliance with provincial government directives from the Nova Scotia Accessibility Directorate and other relevant agencies.
- Consult with the community on accessibility within the County.

Reporting Relationship

After each meeting, the Council and Commission representatives shall report to their respective Councils or Commission. Annually, the Chairperson shall work with the ex officio members to provide a written report to the Councils and Commission concerning the Committee’s work.

Should any Council or the Commission request an oral presentation directly, this request would be fulfilled by the individual Council or Commission's representatives.

Membership

The Accessibility Act requires that at least 50% of committee members be persons with disabilities or representatives of organizations that serve persons with disabilities.

Voting Members (10):

(6) Community representatives from across Annapolis County, duly appointed by the Councils and Commission pursuant to the *Municipal Government Act*.

~~(4) Up to 4 Elected Officials~~ Each of the Councils and Commission have the ability to appoint 1 representative and an alternate. When the Council or Commission does not appoint a representative, another unit may have their alternate participate so that the elected officials total four.

Elected Official representation will be revisited each November, and all units will be asked to have representation on a rotating basis, at a minimum. (Always have a representative on the EDI or the Accessibility committee.)

~~Annapolis County Council member, as appointed by the Annapolis County Council.~~

~~(1) Town of Middleton Council member, as appointed by the Town of Middleton Council.~~

~~(1) Town of Annapolis Royal Council member, as appointed by the Town of Annapolis Royal Council.~~

~~(1) Village Commissioner or Village representative, as appointed by the Village Commission.~~

Non-voting members :

- Staff Support persons, designated by the County of Annapolis CAO ("ex officio members").
- County of Annapolis Administrative Support person
- CAOs and Village Clerk may attend as ex-officio at their discretion.

Community Members representatives appointed to the Committee should have first-hand lived experiences as a person with a disability, or work directly in a volunteer or employment role with persons with a disability. The Committee shall endeavor to include representation from different geographical areas across the participating municipalities. Appointees should possess strong community knowledge, a solid understanding of ~~IDEA Accessibility~~ Accessibility policies, practices, and terminology, as well as knowledge and ability to understand and respond to

overt discriminatory, and ableist actions while remaining comfortable having difficult conversations about such issues.

Community Members will be recommended by the CAOs and Clerk, and approved by the Council for the County of Annapolis.

All members must adhere to and abide by the NS Code of Ethics Policy.

The Ex officio members, designated by the CAOs will:

- Be the lead staff contacts for the Committee.
- Provide administrative and research support to the Committee.
- Engage the Committee to support actions in the Plans, when required.

Role of Chairperson and Vice Chairperson

The Chairperson shall be appointed from one of the Elected Officials, and is ultimately responsible for chairing and facilitating all meetings, ensuring that appropriate research, directions and recommendations are given by the Committee to staff. This includes the provision for adoption of work plans, policy directions, development of strategies, performing accessibility reviews of individual local governments or jointly, and discussing opportunities for enhancing accessibility in each of the local governments, as well as all other items incidental to the effective inter-municipal operations of the four local governments respecting accessibility.

A Vice Chairperson shall be appointed and act in the place of the Chairperson during absences, unavailability or conflicts of interest of the Chairperson.

Role of staff members

Staff members shall act as staff resources to the Committee to ensure the Committee has the best available information upon which to make decisions or recommendations to the Councils and Commission.

Terms and Length of Service

Except to the extent that the term of appointment is otherwise determined by statute, bylaw or policy, citizen members shall be appointed for one two-year term, with the term commencing in November following each municipal general election or bi-annual election anniversary.

Acknowledging the value of experience and the need for continuity, incumbents who are eligible and willing to seek reappointment may re-apply for one additional two-year term. When applying for reappointment, incumbents must complete an application form as provided by the Office of the Municipal Clerk.

Frequency of Meetings

Meetings of the Committee shall be held quarterly on such day as the Committee decides every two-year term of the Committee, with such meetings taking place at the time agreed to by the

Committee. Additional meetings may be held, or the above meetings date and times changed, when agreed to by consensus of the Committee and prior notification is provided to Committee members.

Quorum Requirements

No decisions may be made at any Committee meeting unless a majority of the voting members of the Committee duly appointed are present. Quorum is six (6) voting members, which must include at least one elected official.

Attendance

A member appointed by Municipal Council who fails to attend three consecutive meetings of a board or committee without having been excused by resolution of the board or committee shall be deemed to have resigned from the board or committee. Under those conditions, the position may be declared vacant, and the board or committee shall immediately notify the Office of the Municipal Clerk. Depending on the circumstances, the vacancy may or may not be filled.

Decision-Making Process

All decisions of the Committee shall be made by consensus vote of Committee members. Where a consensus is not forthcoming, the decision shall be determined by majority vote.

Agenda, Minutes and Resolutions

The Committee will receive administrative support from the Annapolis County Community Development Department, including meeting and agenda preparation, the recording of minutes, and communicating Committee recommendations to the staff representatives of the Councils and Commission.

Draft minutes and recommendations of the Committee shall be provided to each member of the Advisory Committee within 10 business days after the conclusion of such meeting.

Conflict of Interest

It is expected that all members of the Committee will adhere to the *Municipal Conflict of Interest Act*, disclosing any pecuniary or indirect pecuniary interest in any matter before the Advisory Committee and refraining from taking part in, or trying to influence either before or after the meeting, any directions or decisions respecting such matters. Any breach of this guideline will require the Chairperson to ask the appropriate Council or Commission to remove that member and appoint another member in their stead. If the breach is by the Chairperson, this shall be reported to the appropriate CAO by the Vice Chairperson.

Resources

The Committee may access the support of the three Chief Administrative Officers, Clerk/Treasurer, and other appropriate municipal and village staff, as authorized, to carry out research and develop timely and informed recommendations.

The Committee may also seek external funding for studies or staff support through a participating municipality, provincial, federal, or NGO partners, subject to existing budgets.

Confidentiality

All meetings of the Committee are considered public, except those matters deemed to be private and confidential in nature and subject to Section 22 of the Municipal Government Act. Minutes and subsequent resolutions of such meetings shall be recorded and publicly available upon approval by the Committee. Information and reports of the Committee shall be subject to normal Freedom of Information and Protection of Privacy (FOIPOP) regulations.

Communications

All communications and messaging from the Committee’s work and activities shall come solely from the Chairperson or their designate. It is expected that all decisions of the Committee will be supported by all members of the Committee upon ratification. This does not limit the ability of individual members from speaking freely with the media, but in all such cases the individual Committee member should be clear that it is their personal opinion and not that of the Committee.

Approved:

Mayor Amery Boyer
Town of Annapolis Royal

Date

Chairman Brian Reid
Village of Lawrencetown

Date

Mayor Gail Smith
Town of Middleton

Date

Warden Diane LeBlanc
Municipality of the County of Annapolis

Date



Terms of Reference

Annapolis County Equity, Diversity, and Inclusion Advisory Committee

Purpose

The Annapolis County Equity, Diversity, and Inclusion (EDI) Advisory Committee (“the Committee”) provides advice to the Town of Annapolis Royal Council, Village of Lawrencetown Commission, Town of Middleton Council, and Municipality of the County of Annapolis Council (“the Councils and Commission”) on identifying, preventing, and eliminating discrimination (based on race, religion, national origin, ethnicity, gender, gender identity, gender expression, disability, or sexual orientation) in Municipal services.

The Committee plays a pivotal role in helping the Councils and Commission become more inclusive service providers in accordance with Nova Scotia’s Dismantling Racism & Hate Act (Bill 96, 2022).

Scope and Role

The Committee provides advice and recommendations to the Councils and Commission on matters related to EDI as they relate to municipal services, policies, and community impacts. The Committee is advisory in nature and does not have decision-making or operational authority.

The Committee’s role is to:

- Provide advice and recommendations on the implementation of the Equity, Diversity, and Inclusion Plan 2026-2029 (“EDI Plan”).
- Monitor progress on the plans and provide input into annual progress reporting.
- Review and provide input on municipal policies, programs, projects, and services through an EDI lens, as requested by an ex officio.
- Support community awareness by receiving input from residents, community organizations, and subject-matter experts, and sharing relevant perspectives with the Councils and Commission.
- Advise the Councils and Commission on emerging EDI issues, trends, or legislative considerations that may affect the municipalities.
- Act as the voice and advocate for all residents and businesses in Annapolis County, promoting inclusion for all, speaking out against and educating those in need when hate, racism, or discriminatory words or actions are promulgated in our community.
- Provide advice to the Councils and Commission on opportunities to support community-based DEI initiatives, where resources allow.

Reporting Relationship

After each meeting, the ex officio member shall distribute the draft meeting minutes to the Clerks of all four participating units within 10 business days. Annually, the Chairperson shall work with the ex officio members to provide a written report to the Councils and Commission

concerning the Committee's work. Should any Council or the Commission request an oral presentation directly, this request would be fulfilled by the individual Council or Commission's representatives.

Membership

The Committee aims to have the greatest possible representation from a diverse array of voices and equity-deserving groups, including community members with lived experience of discrimination based on race, religion, national origin, ethnicity, gender, gender identity, gender expression, disability, or sexual orientation.

Voting Members (up to 10):

(6) Community representatives from across Annapolis County, duly appointed by the Councils and Commission pursuant to the *Municipal Government Act*.

(Up to 4 Elected Officials) Each of the Councils and Commission have the ability to appoint 1 representative and an alternate. When the Council or Commission does not appoint a representative, another unit may have their alternate participate so that the elected officials total four.

Elected Official representation will be revisited each November, and all units will be asked to have representation on a rotating basis, at a minimum. (Always have a representative on the EDI or the Accessibility committee.)

Non-voting members :

- Staff Support person, designated by the County of Annapolis CAO ("ex officio member").
- County of Annapolis Administrative Support person
- CAOs and Village Clerk may attend as ex-officio at their discretion.

Community representatives appointed to the Committee should have first-hand lived experiences as a person from an underrepresented or underserved community or work directly in a volunteer or employment role with such community members. The Committee shall endeavor to include representation from different geographical areas across the participating municipalities. Appointees should possess strong community knowledge, a solid understanding of EDI policies, practices, and terminology, as well as knowledge and ability to understand and respond to overt discriminatory, ableist, and racist actions while remaining comfortable having difficult conversations about such issues.

Community Members will be recommended by the CAOs and Clerk, and approved by the Council for the County of Annapolis.

All members must adhere to and abide by the NS Code of Ethics Policy.

The Ex officio member, designated by the CAOs will:

- Be the lead staff contact for the Committee.
- Provide administrative and research support to the Committee.
- Engage the Committee to support actions in the Plans, when required.

Role of Chairperson and Vice Chairperson

The Chairperson shall be appointed from one of the Elected Officials, and is ultimately responsible for chairing and facilitating all meetings, ensuring that appropriate research, directions and recommendations are given by the Committee to staff. This includes the provision for adoption of work plans, policy directions, development of strategies, performing EDI reviews of individual local governments or jointly, and discussing opportunities for enhancing EDI in each of the local governments, as well as all other items incidental to the effective inter-municipal operations of the four local governments respecting EDI.

A Vice Chairperson shall be appointed and act in the place of the Chairperson during absences, unavailability or conflicts of interest of the Chairperson.

Role of staff members

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Minutes and recommendations of the Committee shall be provided to each member of the Advisory Committee within a reasonable time after the conclusion of such meeting.

Conflict of Interest

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Approved:

Mayor Amery Boyer
Town of Annapolis Royal

Date

Chairman Brian Reid
Village of Lawrencetown

Date

Mayor Gail Smith
Town of Middleton

Date

Warden Diane LeBlanc
Municipality of the County of Annapolis

Date



2025 MINI REPORT *Friends of the Annapolis Royal Library*

2025 Board of Directors

Rion Microys - President; Christine Igot - Secretary; Anna Kate Newman - Treasurer; Lillian Stewart - Vice President; Heather Garner - Membership; Jane DeWolfe, Caroline Hancock, Sue Anne Cooper, Suzan Hebditch

2025 Mini Financial Report

INCOME

Membership	\$90
Donations	\$1000
Used Book Sales	\$9286
Other /Grant	\$3500
<i>Total Income</i>	<i>\$13,876</i>

EXPENSES

Fees, Insurance, Admin	\$910
Advertising/Marketing	\$2433
Purchases/Programming for Branch	\$7919
Fundraising Expenses	\$1532
<i>Total Expenses</i>	<i>\$12,794</i>

2025 Purchasing

ADMIN / FOL / ADVERTISING

- Board Insurance \$660
- Admin \$84.71, Website \$307
- Pride partnership event \$250
- Natal day ad \$125
- Bridgetown Reader summer ads \$82
- Explorer Guide summer ad \$173
- Shade canopy for market stall - \$206
- Bookselling table - \$69
- Giant Book Sale costs - \$871
- Grade 5 book gift/library promotion \$1033

PROGRAMMING SUPPORT

- R. Fortune Lego Project \$2257
- Room rentals \$240 Young Company Productions
- Writers Workshop \$128.34 reimbursement

INKIND SUPPORT

Supported a regular writers' group, active monthly book club, regular Death Cafe program, & Artist's Way creativity group

LIBRARY IMPROVEMENT

- Shelving to reorganize storage closet \$500
- Book club in a bag \$375
- Requested purchases for library staff \$984 (small items for programs, admin things, etc.)
- Potting soil - \$15.94
- Window project - \$123.44

HUB IMPROVEMENT

- Cigarette disposal unit \$211
- New music room tv + mount \$2250
- Giveaway Pencils & HUB permanent Sharpeners x 2 \$375
- Keyboard for new tv \$51.56
- Garden \$31
- Installation of fireplace mantle \$200
- Contribution to Academy light repair \$500



NOVA SCOTIA

Municipal Affairs Office of the Minister



PO Box 216, Halifax, Nova Scotia, Canada B3J 2M4 • Telephone 902 424-5550 Fax 902 424-0581 • novascotia.ca

April 22, 2026

Dear Mayors, Wardens and Village Chairs:

I am writing to provide an overview of the legislative amendments approved this spring in the House of Assembly that relate to municipal governance. These changes were a part of Bill 212 ([c001.pdf](#)). We are sharing this information to ensure Council has clarity on the intent and scope of these changes, as well as next steps.

Amendments to the *Municipal Government Act* and *Halifax Regional Charter Act*:

- Clarify the oversight relationship between councils and Chief Administrative Officers, affirming council's discretion to exclude the CAOs from meetings related to CAO performance (effective immediately).
- Enable councils to delegate CAO performance oversight to a committee (effective immediately).
- Clarify council's authority in approving CAO participation in external organizations and delegating responsibilities during CAO absences (effective immediately).
- Introduce mandatory onboarding training for newly elected councillors to support strong governance and informed decision-making. Will become effective after details are established in regulations.

These amendments are intended to strengthen municipal governance and support councils in their leadership and accountability roles.

We appreciate the support that you have shared for these changes either directly, through your MLA or through your associations. If council has questions or would like additional clarification, your municipal advisors would be pleased to assist.

In the coming months, the Nova Scotia Federation of Municipalities (NSFM) will be seeking your input on what mandatory training for newly elected councillors will look like in Nova Scotia. Our intention is that councillors feel equipped to fulfill their important responsibilities, how to work effectively with their colleagues and the staff of the municipality, and how to best deliver on the priorities of their constituents, the municipality and our beautiful province. Regulations will establish the minimum standards for mandatory training, such as the types of training, the timelines for completion, and key responsibilities. We will look to you to shape these requirements, through the work of NSFM.

Thank you for your continued partnership.

Yours truly,

Honourable John A. MacDonald
Minister of Municipal Affairs

c: CAOs (please share with your councillors)
Village Clerks
Juanita Spencer, CEO, Nova Scotia Federation of Municipalities
Jeff Sunderland, Executive Director, Association of Municipal Administrators Nova Scotia



136 Hammond Street, PO Box 280 Shelburne, NS BOT 1W0 Phone: (902) 875-3544 - Fax: (902) 875-1278

2026-04-22

The Honourable Tim Houston
Premier of Nova Scotia
P.O. Box 726
Halifax, NS
B3J 2T3

Email: premier@novascotia.ca

Re: Request for Five-Year Freeze on Power Rates and Exploration of Public Ownership of Nova Scotia Power

Dear Premier Houston,

On behalf of the Municipality of the District of Shelburne, I am writing to express our concerns regarding residential power rates in Nova Scotia and their growing impact on our residents and communities.

The Municipality wishes to formally express our support for the correspondence submitted by the County of Antigonish regarding this matter. We share the concerns outlined in their letter and echo the importance of advocating on behalf of rural Nova Scotians who are increasingly burdened by rising electricity costs.

While we recognize that the Nova Scotia Energy Board has approved Nova Scotia Power's recent General Rate Application for 2026–2027, we believe it remains critically important to voice our concerns. Within the Municipality, many households—particularly seniors, fixed-income residents, and working families—are experiencing significant financial strain. The cumulative effect of rising energy costs, combined with broader affordability pressures, is becoming increasingly unsustainable.

We are particularly concerned that residential customers continue to see higher percentage increases than some other customer classes. This raises important questions about fairness and equity, as households may be bearing a disproportionate share of the operating and capital costs of Nova Scotia Power.

Additionally, events such as the recent cybersecurity incident at Nova Scotia Power and subsequent billing disruptions have further eroded public confidence. Residents in our municipality continue to express frustration—not only with costs, but with reliability, transparency, and trust in the system.

In light of these concerns, and consistent with the requests put forward by the County of Antigonish, we respectfully ask that you advocate for the following on behalf of Nova Scotians:

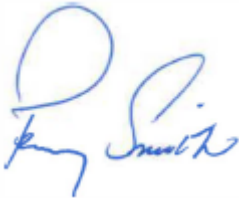
Consideration of a five-year freeze on residential power rates to help protect residents from further financial strain;

A thorough exploration of returning Nova Scotia Power to public ownership, ensuring that the interests of residents are prioritized over corporate profits.

We recognize that operating and capital costs have risen due to inflation, tariffs, and other factors. However, we strongly urge decision-makers to explore ways to more fairly distribute these costs across customer classes so that residential ratepayers are not disproportionately affected.

Our municipality, like many rural communities, relies on affordable, reliable, and equitable energy. It is essential that both government and regulatory bodies take meaningful steps to restore balance, protect residents, and rebuild public confidence.

Sincerely,

A handwritten signature in blue ink, appearing to read "Penny Smith". The signature is fluid and cursive, with a large initial "P" and "S".

Warden Penny Smith

cc:

Nova Scotia Energy Board

Nova Scotia Federation of Municipalities (NSFM)

All Municipal Units in Nova Scotia

Hon. Nolan Young, MLA - Shelburne

April 7, 2026

The Honourable Tim Houston, M.L.A.
Premier of Nova Scotia
P.O. Box 726
Halifax, NS
B3J 2T3

Email: premier@novascotia.ca

Re: Request for Five-Year Freeze on Power Rates and Exploration of Public Ownership of Nova Scotia Power

Dear Premier,

On behalf of the Municipality of Barrington, I am writing to express our concerns regarding residential power rates in Nova Scotia. While we understand that the Nova Scotia Energy Board has already approved Nova Scotia Power's recent General Rate Application (GRA) filing for 2026-2027, we feel it is still important to formally express our concerns on behalf of our residents and communities. We also wish to echo the points raised by the County of Antigonish in their recent correspondence.

Specifically, we are concerned that, under the approved rate increases, residential customers continue to see higher percentage increases than some other customer classes. The effect is therefore that households may bear a larger share of the operating and capital costs of Nova Scotia Power relative to other classes. This raises important questions about fairness and equity for residents.

Additionally, the cybersecurity incident at NSP last year, which exposed the sensitive information of hundreds of thousands of customers, has shaken public trust in the corporation. Coupled with the billing difficulties that followed, many residents continue to feel the impact of these disruptions. For these reasons, our council feels it is critical to speak out, even after the approval of the rate increases.

In light of these concerns, we respectfully ask that, while recognizing the Nova Scotia Energy Board operates independently from government, you advocate for the following on behalf of residents:

- Consideration of a five-year freeze on residential power rates to help protect Nova Scotians from further financial strain.
- A thorough exploration of returning Nova Scotia Power to public ownership, ensuring that residents' interests are prioritized over corporate profits.

We recognize that operating and capital costs have risen due to inflation, tariffs, and other factors. Nevertheless, we urge decision-makers to explore ways to fairly distribute costs across customer classes so that residential customers are not disproportionately affected.

Our communities rely on affordable, reliable, and fair energy, and we feel it is critical for government and regulatory bodies to take steps to protect residents.

Yours sincerely,



Shaun Hatfield
Warden

cc: Nova Scotia Energy Board
Nova Scotia Federation of Municipalities (NSFM)
All Municipal Units in Nova Scotia





To Annapolis Royal Staff and Council,

A big shout out for one of the jewels in our crown, Recreation Director Noah Scanlan.

This winter I had the privilege of using the gym in the Academy condo building for indoor walking. It is a safe, welcoming, all-inclusive environment for all participants. The environment provided me with feelings of well-being and relaxation essential for everyone's need to "keep moving" while enjoying the experience of meeting goals of cardiac and mobility fitness.

This is life affirming activity that is readily available for all, and the stress-free environment is further enhanced by popular music, often mid-century American songbook standards. The soundtrack is offered as "your choice" but also often offered by the Recreation manager, who is also a professional musician. This experience made this rather hard Winter into an amazing opportunity close to home.

Thank you,

Janet Greenough
Janet Greenough
April 14 2026



COUNTY of ANNAPOLIS
NATURALLY ROOTED

752 St. George Street, PO Box 100
Annapolis Royal, Nova Scotia, Canada B0S 1
Phone: (902) 532-2331 Fax: (902) 532-2096
Website: AnnapolisCounty.ca



April 21, 2026

The Honourable Kim Masland
Minister of Emergency Services

emo@novascotia.ca

The Honourable John A. MacDonald
Minister of Municipal Affairs

dmamin@novascotia.ca

Dear Minister Masland and Minister MacDonald;

RE: Fire Modernization

The Municipality of the County of Annapolis, and the Fire Departments that we fund, believe it is important to provide feedback and input on the Fire Modernization discussion that is currently happening in Nova Scotia. We collectively acknowledge that it is important to review all services, including fire, on a regular basis, and that there are opportunities for improvement. These improvements should not take place without the direct and explicit participation of the volunteers that provide this invaluable service, and the Municipalities that provide funding and registration for fire departments.

Based on information that has been shared with the County by the Fire Departments, and the conflicting information that has been shared at recent Provincial sessions, the Municipality took the initiative to hold a meeting with the departments and elected officials. The information below is a summary of the main points from that meeting and is provided here for future fire modernization consideration.

Firstly, the fire service in Annapolis County does not agree with the statement that firefighters have been thoroughly engaged in this process. Although some representatives have attended

recent sessions regarding training, there was no further discussion on governance or other proposed changes. This point cannot be stressed enough: firefighters need to be involved in future discussions, and FSANS does not speak for all firefighters or departments.

With any future changes, Chief officers of the departments fear increased administrative burdens related to additional reporting requirements and training standards, and that this oversight will discourage recruitment and retention. Many volunteers join for hands-on community service, and find the existing administrative requirements burdensome, and have concerns about meeting complex compliance obligations. Chiefs already experience burnout, and additional reporting structures could worsen this.

There are also concerns about governance and local autonomy. Proposals and discussions regarding municipal ownership of assets, increased Council oversight, and standardized requirements are viewed as undermining local department identity, fundraising capacity, and operational flexibility. Departments worry about losing control over equipment, spending decisions, and service levels. We collectively understand that the legislation that was approved is very different than initial discussions, but as conversations continue around fire modernization it is important to consider ways that can improve support while maintaining autonomy.

Financial uncertainty is a major issue. Questions remain about who will fund increased training requirements, earlier apparatus replacement based on standards, and compliance costs. Members note that equipment is already tested and certified annually and caution against stringent replacement timelines dictated through NFPA standards. Municipalities struggle with covering all costs needed now, so significant additional costs could become problematic to meet.

Operationally, participants highlighted the importance of local knowledge, especially for dispatch and medical first response, and noted existing pressures such as insurance costs, equipment inflation, limited cell service, and ambulance shortages.

Generally, the departments and the Municipality, are supportive of anything that can make it easier for our volunteers. These include improved training, Community Risk Assessments, standardized insurance, recruitment support, additional incentives for volunteers, and improved health and wellness coverage. Again, all items were discussed very positively, but consideration on the cost implications need to be incorporated into this discussion.

The Municipality and the Fire Departments also believe that the province needs to better define the vision for fire service in Nova Scotia. There is a myriad of ways that fire service is provided across the province, and every model has positives and negatives. The rural nature of many counties needs to be recognized, with the understanding that a model that may work for one municipality may not work the same for all. Many of the ongoing discussions seem to focus on governance models that relate more to “urban” areas that can be found in numerous towns where the Town may own the assets and have more direct involvement in fire services. This model does not work the same with most municipalities who are working with numerous fire departments.

Collectively, the Fire Departments representing Annapolis County, and the Municipality, thank the province for the continued discussion on how to standardize fire service while keeping the focus on supporting the many volunteers that work daily to keep us safe. We all look forward to being fully engaged in future discussions related to fire services.

Sincerely, on behalf of the Municipality of the County of Annapolis and the eleven Fire Departments that provide our fire services,



Diane Le Blanc, Warden,
Municipality of the County of Annapolis

DL;th

Cc:

All Fire Chiefs in Annapolis County	Warden Linda Gregory, Digby County
Mayor David Corkum, Kings County	CAO Rob Frost, County of Annapolis
Mayor Scott Christian, Queens County	Mayor Gail Smith, Town of Middleton
Mayor Amery Boyer, Town of Annapolis Royal	MLA Chris Palmer
MLA David Bowlby	MLA Jill Balsor