

**TOWN OF ANNAPOLIS ROYAL  
STUDENT EMPLOYMENT OPPORTUNITY  
EVENTS COORDINATOR**

The deadline for applications is May 29, 2026 at 3:00 pm AST.

**EVENTS COORDINATOR**

The Town of Annapolis Royal is looking to hire **two** Events Coordinator for the upcoming community events to be held this summer.

The Events Coordinator reports to the Active Living & Recreation Coordinator and plays a key role in planning, organizing, and delivering a diverse range of community events, initiatives, and recreational programs throughout the summer season. These events support culture, recreation, and economic development within the community.

In addition to event coordination, the Events Coordinator will contribute to various Town Hall projects and administrative functions. Responsibilities include developing online materials, project management, and specific task-based duties as needed.

This position requires flexibility, including the ability to work evenings and weekends as needed.

**Qualifications:**

- Currently enrolled in a post-secondary institution
- Excellent communication skills (written and oral)
- Self-starter with superb time-management skills
- Excellent organizational skills
- Intermediate computer skills, including Outlook, data entry, Excel, and Word

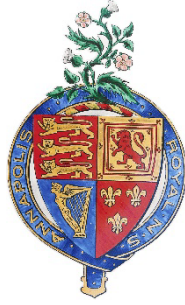
Dates: 8-week contract, to commence June 29, 2026

Salary: \$16:75 hr + 4% vacation pay

Location: Annapolis Royal Town Hall/Community Hub Gym

Applications will be accepted until May 29, 2026 at 3:00 pm and may be submitted in person or by email to:

Attention: Sandi Millett-Campbell - Town of Annapolis Royal  
P. O. Box 310  
285 St. George Street  
Annapolis Royal, NS B0S 1A0  
Email: [cao@annapolisroyal.com](mailto:cao@annapolisroyal.com)



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**RECREATION ASSISTANT**

The Town of Annapolis Royal is looking to hire a Recreation Assistant for the upcoming programs and opportunities to be held this summer.

The Recreation Assistant reports to the Active Living & Recreation Coordinator and is responsible for the planning, development, and delivery of sport and recreation programming throughout the summer season. This role emphasizes active living and requires the successful candidate to create, lead, and assist with a variety of inclusive programs that serve a wide range of ages, interests, and abilities.

In addition to leading and assisting with Town programs, the Recreation Assistant will support local clubs, organizations, and community groups in the coordination and delivery of sport and recreation opportunities. The role also includes assisting with community events that promote active, healthy lifestyles, and other tasks assisting Town staff.

This position requires flexibility, including the ability to work evenings and weekends.

**Qualifications:**

- Currently enrolled in a post-secondary institution
- Excellent communication skills (written and oral)
- Self-starter with superb time-management skills
- Excellent organizational skills
- Intermediate computer skills, including Outlook, data entry, Excel, and Word

Dates: 8-week contract, to commence June 29, 2026

Salary: \$16.75 hr + 4% vacation pay

Location: Annapolis Royal Town Hall/Community Hub Gym

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