

**Town of Annapolis Royal  
Council Meeting  
Approved Minutes  
June 17, 2026 at 6:15 pm**

|                                                     |                                                                                                                                                                                                                                                                                              |
|-----------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>1. Call to Order</b>                             | Mayor Boyer called the meeting to order at 6:16 pm                                                                                                                                                                                                                                           |
| <b>2. Present</b>                                   | Mayor Amery Boyer, Deputy Mayor Sybil Skinner-Robertson, Councillor Adele MacDonald, Councillor Heather Sadkowski, Councillor Lynn Myers, Director of Finance (DoF) Melony Robinson, and Recording Secretary Laura Bright<br>Members of the Public:<br>Roger Lindala (waived privacy notice) |
| <b>3. Regrets</b>                                   | CAO Sandi Millett-Campbell                                                                                                                                                                                                                                                                   |
| <b>4. Absents</b>                                   | None                                                                                                                                                                                                                                                                                         |
| <b>5. Additions to Agenda</b>                       | 14. Reports<br>viii. AVRL & FOL<br>16. In Camera<br>New Business<br>ii. Contract Negotiations<br>iii. Contract Negotiations                                                                                                                                                                  |
| <b>6. Approval of Agenda</b>                        | <b>MOTION #C2026-06-17-01</b><br>The agenda was approved as presented with the above additions by unanimous consent.                                                                                                                                                                         |
| <b>7. Disclosure of Conflict of Interest Issues</b> | None                                                                                                                                                                                                                                                                                         |
| <b>Edits to the Minutes</b>                         | None                                                                                                                                                                                                                                                                                         |
| <b>8. Approval of Minutes</b>                       | <b>MOTION #C2026-06-17-02</b><br>The Council Minutes of May 20, 2026 were approved as presented by unanimous consent.<br><br><b>MOTION #C2026-06-17-03</b><br>The Public Hearing Minutes of May 20, 2026 were approved as presented by unanimous consent.                                    |

**9. Presentations**

None

**10. Public Input**

None

**11. New Business**

i. Hub Comfort Centre Volunteers

Mayor Boyer reported that the request had been sent to the Condo Board to review the current list and update the names of volunteers. The Condo Board will be meeting on June 18, 2026 and Mayor Boyer will follow up afterwards.

Councillor MacDonald asked for clarification if the volunteers would be required only when the Comfort Centre is open during an emergency.

Mayor Boyer responded yes.

**ACTION:** Follow up with Condo Board for names of volunteers

**NAME:** Mayor Boyer

**DUE:** June 30, 2026

**12. Unfinished Business**

i. None

**13. Recommendations from Committees, Boards and Commissions**

**Committee of the Whole**

**MOTION #C2026-06-17-04**

It was regularly moved and seconded that Council approve the second and final reading of the Town of Annapolis Royal Non-Profit Organization Property Tax Reduction By-Law #205 dated June 2026. **Motion carried.**

**MOTION #C2026-06-17-05**

It was regularly moved and seconded that Council approve Human Resources Procedures and Policy #2026-04 dated June 2026.

**Motion carried.**

**MOTION #C2026-06-17-06**

It was regularly moved and seconded that Council approve Salary Administration Policy #2026-05 dated June 2026. **Motion carried.**

**MOTION #C2026-06-17-07**

It was regularly moved and seconded that Council approve the low-income tax exemption of \$500 each for roll numbers 04572319, 03163458, 10790662, 10790786 and 03622673, provided the accounts are in good standing. **Motion carried.**

**MOTION #C2026-06-17-08**

It was regularly moved and seconded that Council approve the Police Agreement dated June 2026. **Motion carried.**

**Planning and Heritage Advisory Committee**

**MOTION #C2026-06-17-09**

It was regularly moved and seconded that Council approve that the applicant at 800 St. George Street be given heritage approval to replace two windows with a single window as detailed in application 26-04-HER, providing all conditions of the Land Use By-law are met. **Motion carried.**

**MOTION #C2026-06-17-10**

It was regularly moved and seconded that Council approve that the applicant at 209 St George Street be given heritage approval to change roofing materials (from asphalt shingle to metal) over the Green Room as detailed in the application 26-05-HER, providing all conditions of the Land Use By-law are met. **Motion carried.**

## **14. Reports from Committees, Boards and Commissions**

i. Mayor's Report

Mayor Boyer shared that she had met with a group of residents who are concerned about the Kelly Cove Fish Farm expansion. The meeting was a courtesy to hear their concerns and Mayor Boyer advised the group that the Town would be interested in hearing what the County has to say. The County is expected to consult with federal and provincial officials before responding to the group.

ii. Chief Administrative Officer  
Reviewed.

iii. Planning Services Report  
Reviewed.

iv. Water Report  
Reviewed.

v. Valley Regional Services Board of Directors Interim Board  
Reviewed. Mayor Boyer thanked Deputy Mayor Skinner-Robertson for attending the meeting of June 17, 2026 on her behalf.

vi. Planning and Heritage Advisory Committee  
Reviewed.

vii. Friends of Annapolis Pool Society  
Reviewed.

viii. Annapolis Valley Regional Library (AVRL) and Friends of the Library (FOL)

Councillor MacDonald shared that the AVRL Annual General Meeting is scheduled for Thursday, June 18 followed by the regular monthly board meeting. Materials for the AGM will be posted on the AVRL website. All libraries are now re-open for regular hours until July 20, 2026. Then the libraries cited for



closure will close, and the remaining libraries will switch to new operating hours.

Councillor MacDonald reported that they are going to move to have the AVRL adopt a one-page report similar to the one prepared by VRSB. If this is adopted, it will ensure that all municipalities have access to the same information moving forward.

Councillor MacDonald reported that the Friends of the Library held a public meeting that was well attended. FOL also met with Annapolis County MLA David Bowlby.

**15. Correspondence**

i. 12 Months' Notice – NSFM and AMANS

Mayor Boyer advised that she has concerns about the lack of financial information included in the notice. Agreed to include this in the upcoming Strategic Planning session.

**16. In-camera**

Under Section 22(2) of the Municipal Government Act:

**MOTION #C2026-06-17-11**

It was regularly moved and seconded that Council move into camera to approve the in-camera minutes of May 20, 2026 and discuss plans to buy, sell and lease property, and discuss two contract negotiations matters at 6:03 pm. **Motion carried.**

**MOTION #C2026-06-17-13**

It was regularly moved and seconded that Council move out of camera at 6:15 pm. **Motion carried.**

**MOTION #C2026-06-17-13**

It was regularly moved and seconded that Council approve spending \$3,500 plus HST as quoted by Wetmore Appraisers for a virtual

inspection appraisal of 8843 Highway 8 (PID# 05090675). **Motion carried.**

**17. Next Meeting**

July 15, 2026 at 6:00 pm

**18. Adjournment**

The meeting was adjourned at 6:34 pm.

  
\_\_\_\_\_  
Mayor  
Amery Boyer  
\_\_\_\_\_  
Recording Secretary  
Laura Bright

## **Mayor's Report, June 2026**

|              |                                                                                                                  |
|--------------|------------------------------------------------------------------------------------------------------------------|
| May 13, 2026 | participated in NS Walks Day                                                                                     |
| May 14, 2026 | attended Moose Hide Campaign Day event                                                                           |
| May 20, 2026 | attended Valley Regional Services Board meeting                                                                  |
| May 21, 2026 | attended Condo Board meeting                                                                                     |
| May 27, 2026 | attended Gulf of Maine awards event with CAO in St Andrews by the sea                                            |
| May 31, 2026 | walked with Tidal Transit bus in Apple Blossom Parade                                                            |
| Jun 1, 2026  | CBC radio interview on livestreaming (based on interview with Haley Ryan from May 1, 2026 in Yarmouth)           |
|              | Radio Canada interview with Agathe Boucart based on above                                                        |
|              | Téléjournal Acadie radio interview with Allie Chuinard based on above                                            |
| Jun 3, 2026  | attended virtual meeting on Land for Housing - Municipal Partnership Stream                                      |
| Jun 4, 2026  | attended 300 <sup>th</sup> anniversary of signing of the 1726 Treaty at Fort Anne                                |
|              | attended Condo working group meeting (single agenda item)                                                        |
| Jun 5, 2026  | attended farewell luncheon for Executive Assistant Kim Dunning                                                   |
| Jun 17, 2026 | plan to attend open session for Prevention Academy, North America Regional Hub, Strong Cities Network (time TBA) |

|               |                                                                                         |
|---------------|-----------------------------------------------------------------------------------------|
| Jun 22, 2026  | plan to attend Public Engagement session at the Legion re strategic planning at 4:30 pm |
| Jun 26, 2026  | plan to attend NSFM Board meeting                                                       |
| Jul 6, 2026   | plan to attend strategic planning meeting                                               |
| Jul 23, 2026  | plan to attend Condo Board meeting                                                      |
| Oct 1-5, 2026 | plan to be in Ottawa on personal business                                               |

### **Valley Regional Services Board (VRSB)**

See separate VRSB Minute report. The next regular meeting is on Wednesday, June 17, 2026 at 10:00 am.

### **Condominium Board**

The next meeting of the Condo Board will be on Thursday, July 23, 2026 at 4:30 pm.

### **ACIMWG**

The next meeting is scheduled for July 16 at 6:30 pm in Annapolis Royal.

*Amery Boyer*



Monday

June 1, 2026

## **PHAC**

Discussion about letting new or existing residents with heritage properties of the need for building permits and heritage approvals. We no longer see people at Town Hall as all transactions are done online.

Recommendations to be sent to council:

“that PHAC recommends to Council that the applicant at 800 St. George Street be given heritage approval to replace two windows with a single window as detailed in application 26-04-HER, providing all conditions of the Land Use By-Law are met.”

“...that PHAC recommends to Council that the applicant at 209 St George Street be given heritage approval to change roofing materials (from asphalt shingle to metal) over the Green Room as detailed in the application 26-05-HER, providing all conditions of the Land Use By-Law at met”

Ken presented the permit report – nothing new.

Next meeting July 6, 2026 @4:00pm

## **Friends of the Annapolis Pool Society**

May 25th, 2026

- Yard landscaping project started May 19, need volunteers May 23 (tomorrow) to roll sod.
- Multiple repairs and updates underway including lane hooks, doors, paint.
- Presentation for Town, pumphouse extension approved with potential Fall installation
- Registration launched for privates, advanced levels, and group. All went swiftly.
- Painting pool house floors and removable non slip flooring installed in shower areas.
- All June programming is secured with CRMS, CMS, AWEC.
- June public programming staff ready, two post secondary students working part time to full time weekly depending on hours needed between school programming and public programming.
- Working on finding/ sponsorship for some June programming
- Braveheart First aid donated a large first aid kit and a "first aid" station bench we can utilize on deck or yard if we see fit, otherwise it can be used as a bench by the pergola to change shoes
- Yard work pre June open will be done by volunteers as most will be redone by the landscaping project. Sidewalk, fence, and path by exit gate to be taken care of by volunteers instead of paying a third
- Chemical and full pool function starting May 14.