Town of Annapolis Royal Reporting Form

Annapolis Royal
— Nova Scotia —

Claimant's Name: Sandi Millett-Campbell

Claimant's Title: Chief Administrative Officer

Date expense report posted: April 1 2027-June 30, 2026

Date Expense Incurred	Business Purpose of Expense: must include (if applicable): date of travel & destination	Professional Development Expense Type	Travel Expense Type	Travel/ Prof Dev. Cost ($)	kms driven	Mileage calculated @ 0.5890	Meals				Other Expenses	Total including HST Rebate	Paid by Municipality		
							Breakfast	Lunch	Dinner	Other			Credit Card	Cheque	Invoice
April 1 2026	cell phone purchase	01-21290z									890.48	811.25			
April 1 2026	AMA annual membership	01-21290F									407.97	372.27			
April 26 2026	Fulmer Group to Port Royal	01-21130a			38	$22.38						$20.39		17134	
April 27 2026	ACIMWG Quarterly Group meeting w Mayor & council MacDonald-Bridgetown	01-21214C /01-21130B			56	$32.98						$30.04		17134	
29-Apr	NSFM Conference- Yarmouth	01-21214D			155	$91.30				$10.00		$92.29		17134	
April 30-May 1 2026	NSFM Conference- Yarmouth	01-21214C			170	$100.13	$36.00	$25.00	$35.00	$10.00	$ 279.46	$457.41		17134	
Apr-26	cell phone	01-21290z				$0.00					$ 40.38	$36.80			
April 28 2026	harm reduction & de-escalation training	01-21214C				$0.00					$609.24	$557.01	Credit Card		
May 7 2026	Bayferries passage fee	01-21214C				$0.00					$ 99.25	$99.25	Credit Card		
May 7 2026	IDEA eeting-Middleton	01-21214C			97	$57.13						$52.06		17168	
May 19 2026	Met with Chief Kane & Mayor- Jubilee Park	01-21214C			48	$28.27						$25.76		17168	
May 25 2026	LCDC meeting- Lawrencetown	01-21214C			80	$47.12						$42.92		17168	
May 26-27	Gulf of Marine ceremony- accommodations in New Brunswick	01-21214C				$0.00					$ 611.74	$561.97	Credit Card		
May 26-28 2026	mileage and meals to Gulf of Marine ceremony- NB	01-21214C /01-21130B			465	$273.89	$36.00	$75.00	$35.00	$20.00		$400.75		17168	
May 30 2026	NSFM Conference- Yarmouth	01-21214C									$ 603.50	$550.25		17189	
May 30 2026	cell phone	01-21290z									$ 40.37	$36.78			
June 2 2026	SIRT interview	01-22190D			50	$29.45						$26.82		17233	
June 10 2026	AMANS conference workshop	01-21214D			68	$40.05						$36.49		17233	
June 12 2026	AMANS conference	01-21214C			68	$40.05						$36.49		17233	
June 29 2026	LCDC meeting- Lawrencetown	01-21214C			80	$47.12						$42.93		17261	
June 30 2026	cell phone	01-21290Z									$40.39	$36.79			
			Total	$0.00		$809.88	$72.00	$100.00	$70.00	$40.00	$ 3,622.78	$4,326.73			

* audited by:

Melony Robinson, Director of Finance, CPA, MBA
Print Name and Position

M. Robinson
Signed

Total Expenses: $4,714.66

Notes:
Travel Expenses include but are not limited to accomodations, transportaion and incidentals
Professional development expenses include, but are not limited to course registration fees
business purposes of an expense include but are not limited to: conferences, meetings, municipal events, professional development
Alcohol cannot be expensed by an individual to a municipality
* Municipalities are required by the MGA to report travel, meals and professional development expenses. Municipalities may choose to report other expenses.

INCLUDE CELL PHONES, ALL HOTELS (VISA), 0121130B,0121130A