

**Board of Police Commissioners Meeting
Approved Minutes
April 1, 2026 @ 10:00 am**

1. Call to Order	Department of Justice Representative/Chair Stagg called the meeting to order at 10:00 am
2. Present	Department of Justice Representative/Chair Roy Stagg, Police Chief Mark Kane, Deputy Mayor Sybil Skinner-Robertson, Vice Chair Michael Tompkins, Councillor Heather Sadkowski, CAO Sandi Millett-Campbell and Recording Secretary Kim Dunning
3. Regrets	None
4. Absents	None
5. Additions to Agenda	New Business 11. iv. Canadian Association of Police Governors (CAPG) Report
6. Approval of Agenda	MOTION #BoPC2026-04-01-01 It was regularly moved and seconded to approve the agenda with the above addition. Motion carried.
7. Disclosure of Conflict of Interest Issues	None
Edits to the Minutes	None
8. Approval of Minutes	MOTION #BoPC2026-04-01-02 It was regularly moved and seconded to approve the December 10, 2025 minutes as presented by unanimous consent. Motion carried. MOTION #BoPC2026-04-01-03 It was regularly moved and seconded to approve the February 11, 2026 Special Meeting minutes as presented by unanimous consent Motion carried.

9. Presentation

None

10. Public Input

None

11. New Business

- i. Appoint New Chair and Vice Chair
Committee followed the procedure of appointing Roy Stagg as the new Chair by acclamation.

Committee followed the procedure of appointing Michael Tompkins as the new Vice Chair by acclamation.

- ii. Quarterly Financials
Everyone had reviewed the quarterly financials. Michael Tompkins asked if there is a way to get a more recent update going forward. CAO Millett-Campbell will check with Finance Department.

ACTION: Request to receive a newer update of financials

NAME: CAO Millett-Campbell

DUE: June 1, 2026

- iii. BoPC Meeting – June 10, 2026
Roy Stagg would like to move the meeting in June as they will be away, and they would like it moved to June 17, 2026. It was agreed to move it to June 18, 2026 at 10:00 am to allow everyone to attend.
- iv. Canadian Association of Police Governors (CAPG) Report
Chair Stagg advised that the documentation that was shared during a recent conference has now been added to the Town's SharePoint.

12. Unfinished Business

i. Strategic Plan

Chief Kane advised that they had reviewed the previous engagement session notes and added that youth engagement and crime prevention are priorities. Deputy Mayor Skinner-Robertson stated that mental health is also a big concern and need to establish what the roles should be for police officers. They also acknowledge that there are parts of communities that face challenges and everyone needs to feel safe and supported. Councillor Sadkowski added that there is a need to rationalize working in the community as some things don't impact us as much as it would others. There is also a further need to have a good relationship with the police and interaction with government. Chief Kane added the need to make sure everyone is represented. They are hoping that someone from the Pride committee might join the Board of Police Commissioners (BoPC), and CAO Millett-Campbell responded that there may be concerns with people feeling comfortable with the process, procedure, etc.

Vice Chair Tompkins added that they totally respect mental health, and there are rules the police have to follow, and they feel that this is the biggest problem in the Town. Deputy Mayor Skinner-Robertson suggested having documentation on where they can find support, etc. Chief Kane added that mental health will increase, and there are plans to bring in tactical security (body camera) that will help with communication and having designated mental health personnel to aid when needed. They added that the new bodycam will have the option to act as a translator for people who do not speak English. CAO Millett-Campbell advised that the following may be an option:

- Crime Prevention
- Under representation
- Youth
- Mental Health

It was agreed to focus on the following objectives:

- Vulnerable person registry – Chief Kane will work on this
- Information for mental health on the website, and paper copies available. Possibility of using QR codes – Deputy Mayor Skinner-Robertson will work on this with Councillor Sadkowski
- New technology priorities research on improving services (body cam, etc.) – Chief Kane will work on this

Chief Kane will include the above and provide a draft updated Strategic plan at the next meeting in June.

ACTION: Contact numbers, etc. for poster regarding mental health

NAME: Deputy Mayor Skinner-Robertson and Councillor Sadkowski

DUE: June 1, 2026

ACTION: Draft an updated Strategic Plan

NAME: Chief Kane

DUE: June 1, 2026

- ii. Board of Police Commissioners By-law Update
CAO Millett-Campbell advised that Council had approved the Board of Police Commissioners By-law (change department to service) and a copy has now been sent to the Department of Justice for their review/approval.

13. Department Reports

- i. Chief Reports

Chief Kane advised that they have been very busy:

- Mental Health call volume has increased

- Equipment is getting harder to procure
- Fuel budgets concerns
- Chaplain and an officer donated food to the youth program from their own pockets
- New training officer will graduate tomorrow in Prince Edward Island

Vice Chair Tompkins asked if the County of Annapolis has been contacted regarding their support/assistance for the school program. CAO Millett-Campbell responded that the school should be contacting the County directly. It was agreed for the police officer to have discussions with the school regarding this.

Chief Kane advised that there is a youth that is interested in volunteering with the police service this year.

14. IN CAMERA: Under Section Under Section 22(2) of the Municipal Government Act

MOTION #BoPC2026-04-01-04

It was regularly moved and seconded to move in camera at 11:05 am to discuss personnel matters and approve the in-camera minutes of December 10, 2025. **Motion carried.**

Councillor Sadkowki left the meeting at 11:19 am.

MOTION #BoPC2026-04-01-06

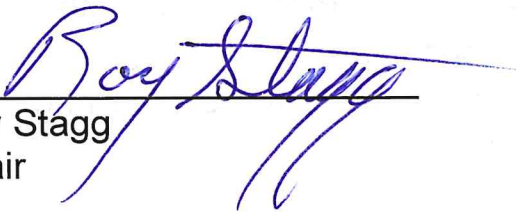
It was regularly moved and seconded to move out of camera at 11:29 am. **Motion carried**

15. Next Meeting

June 18, 2026 at 10:00 am

16. Adjournment

The meeting adjourned at 11:30 am



Roy Stagg
Chair



Kim Dunning
Recording Secretary