

**Planning & Heritage Advisory Committee
 Approved Minutes
 July 6, 2026 at 4:00 pm**

1. Call to Order	Chair Anne Crossman called the meeting to order at 4:00 pm
2. Present	Chair Anne Crossman, Vice Chair Mike Bernard, Councillor Lynn Myers, Director of Municipal Operations and Development (DMO/D) Ken Knox, Rod Whale, Kevin Nettle
3. Regrets	CAO Sandi Millett-Campbell, Councillor Adele MacDonald,
4. Absents	None
5. Additions to the Agenda	Heritage Advisory Committee New Business ii. Recommendation to Council: Staff to review best practices for maintaining heritage properties
6. Approval of the Agenda	MOTION #PHAC2026-07-06-01 It was regularly moved and seconded to approve the agenda (with the above addition) as presented. Motion carried.
7. Disclosure of Conflict of Interest Issues	None
Edits to the Minutes	None
8. Approval of the Minutes	MOTION #PHAC2026-07-06-02 It was regularly moved and seconded to approve the minutes of June 1, 2026 as presented. Motion carried.

HERITAGE ADVISORY COMMITTEE

9. NEW BUSINESS

- i. 26-14-HER-644-StGeorge

MOTION #PHAC2026-07-06-03

It was regularly moved and seconded that PHAC recommends to Council that the applicant at 644 St. George Street be given

heritage approval to construct a lean-to greenhouse as detailed in the application 26-14-HER, providing the requirements of the Land Use By-Law are met. **Motion carried.**

- ii. Review best practices for maintaining heritage properties
DMO/D discussed the Unsightly Premises and Minimum Housing Standards By-laws with the committee and reviewed the details and limitations. These by-laws do not apply specifically to Heritage properties, but to all properties in general.

10. UNFINISHED BUSINESS

None

PLANNING ADVISORY COMMITTEE

11. NEW BUSINESS

- i. Amendment to the Land Use By-Law - 52 St Patrick's Lane
The committee reviewed the planner's report and discussed why this is a re-zoning and not a development agreement.

MOTION #PHAC2026-07-06-04

It was regularly moved and seconded that PHAC recommends to Council to amend the Land Use By-law to rezone lands of Shelley and Steve Dyet located at 52 St. Patrick's Lane (PID 05000328) from Residential Single Unit (RSU) to Residential Two Unit (RTU) to permit the development of dwelling unit within an existing accessory structure pursuant to the application, site plan and building design details dated June 3, 2026. **Motion carried.**

12. UNFINISHED BUSINESS

None

13. REPORTS

Committee reviewed the May 2026 report.

14. CORRESPONDENCE

None

15. NEXT MEETING

September 8, 2026 at 4:00 pm

16. ADJOURNMENT

The meeting was adjourned at 4:47 pm.



Chair
Anne Crossman



Recording Secretary
Ken Knox